



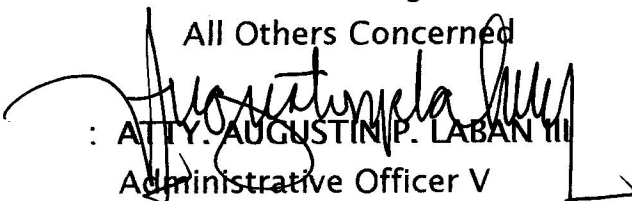
Republic of the Philippines
DEPARTMENT OF EDUCATION
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 Upper Session Road, Military Cut-Off, Baguio City
 Tel. No.: (074) 442-7819



DIVISION MEMORANDUM

No.: 132, Series of 2012

To : All Division Promotional Staff
 Public Schools District Supervisors
 Secondary School Principals
 Elementary School Principals
 Administrative Officers
 Teachers - In - Charge
 Public Elementary and Secondary School Teachers
 Non - Teaching Personnel
 All Others Concerned

From : 
 ATTY. AUGUSTIN P. LABAN III
 Administrative Officer V
 Officer - In - Charge

Subject : REORGANIZATION OF DIVISION COMMITTEES

Date : 12 October 2012

01. In view of my designation as the Officer - In - Charge of the Division, the following division committees shall be reorganized momentarily until a new Schools Division Superintendent shall be assigned to Baguio City:

a. DIVISION BIDS AND AWARDS COMMITTEE (BAC)

DESIGNATION	NAME
Chairman	Juliet C. Sannad
Vice - Chairman	Fernando B. Eleponga
Members:	
	Roberto R. Gonzales
	Arthur Tiongán
	Renaldo D. Umayat

b. DIVISION BAC SECRETARIAT

DESIGNATION	NAME
BAC Secretary	Bebsie Hernandez
Alternate BAC Secretary	Conrado C. Aguilar, Jr.

c. DIVISION TECHNICAL WORKING GROUP (TWG)

DESIGNATION	NAME
Chairman	Engr. Jennifer Pulido, Infra.
Chairman	Niño Tibangay, Furniture
Chairman	Harris G. Dizon, Jr., IT
Members	Ronald Ambo, Furniture
	Arch. Ana Genese, Infra.
	Education Program Specialists, Instructional materials

d. DIVISION CANVASSERS

DESIGNATION	NAME
Members	Conrado C. Aguilar, Jr.
	Arnel Purisima

e. DIVISION INSPECTION COMMITTEE

DESIGNATION	NAME
Chairman	Teresita D. Mayam
Members:	
	Manuel Dangawen
	Shirley Bingngao
Secretariat	Pear Joan Quero

f. DIVISION PERSONNEL SELECTION BOARD (PSB)

DESIGNATION	NAME
Chairman	Arthur Tiongan
Vice - Chairman	Fernando B. Eleponga
Regular Members	
	Olivia O. Gomez (Secretariat)
	BCSTE A President/Officer
	Head of the School/Head of unit where the vacancy exists
Special Members	
	ELMA D. DONAAL, Secondary School

	Principals Group
	SUSAN C. ALIPING, Elementary School Principals Group
	TERESITA D. MAYAM, Supervisory Group
	JOSEPH K. AKILITH, Public Schools District Supervisors Group
	ELIZALDY KARIM JAVAR, Non - Teaching Group
❖ Special members shall attend the Division PSB screening of their respective occupational group.	
❖ Presidents of associations (representatives of teachers and non-teaching associations) shall apply during their incumbencies. In case the association presidents are unavailable, the vice presidents or other officers down the line, as authorized by the president, shall attend.	

g. DIVISION GRIEVANCE COMMITTEE

DESIGNATION	NAME
Chairman	Augustin P. Laban III
Vice - Chairman	Arthur Tiongan
Members:	
	Evelyn Gabot
	Teresita Mayam
	Roberto R. Gonzales
Secretariat	Tracy Falag-ey

h. DIVISION PRAISE COMMITTEE

DESIGNATION	NAME
Chairman	Esther Y. Melecio
Vice - Chairman	Teresita D. Mayam
Members:	
	Juliet C. Sannad
	Augustin P. Laban III
	Lilian Pagulongan
Secretariat Div. PRAISE	Olivia O. Gomez

i. DIVISION PERFORMANCE APPRAISAL REVIEW COMMITTEE (PARC)

DESIGNATION	NAME
Chairman	Evelyn Gabot
Vice - Chairman	Esther Y. Melecio

	Thelma T. Dalay-on
	Augustin P. Laban III
	PSDS of District I, II, and III
Secretariat	Olivia O. Gomez

j. DIVISION DISPOSAL AND COMDEMNATION COMMITTEE

DESIGNATION	NAME
Chairman	Augustin P. Laban III
Vice - Chairman	Violeta G. Clemente
Members:	
	Teresita D. Mayam
	Conrado C. Aguilar
Secretariat	Pear Joan Quero

02. The designation of above mentioned division committees shall commence from the date of signing of this Memorandum until rescinded.
03. All previous memoranda inconsistent with this Memorandum are hereby amended accordingly.
04. Immediate and widest dissemination is enjoined.