



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 Upper Session Road Extension, Baguio City
 Tel. No.: 446-0275 Fax: (074) 442-7819



DIVISION MEMORANDUM No. 146 s.2012

To All Public Schools District Supervisors
 School Heads-Elementary Levels (Public schools Only)
 Grade I and II Teachers

From: *Augustin P. Laban, III*
 ATTY. AUGUSTIN P. LABAN, III
 Administrative Officer V
 Officer- In Charge-Office of the Schools Division Superintendent

SUBJECT: **ENHANCING THE TEACHING CAPABILITIES OF THE GRADES 1 AND II TEACHERS IN THE TEACHING OF ENGLISH**

DATE: November 19, 2012

1. To update and develop further the teaching competences and critical reasoning of the teachers of the Grade I and II teachers of the public elementary schools of the Department of Education of the Division of Baguio City, a **SEMINAR-WORKSHOP** shall be conducted AT Lucban Elementary School on November 30-December 01, 2012 at 7:30A.M-5:00 P.M.
2. The objectives of the training are as follows:
 1. Capacitate the teachers;
 2. Provide teachers relevant and sufficient training on the following:
 - a. Oral language development
 - b. Updates on the strategies in the teaching of oral language development
 - c. phonology
 - d. Bloom's Taxonomy
 - e. classroom management
 - f. dialogic reading
3. All the public elementary schools shall send their Grade 1 and II teachers to the seminar workshop.
4. Teachers who will participate are entitled for a two (2) day service credits and two day compensatory overtime credits (COC) for the non teaching personnel for the services to be rendered on November 30, 2012 (Bonifacio Day) and December 01, 2012 (Saturday).
6. **Confirmation of participants** per district shall be given to the Division Office on or before **November 26, 2012 (Monday)** to give time for the organizer to invite more speakers or retract invitation of speakers, should there be more or limited participants attending. **Failure to CONFIRM** is a ground for the teachers not to be included in the grant of service credits.
7. District Offices shall follow Enclosure No. 1. for the registration form template to facilitate the registration of participants. Feel free to contact Dr. Lillian S. Pagulongan-EPS English for more details. **No registration fees** shall be collected from the teachers.
8. Wide and immediate dissemination of this Memorandum is enjoined.

ENCLOSURE NO. 1 Registration form template

Name of the teacher	School	Grade level	Principal