



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY  
Upper Session Road, Military Cut-Off, Baguio City  
Tel. No.: (074) 442-7819



**DIVISION MEMORANDUM**

No. 29, s. 2012

To : All Public Schools District Supervisors  
Public Secondary School Heads  
Public Elementary School Heads  
All Others Concerned

From : *ELB*  
ELLEN BAWING - DONATO, CESO IV  
Schools Division Superintendent

Subject : STATUS REPORT ON COMPLIANCE WITH LOCAL SCHOOL  
BOARD RESOLUTION NO. 15, S. 2011 *JB*

Date : 15 February 2012

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01. This is to inform the inform the field of the status of compliance by the schools with the School Board Resolution No. 12, s. 2011 entitled "DIRECTING THE SCHOOL HEADS TO ADVANCE THE PAYMENT OF CITY SERVICES (ELECTRIC, WATER AND TELEPHONE) DIRECTLY TO THE CONCERNED OFFICES (BENECO, BWD and PLDT) SUBJECT TO REIMBURSEMENT BY THE CITY GOVERNMENT"
02. Attached is the report of the division personnel in charge of the bills for your reference.
03. Anent this, schools who did not settle their electric, water and telephone bills are enjoined to comply and to pay their bills for January 2012. Proofs of payment such as official receipts, machine validated receipts, and the monthly bills should be submitted to the division office to serve as supporting documents for the reimbursement.
04. Immediate dissemination of this Memorandum is desired.

**BAGUIO WATER DISTRICT**

For the period Dec. 05, 2011 - Jan. 06, 2012

**Schools with unpaid water bill**

ACCOUNT NO.	SCHOOL	CURRENT	
1	02522B0054	Mabini Elementary School	2,485.50
2	03322B0340	Laurel Elementary School	340.00
3	03622B840	Camp 7 Elementary School	966.70
4	03722B0893	Loakan Elem. S. - BCNHS	5,903.25
5	03722B0894	BCNHS - Loakan	18,489.25
6	03812B0671F	KIAS Elementary School	563.20
7	05522B0038	BCNHS - Rizal Annex	5,957.50
8	05522B0452B	Gibraltar Elementary School	340.00
9	07522B0048	SPED Center	6,662.75
10	08622B0324C	Crystal Cave Primary School	451.60
11	08722B0453	Adiwang Elementary School	966.70
12	08722B1030	Dontogan Elementary School	1,009.15
13	08822B4400	Sto. Tomas Elementary School	712.00
14	09122B0095	Roxas High School Annex	1,521.30
15	09522B0650	Aguinaldo Elementary School	2,309.75
16	11122B0015	Baguio Central School	340.00
17	11122B0015A	Baguio Central School	11,098.25
18	11722B0541	PCNHS- Dominican Mirador Annex	377.20
19	11822B0496A	San Luis Elementary Sch.	451.60
20	13523B0645	PCNHS-Magsaysay Annex	2,581.00
21	13522B0650	Alfonso Tabora Elem. School	600.40
22	14522B0010	Lucban Elementary School	5,469.25
23	16122B0355	Don Mariano Marcos Elem. School	674.80
24	16222B0750	Dona Nicasia Elementary School	1,617.50
25	16622B0001	Dona Aurora Elementary School	4,764.00
26	16622B0002	BCNHS- Aurora Annex	2,105.75
27	17232B0297	Brookspoint Primary School	488.80
28	18322B0015	North Baguio Central School	8,941.25
29	19422B0750	Quezon Hill Elementary School	674.80
30	19422B0753A	PCNHS- Quezon Hill Annex	881.80
31	19722B0180	Bonifacio Elementary School	3,407.75
32	20222B1480	Pinsao Elem. School	340.00
33	22122B1400	Quirino Elementary School	4,275.75
34	22622B1150	San Carlos Heights Elem. School	2,160.00
35	22922B0990	Pacday Quinio Elem. School	2,377.00
<b>TOTAL</b>		<b>102,305.55</b>	

**Schools with paid water bills**

1	03422B0020	Dona Aurora Bueno Elem. School	674.80
2	08222B0872	San Vicente Elementary School	1,094.05
3	22122B1700	Irisan National High School	2,756.75
4	09122B0094	Roxas Elementary School	966.70
5	08522B0640	Bakakeng Norte School	1,521.30
6	08222B0842	BCNHS - San Vicente Annex	1,328.90
7	07522B0018	Quezon Elementary School	1,671.75
8	08822B4325	BCNHS-Sto. Tomas Annex	526.00
<b>TOTAL</b>		<b>10,540.25</b>	

Prepared By:

