





Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road, Military Cut-Off, Baguio City
Tel. No.: (074) 442-7819



DIVISION MEMORANDUM

No. 66, s. 2013

To : All Division Promotional Staff;
Public Schools District Supervisors;
Public Secondary School Heads;
Public Elementary School Heads;
Head Teachers;
Head Teachers In Charge;
Teachers – In – Charge;
PTA's; and
All Others Concerned

From :  **ESTELA LEON – CARIÑO, CESO V**
Schools Division Superintendent 

Subject : **SCHEDULING OF GENERAL ASSEMBLY AND/OR
ORIENTATION OF PARENTS AND STAKEHOLDERS**

Date : 10 June 2013

01. This is to advise all public elementary and secondary schools to furnish this office of the school's schedule for the conduct of a General Assembly or orientation of parents and stakeholders on the curriculum, co – curricular programs, and ancillary services for purposes information and synchronization with the schedules of DO personnel who could be tapped to assist in the said orientations.
02. Schools may also invite the local police through Senior Superintendent Jesus Cambay, Jr., Baguio PNP Director, for them to orient teachers as well as parents regarding public security and safety including the protection of children from various crimes.
03. Immediate dissemination of this Memorandum and compliance of all concerned is enjoined.