



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY



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DIVISION MEMORANDUM No. 99 s. 2013

TO: ALL SCHOOL HEADS-PUBLIC AND PRIVATE
ELEMENTARY AND SECONDARY LEVEL

FROM: 
ESTELA LEON-CARIÑO
Schools Division Superintendent

Subject : **CITY WIDE COMPETITIONS in Celebration of the 2013 BAGUIO DAY**

Date : August 13, 2013

1. In celebration of the Baguio Day, the CITY GOVERNMENT in coordination with the this office shall conduct a **CITY WIDE POSTER MAKING AND ESSAY WRITING CONTEST** to be participated in by elementary pupils and secondary students for both the public and the private schools. The venue and the date of the contest shall be announced through the website of DepEd Baguio.

2. Below is the matrix of the event.

Events	Who are qualified to join	Level
Poster making contest	Top 5 winners of the district level	Elementary
Essay Writing	Top 1 winner in the district in the case of the privates who shall be chosen by district	Secondary Private
	One entry per school in the case of the newly legislated secondary schools	Secondary Public
	BCNHS Mains and the Annexes- 1 entry Special Program for Sports-1 entry Special program for the Arts-1 entry Special program for Special Science-1 entry	Secondary Public
	PCNHS main and the Annexes-1 entry Special Program For Special Science Classes-1 entry Special program for Journalism-1 entry	Secondary Public

3. The theme of this celebration is "104th Charter Day Celebrations."

4. **Public Schools District Supervisors (PSDS)** are requested to conduct their own district competitions for both the poster-making contest for public and private elementary schools and essay writing contest for all the private secondary schools found in their own districts only. Each district shall select their top one winner in the essay writing who shall represent their district while for the poster making, the district shall select their top 5 winners. Each district shall submit to the Division Office the names of their top 1 and top 5 winners respectively who shall then be competing with the other schools and districts winners. Date and venue of the City Wide competition shall be announced later. However, the names of the winners shall be due to the Division Office on or before September 4, 2013.

5. The guidelines, mechanics and criteria for judging in the **CITY WIDE COMPETITIONS** are hereby attached for your guidance.

6. Immediate dissemination of this Memorandum is desired.

CONTEST MECHANICS AND GUIDELINES

POSTER MAKING CONTEST (for Elementary Level Only)

1. All students enrolled in the public and private elementary schools are allowed to join the poster making contest.
2. Registration shall start at 7:30 A.M. to 8:00 A.M. Contestants are required to bring their school ID.
3. The City Government shall provide the art materials .
4. Only the art materials provided for by the organizers (City Government) shall be used. Contestants caught using different materials aside from the ones provided shall be automatically disqualified.
5. All the contestants shall be given two (2) hours to complete their work.
6. Contestants should not be writing their names in their art work. They make use of their numbers during their registration.
6. Finished or unfinished posters will be collected by the proctors after the allotted time.
7. Coaches/trainers are not allowed inside the contest room.
8. Contestants who are caught cheating or being coached by their trainers during the contest proper will be disqualified.
9. The criteria for judging are as follows.

Name of contestants	Originality (35%)	Relevance to the Theme (40)	Creativity 15%	Neatness (10%)	Total 100%

ESSAY WRITING CONTEST

1. All students enrolled in the public and private secondary schools are allowed to join the essay writing contest.
2. Registration shall start at 7:30 A.M. to 8:00 A.M. Contestants are required to bring their school ID and ballpens for writing except pad paper which shall be provided by the organizers.
3. The City Government shall provide the contestants five (5) pieces of pad paper each.
4. Pad Paper for writing distributed by the proctors should remain on the table of the participants. Contestants caught using different materials aside from the ones given shall automatically be disqualified.
5. All the contestants shall be given two (2) hours to write the essay.
6. Contestants should not be writing their names in their papers. They make use of their numbers during their registration.
6. Finished or unfinished work will be collected by the proctors after the allotted time.
7. Coaches/trainers are not allowed inside the contest room.
8. Contestants who are caught cheating or being coached by their trainers during the contest proper will be disqualified.
9. Contestants may provide their own title for their essays.
9. The criteria for judging are as follows.

Name of Contestants	Organization (35%)	Relevance to the Theme (40)	Style 15%	Mechanic (10%) (correct spelling and free from grammatical errors)	Total 100%