



Republic of the Philippines
Department of Education
Cordillera Administrative Region
BAGUIO CITY DIVISION
#82 Corner Military Cut-off, Baguio City
Tel. No. 074-442-7819 Fax No. 074-442-7819



DIVISION MEMORANDUM
No. 87, s. 2011

To: Heads, Public and Private Elementary and Secondary Schools

From:  **FERNANDO B. ELEPONGA, Ed.D.**
Officer-in-Charge 

For: **ELLEN B. DONATO, Ed.D., CESO IV**
Schools Division Superintendent

Subject: **Emergency Meeting and Planning Conference of SPG/SSG
Division Federations**

Date: September 19, 2011

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1. The Supreme Pupil Government/Supreme Student Government Division Federation officers will have an emergency meeting and planning conference on September 24, 2011 (Saturday) at 8:00-5:00 o'clock sharp at Baguio City National High School, Room II-Confidence, ESF Building. **SPG/SSG Advisers must issue waivers to the pupils/students who will attend the aforementioned activity duly signed by the parents and school heads concerned.**
 2. The agenda will be the following:
 - a. Revisit and evaluate the activities of SPG/SSSG for the 2011 Teachers' Month Campaign
 - b. Plan for the World Teachers Day celebration on October 5, 2011; and
 - c. Evaluate the implementation of the Division Action Plan.
 3. A registration fee of two hundred pesos will be charged from each participant to defray the expenses for the planning conference materials, 2 snacks and lunch, and other incidental expenses.
 4. Immediate and wide dissemination of this memorandum is desired.