



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road, Military Cut-Off, Baguio City
Tel. No.: (074) 442-7819



DIVISION MEMORANDUM

No. 121 s. 2014

To : All Division Promotional Staff;
Public Schools District Supervisors;
Public Secondary School Heads;
Public Elementary School Heads;
Administrative Officers;
Teachers-In-Charge;
Non - Teaching Personnel;
Teachers;
Parents;
Pupils & Students; and
All Others Concerned

From : FRANCIS CESAR B. BRINGAS, CESO VI
Assistant Schools Division Superintendent
Officer - In - Charge

Subject : ASSUMPTION OIC - OFFICE OF THE ASSISTANT SCHOOLS DIVISION
SUPERINTENDENT, DepEd - DIVISION OF BAGUIO CITY

Date : 15 September 2014

01. This is to inform the field that ATTY. AUGUSTIN P. LABAN III, Administrative Officer V, has been designated and has assumed the duties and responsibilities as Officer - In - Charge, Office of the Assistant Schools Division Superintendent for this Division effective September 15, 2014.

02. Relative thereto, all communications, appointments, DepEd Forms, and other official correspondence shall be addressed as follows:

ATTY. AUGUSTIN P. LABAN III
Administrative Officer V
Officer - In - Charge
Office of the Assistant Schools Division Superintendent

03. Immediate and widest dissemination of this Memorandum is enjoined.