



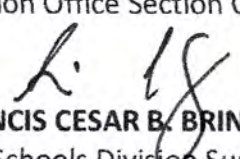
Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road Extension, Baguio City  
Fax: (074) 442-7819



**Division Memorandum**

No. 173 s. 2014

To: All Elementary and Secondary School Heads  
Division Education Program Supervisors  
Public Schools Division Supervisors  
Division Office Section Chiefs

From:   
**FRANCIS CESAR B. BRINGAS, CESO VI**  
OIC-Schools Division Superintendent

Subject: **DIVISION FIELD STAFF MEETING**

Date: December 4, 2014

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1. The Division Field Staff Meeting will be held on December 9, 2014 at Pinsao Elementary School at 8 o'clock a.m.
  2. The agenda are as follows:
    1. Palarong Lungsod
    2. CARAA Updates
    3. DepEd Family Day Celebration
    4. Conduct of co- and extra curricular activities in the school
    5. Division Brigada Eskwela Awarding
    6. Updates from the Regional ManCoM
    7. Other matters

Relative to this, all Forced leaves, Filial leaves and other leaves offset by COC coinciding with this meetings are hereby recalled in the exigency of service.

BACASSHI assembly will follow thereafter.

3. Strict compliance <sup>to</sup> ~~with~~ this Memorandum is desired.