



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
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Division Memorandum
No. 54 s. 2012

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
~~and~~ BEIS School Coordinator

From: *Mary A. Langayan*
MARY A. LANGAYAN, Ed. D.
Schools Division Superintendent

Subject: Orientation of the revised Basic Education Information System
(BEIS Forms, EOSY-SY 2011-2012 & BOSY- SY 2012-2013)

Date: April 30, 2012

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1. This is to inform the field that there will be an orientation on the Revised Basic Education Information System (BEIS) Forms scheduled on May 4, 2012, to be held at Manuel L. Quezon Conference Hall.

Public Elementary Schools	8:00 AM to 11:30 AM
Public Secondary Schools	1:00 PM to 4:30 AM

2. This orientation aims to address the following concerns:
 - a. Uniformity in understanding the instruction of the revised BEIS Forms;
 - b. Validation and meeting the deadlines for submission and encoding of data from the BEIS to the eBEIS; and
 - c. Clarification of the additional information/data required in the latest revision of the BEIS forms.
3. Participants are the Public Schools District Supervisors, all the public school heads and their eBEIS Coordinators.
4. Immediate and widest dissemination of this memorandum is enjoined.