



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Corner Military Cut-off, Baguio City



DIVISION MEMORANDUM

No. 119 s. 2012

**To : District Supervisors
Public and Private Elementary and Secondary Heads
District and School PESS Coordinators**

From : ATTY. AUGUSTIN P. LABAN III
Officer - In - Charge

Subject : Sports Clinic In Athletics

Date : September 28, 2012

1. In preparation for the 2012 District and Division athletic meets, this Office is informing the field that a division sports clinic in athletics will be held on October 5-7, 2012 at the Baguio City National High School and athletic bowl. The registration and opening program will be on October 5, 2012 at 3:00 PM at the BCNHS Library.
2. This sports clinic is open to all teachers and non-teaching personnel of public and private elementary and secondary schools, hence, all school heads are encouraged to send as many as they can afford to send as this will benefit your school, your faculty and your school children and students.
3. All District PESS Coordinators are directed to submit to this Office the list of participants per school for recording purposes.
4. The objectives of the sports clinic are as follows:
 - a. address the competence on coaching and officiating for skill enhancement and overcome weaknesses and problems that pertain to knowledge and confidence of each coach,
 - b. provide an overview for the participants of the knowledge and attitude that coaches and officiating officials must possess and
 - c. enhance closer harmonious human relationship of coaches/officials with their athletes.
5. A registration fee of P100.00 shall be charged to each participant to cover expenses on certificates and other incidental expenditures. This registration fee can be charged against any available sources such as school canteen, PTA and school funds subject to usual accounting and auditing procedure..
6. A two-day service and certificate of overtime credit shall be granted to public school teachers and administrators & non-teaching personnel respectively who will actively attend the sports clinic.
7. For more details, please contact **Mrs. Jennifer Pinlac with cp # 09194469168** and **Mr. Felix Dig-o w/ CP # 094974733068**.
8. Immediate dissemination of this Memorandum is desired.