  
 Tracy A. Falag-ey

**BENECO STATEMENT OF ACCOUNTS**

For the period December 15, 2011 - January 15, 2012

**Schools with no payment**

	<b>NAME</b>	<b>ACCT. NO.</b>	<b>CURRENT</b>
1	Kias Elementary School	1206-1188-06-0	677.69
2	DECS - Fort Del Pilar	1213-0020-06-3	3,760.70
3	DECS - Fort Del Pilar	1213-0021-06-1	5,184.47
4	BCNHS - Fort del Pilar Annex	1213-0030-06-2	5,312.92
5	Pinsao Elementary School	2009-0000-06-6	4,028.33
6	Pinget Elementary School	2009-0002-06-2	2,711.61
7	Magsaysay Elementary School	2009-0010-06-5	977.43
8	Magsaysay Elementary School	2009-0011-06-3	4,210.33
9	Sto. Tomas Elem. School	2009-0037-06-8	1,352.09
10	Rizal Elementary School	2009-0080-06-8	4,927.56
11	Rizal Elementary School	2009-0090-06-7	1,726.77
12	Rizal Elementary School	2009-0100-06-4	7,796.48
13	Rizal Elementary School	2009-0110-06-3	3,204.03
14	Rizal Elementary School	2009-0120-06-2	1,737.49
15	Rizal Elementary School	2009-0121-06-0	3,974.83
16	Quezon Hill Elementary School	2009-0130-06-1	1,780.30
17	Quezon Hill Elementary School	2009-0135-06-0	1,362.80
18	Quezon Hill Elementary School	2009-0150-06-9	6,383.42
19	Quezon Hill Elementary School	2009-0155-06-8	4,039.04
20	Mabini Elementary School	2009-0180-06-6	5,066.73
21	Mabini Elementary School	2009-0200-06-2	549.21
22	Mabini Elementary School	2009-0210-06-1	7,304.05
23	Mabini Elementary School	2009-0220-06-0	6,779.53
24	Mabini Elementary School	2009-0230-06-9	2,422.58
25	Loakan Elementary School	2009-0280-06-4	3,568.04
26	Loakan Elementary School	2009-0290-06-3	3,696.46
27	Dominican Mirador Elem. School	2009-0301-06-8	2,989.96
28	Camp 7 Primary School	2009-0305-06-9	3,096.99
29	Dona Nicasia Elementary School	2009-0310-06-9	2,336.95
30	Dona Nicasia Elementary School	2009-0320-06-8	3,621.53
31	Dona Aurora Elementary School	2009-0350-06-5	2,219.19
32	Dona Aurora Elementary School	2009-0351-06-3	6,993.60
33	Dona Aurora Elementary School	2009-0352-06-1	1,651.82
34	BCNHS - Roxas Annex	2009-0371-06-1	7,389.71
35	Dontogan Elementary School	2009-0375-06-2	3,739.29
36	Don Mariano Marcos Elem. School	2009-0380-06-2	7,325.46
37	North Baguio Central School	2009-0390-06-1	9,509.27
38	North BCS	2009-0392-06-7	2,604.56
39	North Baguio Central School	2009-0395-06-0	8,770.66
40	Bonifacio Elementary School	2009-0420-06-6	1,555.47
41	Baguio Central School	2009-0450-06-3	21,445.32
42	Bonifacio Elementary School	2009-0451-06-1	4,221.03
43	Bonifacio Elementary School	2009-0452-06-9	335.11
44	PCNHS-Bonifacio Annex	2009-0453-06-7	16,231.99

45	Quirino Elementary School	2009-0455-06-2	7,775.07
46	Aguinaldo Elementary School	2009-0460-06-2	6,479.76
47	Quirino Elementary School	2009-0475-06-0	3,857.07
48	Lindawan Elementary School	2009-0490-06-9	6,308.48
49	Lucban Elementary School	2009-0500-06-5	12,495.96
50	Lucban Elementary School	2009-0501-06-3	6,522.59
51	Lucban Elementary School	2009-0505-06-4	2,604.56
52	Lucban Elementary School	2009-0515-06-3	4,788.37
53	PCNHS-Quezon Hill	2009-0660-06-7	2,250.43
54	Pinsao High School	2009-0680-06-5	4,606.40
55	Pacday Quinio Elementary School	2009-0900-06-7	6,115.82
56	San Carlos Heights Elem. School	2009-0915-06-5	4,188.92
57	Crystal Cave Primary School	2009-1201-06-9	1,151.14
58	Adiwang Elementary School	2009-1666-06-3	1,962.29
59	BCNHS-Bakakeng Annex	2148-1087-06-8	4,328.07
60	San Luis Primary School	2200-0928-06-3	2,026.50
61	PCNHS - Pinget Annex	3244-0241-06-8	1,298.56
<b>TOTAL</b>			<b>279,332.79</b>

