

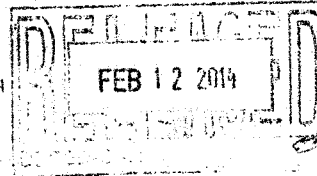


Republic of the Philippines
Department of Education

250194

Office of the Undersecretary

February 7, 2014



MEMORANDUM

TO : REGIONAL DIRECTORS
THRU : SCHOOLS DIVISION/CITY SUPERINTENDENTS
FROM : *Jorn A. Dino*
JORN A. DINO
Assistant Secretary
OIC, Undersecretary for Programs and Projects
SUBJECT : PROFILE OF TLE PROGRAM IN REGULAR HIGH SCHOOLS

This Bureau is in the process of determining the resources needed in offering the specialization courses in TLE of the K to 12 Basic Education program.

As a take-off in this endeavor, a profile of the TLE programs in the regular high schools across the 17 regions is needed. The baseline data needed from each school shall include the following:

- Areas of specialization with number of classes organized per area.
- Names of teachers with their area of specialization, year level taught, TESDA certification (if any);
- Industries/Employment opportunities within the school's service/catchment area; and
- Availability, adequacy and compliance with standards for workshops/equipment/supplies/materials for the area of specialization per TESDA's Training Regulation (TR). The TRs which can be downloaded from their website (www.tesda.gov.ph)

The regional TLE coordinators are requested to undertake a survey using Attachment 1 and submit the consolidated data from the schools following the attached report outline on or before February 28, 2014 to the Director III (Attn: Mr. Owen M. Milambiling), Bureau of Secondary Education, 3rd Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City.

The regional coordinators are encouraged to submit the requested data soonest to determine the school/s which may need support and assistance

For your consideration

SUBMIT FILLED-UP FORM TO THE
REGION OF MR. SABADO DAYET FOR
CONSOLIDATION ON OR BEFORE FEB. 21
T.Y.
RUBEN AT
EPS-1, TLE



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
Wangal, La Trinidad, Benguet
Tel. No. (074) 422-1318



1st Indorsement
February 12, 2014

To: Schools Division Superintendents
All Divisions

For your information, guidance and immediate action.

[Signature]
DELFIN E. SALLIDAO, Ph.D.
Chief Administrative Officer
Officer-In-Charge

SFD/IWB/em-02-12-2014

(2) (7)

Attachment 1: Survey Questionnaire

This instrument is designed to gather the profile of the TLE Program in regular high schools. Data to be generated shall help in crafting policy that relates with the offering of TLE of the K to 12 of the Basic Education Program.

Directions: Please answer all items by supplying and/or checking the information required in each item. Use additional sheet/s if necessary.

I. School Information: (To be filled up by TLE Coordinator/Department Head)

Name of School: _____
 Address: _____
 Telephone No.: _____ Email Address: _____

Enrolment: SY 2013-2014

Grade Level	M	F	Total	# of Classes
7				
8				
9				
10				
Total				

II. TLE Program

List the courses offered with number of classes organized and total enrolment per course (for Grades 7 and 8) and the specialization to be offered in Grades 9 and 10. Continue on separate sheet, if necessary.

Courses by Component/ Specialization	EXPLORATORY				SPECIALIZATION			
	Grade 7		Grade 8		Grade 9		Grade 10	
	Classes	Enrolment	Classes	Enrolment	Classes	Enrolment	Classes	Enrolment

III. Community Profile:

Type of Community by Industry: ☐ Agriculture ☐ Industrial ☐ Fishing ☐ Services

Type of Community by Income Classification: 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐

Type of Community: ☐ Rural ☐ Urban

Adequacy	Compliance
1 - Not at all available or adequate	C - Compliant with Standards
4 - More than enough	NC - Non-compliant with Standards

[illegible][illegible]

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Attachment 2: Summary by Region

- Courses offered in the Region
 - % breakdown by component
 - % breakdown within component
 - Top 10 preferences in the Region
- Type of Community
 - % breakdown
 - Preferred/Identified Community type
- Employment Opportunities
 - % breakdown
 - Top 10 opportunities
- Conclusion: Fitness of Offerings to Opportunities
- Resources Regional Summary
 - Status in terms of availability & adequacy of:
 - Workshop
 - Equipment
 - Tools
 - Supplies/materials
 - Materials
 - Instructional
 - Reference
 - Top 3 needs
- Teachers
 - Number by area of specialization
 - Match between offerings and Teachers' specialization courses taught
 - % of a) LET passers, b) TESDA certified by level
 - % of those retiring by 2016
 - Top 5 issues/concerns