



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Corner Military Cut-off, Baguio City



DIVISION MEMORANDUM

No. 01, s. 2014

**TO : All Public Schools District Supervisors
School / PEHM Heads
Public & Private Secondary and Elementary Schools**

FROM : FRANCIS CESAR B. BRINGAS, C.E.S.O. VI
Schools Division Superintendent

SUBJECT : TRAINING OF BAGUIO CITY ATHLETES FOR 2014 CARAA

DATE : January 2, 2014

1. In preparation for the Cordillera Administrative Region Athletic Association (CARAA) with the Province of Benguet as host on February 7-11, 2014, there is a need for Baguio City athletes to have an intensive training from 3:00 to 6:00 in the afternoon on school days, whole day training on Saturdays and half day training on Sundays and holidays from January 2, 2014 to February 2014. Likewise, all support groups and other officials are enjoined to start planning and prepare the necessary assistance to help Baguio City Athletic Delegation retain its Elementary and Secondary Championship titles.
2. Athletes, coaches, trainers and chaperons shall be excused from their classes for this purpose. Make-up classes and contractual assignment must be provided to all athletes to maintain and improve their scholastic standing in the second grading period. To attain this purpose, local arrangement should be made with all teachers whose pupils/students are involved in this activity.
3. All athletes, coaches, chaperons, trainers, support staff and officials shall be given training, uniform and other allowances for CARAA purposes.
4. Public school teachers shall be entitled to service credits and certificate of overtime credits (COC's) for the administrators and non-teaching personnel who are assigned to serve during this athletic endeavor.
5. The deadline for submission of required documents/papers of athletes, coaches and chaperons is on January 20, 2014. Kindly submit the complete set of documents to Mr. Joseph Estigoy (09212809572) or Mr. Maksim Botilas (09475530145)
6. The full support and cooperation of all concerned is earnestly enjoined.