**Schools who already paid**

1	Happy Hollow Elem. School	1147-0001-06-3	1,598.30
2	Spring Hills Elem. School	1212-0961-02-9	1,469.84
3	PCNHS-Joaquin Smith	2009-0003-06-5	4,146.09
4	PCNHS- New Lucban	2009-0005-06-5	11,222.07
5	SPED	2009-0031-06-1	12,067.77
6	BCNHS- Sto. Tomas Annex	2009-0036-06-0	2,080.04
7	Tabora Elem. School	2009-0040-06-2	6,019.48
8	San Vicente Elementary School	2009-0060-06-0	7,271.94
9	BCNHS-San Vicente Annex	2009-0061-06-8	8,524.41
10	Dona Aurora Bueno Elem. School	2009-0070-06-9	2,690.21
11	Quezon Elementary School	2009-0151-06-7	1,908.78
12	New Quezon Elementary	2009-0165-06-7	4,981.08
13	Laurel Elementary School	2009-0240-06-8	1,352.09
14	Laurel Elem. School	2009-0250-06-7	2,390.46
15	Gibraltar Elementary School	2009-0353-06-9	8,053.39
16	Roxas Elementary School	2009-0370-06-3	7,378.98
17	PCNHS- Irisan National High	2009-0471-06-9	9,584.22
18	Bakakeng Elementary School	2009-0550-06-0	4,831.20
19	Quezon Elementary School	2009-0636-06-7	1,833.83
20	Loakan High School	2009-0650-06-8	7,068.56
21	Dona Aurora High School	2009-0670-06-6	7,196.99
22	Community ES -Mid Quirino Hill	3182-0732-06-8	2,829.38
23	HolyGhost Extension Elem	4218-0710-06-0	709.81
<b>TOTAL</b>			<b>117,208.92</b>

Prepared By:

  
Tracy A. Falag-ey



**LOCAL SCHOOLS BOARD RESOLUTION NO. 15, S. 2011**

**DIRECTING THE SCHOOL HEADS TO ADVANCE THE PAYMENT OF CITY SERVICES (ELECTRIC, WATER AND TELEPHONE) DIRECTING TO THE CONCERNED OFFICES (BENECO, BWD and PLDT) SUBJECT TO REIMBURSEMENT BY THE CITY GOVERNMENT**

**WHEREAS**, the incurrence of arrearages in the city services (Electric, Water and Telephone) has been observed in the previous years due to non compliance of the requirements from the City Accounting office like justification for increased consumption;

**WHEREAS**, the increase in arrearages is alarming and hard to ignore because it involves substantial amount;

**WHEREAS**, there is a pressing need to address the matter in order to solve the perennial problem;

**WHEREAS**, the instruction directing the school heads to advance the payment for city services (electric, water and telephone) were discussed during the Local Schools Board Meeting on November 29, 2011 and the Board unanimously approved to implement the same;


**NOW THEREFORE**, be it enacted by the Local Schools Board of Baguio City in council assembled:

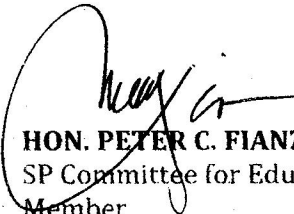
Section 1: The instruction directing school heads to advance the payments of city services (electric, water and telephone) directly to the offices concerned (BENECO, BWD and PLDT respectively) so as not delay payment and incur additional arrearages subject to reimbursement by the city government. The reimbursement will be subject to the usual accounting and auditing procedures

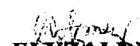
Section 2: This resolution shall take effect on January 2012, copies of which shall be furnished to all offices concerned.


APPROVED this 29<sup>th</sup> day of November 2011 during the meeting of the Local Schools Board, Baguio City.


**UNANIMOUSLY APPROVED:**

  
**THELMA B. MANAOIS**  
City Treasurer  
Member

  
**HON. PETER C. FIANZA**  
SP Committee for Education  
Member

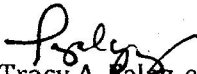
  
**ELYZALDY KARIM L. JAVAR**  
Rep., Non-Academic Personnel  
Member

  
**HON. KARMINN CHERYL DINNEY D. YANGOT**  
Pres., SK Federation  
Member

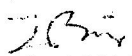
  
**FI-AN B. SIDING**  
President, Teachers Organization  
Member

(ABSENT)  
**EVELYN P. BALISONG**  
President, Parent-Teachers Association  
Member

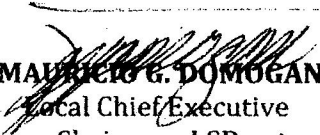
I HEREBY CERTIFY to the correctness of the above quoted Local School Board Resolution.

  
Tracy A. Palag-ey  
Acting Secretary to the LSB

Attested:

  
**ELLEN B. DONATO, Ed.D., CESO IV**  
Schools Division Superintendent  
Vice-Chairman, LSB

APPROVED:

  
**MAURICIO G. DOMOGAN**  
Local Chief Executive  
Chairman, LSB