



SEAMEO INNOTECH

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Southeast Asia's Preferred Education Solutions Provider

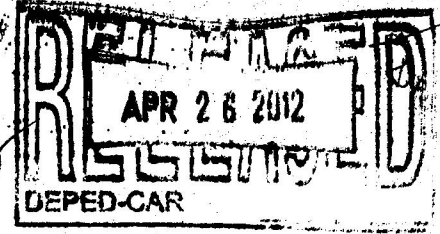
SOUTHEAST ASIAN MINISTERS OF EDUCATION ORGANIZATION
REGIONAL CENTER FOR EDUCATIONAL INNOVATION AND TECHNOLOGY

19 April 2012

DEPED DIVISION OF BAGUIO CITY

APR 27 2012

RECEIVED



DR. ELLEN B. DONATO
Department of Education, Region CAR
La Trinidad, Benguet

Dear Dr. Donato,

Enrolment in SEAMEO INNOTECH eXCELS Programs

This is in reference to the Department of Education Memorandum No. 18 (s. 2012) issued on 03 February 2012 and our earlier letter of 28 February 2012 inviting participants to the eXCELS courses. May we respectfully reiterate our invitation to all eligible learners from your region to the eXCELS courses.

Unlike the previous runs of the eXCELS where payments were made directly by the DepED Central Office, the training costs would now be covered by the Regional Office or the Schools Division of the participant concerned using their local funds to cover participation fees and related expenses should they wish to participate in the eXCELS programs.

In this respect, may we reiterate our invitation for qualified School Heads and Regional/Division Supervisors to participate in the eXCELS programs and request nominations from your region. We have also received some statements of intent from various staff, and they have indicated that they will be using funds from different sources. Participants in eXCELS courses are required to pay the enrolment fees; receipt of the payment enables the SEAMEO INNOTECH project team to send the learning materials and schedule an orientation (to be done either online or on face-to-face mode). In order to serve as many interested learners as possible, we are ready to accept enrollees even if their fees would come later. However, to ensure that the materials are sent and used for the course, may we request the endorsement and statement of funding support from your office. You may wish to send in your nominations using the attached form.

The initial batch for implementation of eXCELS for this cycle is expected to commence in the last week of April 2012 (for iCeXCELS) and first week of May 2012 for the other eXCELS (PDeXCELS online, CHANGeXCELS, SUPEReXCELS). Please note that if a group of 45 learners in your region would be enrolled, it would be possible for the course management team to conduct the orientation at a designated site in the region. For groups comprising less than 45 learners, an online orientation would be organized instead.

Please note that our communication with the DepED Regional Offices are copied to the identified focal points who have been assisting us in the implementation and organization of eXCELS courses in your Region. We take this opportunity to express our appreciation to Mrs. Rosemarie B. Dalang for the assistance she had extended. May we further request that Mrs. Dalang continue to provide assistance to our course management team.

Thank you in advance for your kind cooperation. We look forward to another successful cycle of the eXCELS course for principals and education managers of your region.

Yours sincerely,

For the Director:

BENITO B. BENOSA
Manager, Knowledge Management & Networking Office
Officer-in-Charge

SEAMEO INNOTECH

SEAMEO Headquarters

DepEd - CAR
Wangal, La Trinidad, Benguet
April 26, 2012

TO: All Schools Division Superintendents
DepED - CAR

For information and appropriate action.

JCS

**Official List of Nominated Course Learners / Participants
of DepED Region _____
2012**

Course: CHANGeXCELS

Name of Participant	Position	School	Division	Funding Source
eg. Juan D. Mendoza	Principal I	A Elementary School	Division of D	Training Fund
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Endorsed by:

Regional Director

ROM : FLSU

Official List of Nominated Course Learners / Participants
of DepED Region _____
2012

Course: (Pls. check)
 ICeXCELS TEACHeXCELS SUPEReXCELS PD eXCELS Online PEACeXCELS Others

Name of Enrolee eg. Juan D. Mendoza	Position Principal I	School	Division	Course	Funding Source
		A Elementary School	Division of D	ICeXCELS	DepED Training Fund
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Regional Director