



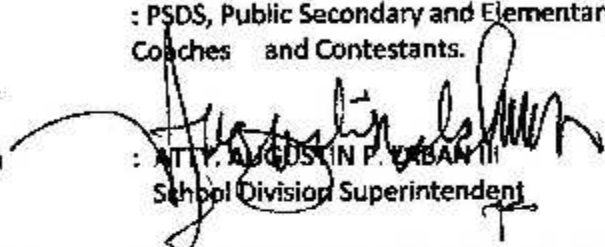
Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
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DIVISION MEMORANDUM

No. 165, S. 2012

To : PSDS, Public Secondary and Elementary, Principals/ Head Teachers, Technolympic Coaches and Contestants.

From : 
Atty. Augustin P. Urbani II
School Division Superintendent

Subject : Guidelines in the conduct of first Technolympics/ STEP Division Skills Development and Competition.

Date : December 10, 2012

In line with the conduct of the First Technolympics/ Division Skills Development and Competition on Saturday and Sunday, Dec. 15 and 16 2012 at Baguio City National High School and Quezon Elementary School, Baguio City, The National Guidelines will be in force and remain as our guide in the Conduct of the said Competition.

Please Take Note on the Following:

1. All Coaches, Administrators, Area Coordinators, Tabulators and Contestants are required to attend the opening Program at exactly 7:30 AM.
2. Coaches and Contestants should show identification to the Contest Administrator prior to the Solidarity Meeting. Failure to comply will mean the contestant or the output of the contestant will not be judged.
3. Solidarity meeting for 30minutes will follow just after the opening program in the different contest venues. Coaches should observe time management.
4. A Registration Fee of 530.00 per contestant and 300.00 per Coach Administrator, Area Coordinators, etc. shall be collected to cover certificates, token for judges and other related expenses chargeable against SEF Fund (STEP 2012).
5. The tools, equipments and materials that include hauling will be provided by the contestant during the contest. It will be charged against school fund. PTA and other subject to the usual auditing and auditing rules and regulations.
6. A two (2) day service credits shall be granted to coaches and two (2) COC will be granted to the non-teaching personnel.
7. Contestant should wear their STEP Uniform or White T-Shirt during the contest.
8. It is suggested that contested skills should be judged in an open judging system. Outside judges will be oriented on the said judging system to be done.
9. Coach-judges should reveal / clarify to the contestant. The consensus score of the coach-judge or whatever score, the contestant obtained in the particular criteria. This will eliminate the discontentment of the contestant especially to those who will not win in the contest.
10. Coach-judges are not allowed to sum-up or rank the results of the judging. No erasures shall be made in the score sheet. Coach-judge should affix his/her signature in the score sheet before submitting it to the tabulation committee by the contest administrator.
11. Winners will be only announced by the tabulators.