



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Corner Military Cut-off, Baguio City



DIVISION MEMORANDUM

No. 153 s. 2012

To: District Supervisors
Public and Private Elementary and Secondary Heads
District and School PESS Coordinators

From: **ATTY. AGUSTIN P. LABAN III**
Officer In-Charge

Subject: Sports Clinic in Volleyball

Date: November 26, 2012

1. In preparation for the Division and CARAA Meets, this office is informing the field that a Division Sports Clinic in Volleyball will be held on November 30 to December 2, 2012 at the Baguio City National High School gymnasium. The registration and opening program will be on November 30, 2012 in the same venue.
2. This Sports clinic is open to all teachers and non-teaching personnel of public and private elementary and secondary school, hence, all the heads are encouraged to send as many as they can afford to send as this will benefit your school, your faculty and your school children and students.
3. All District PESS Coordinators are directed to submit to this office the list of participants per school for recording purposes.
4. The objectives of the sports clinic are as follows:
 - Equip the coaches with the fundamentals of coaching and learn how to teach the basic skills and drills to their students.
 - Prepare the coaches bring their athletes to a desired standard of efficiency in order to level up the performance of their athletes.
 - Identify the stages of training and make specific training plans.
5. A registration fee of Php.300.00 shall be charged to each participant to cover expenses on certificates, hand out and other incidental expenditures. This registration fee can be charged against any available sources, school and PTA funds which are subject to usual accounting and auditing.
6. A three-day service and certificate of overtime credits shall be granted to public school teachers and administrators and non-teaching personnel respectively who will actively participate in the sports clinic.
7. All participants must bring with them their jogging pants, rubber shoes, T-shirts or any playing attire they may be comfortable.
8. For more details, please contact **Mr. Ortez D. Gabol with CP # 09399186982** for Smart and 09272912856 for Globe.
9. Immediate dissemination of this Memorandum is desired.