



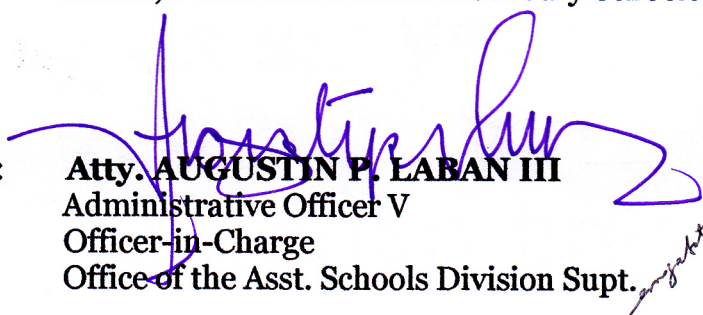
Republic of the Philippines
Department of Education
Cordillera Administrative Region
BAGUIO CITY DIVISION
#82 Corner Military Cut-off, Baguio City
Tel. No. 074-442-7819 Fax No. 074-442-7819



DIVISION MEMORANDUM

No. 45, s. 2013

To: Heads, Public and Private Secondary Schools

From: 
Atty. AUGUSTIN P. LABAN III
Administrative Officer V
Officer-in-Charge
Office of the Asst. Schools Division Supt.

For: **ESTELA LEON-CARIÑO**
Schools Division Superintendent

Subject: **Organization and Planning Conference of Division SSG Officers
and Advisers Federations**

Date: March 12, 2013

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1. The newly elected Supreme Student Government Presidents and designated SSG Advisers will have the organizational meeting and planning conference on March 15, 2013 (Friday) at 2:00-o'clock sharp at Baguio City National High School library.
 2. The agenda will be the following:
 - a. Organization of the SY 2013-2014 Division SSG Federation;
 - b. Finalization of the plan for the hosting of the 2013 Regional Organization of SSG Federation and Leadership Training; and
 - c. Updates on the SSG mandated programs and projects.
 3. A registration fee of one hundred pesos will be charged from each participant to cover the expenses for the planning conference materials, snacks and other incidental expenses.
 4. Immediate and wide dissemination of this memorandum is desired.