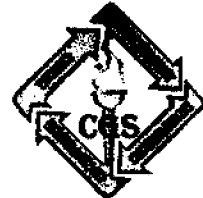




Don Mariano Marcos Memorial State University  
 South La Union Campus  
**COLLEGE OF GRADUATE STUDIES**  
 Agoo, La Union



07 March 2015

**FRANCIS CESAR M. BRINGAS, CESO VI**

*Schools Division Superintendent*  
 DepED – Division of Baguio City  
 #82 Military Cut-Off Rd., Baguio City

**SIR:**

Greetings!

I am a MAPEH Teacher at Pines City National High School and currently taking up my Doctorate Degree in Educational Administration at Don Mariano Marcos Memorial State University, College of Graduate Studies, South La Union Campus, Agoo, La Union. I am now in the process of gathering data for my study entitled **“SKILLS TRAINING PROGRAM FOR MUSIC TEACHERS IN BAGUIO: A BASIS FOR ORGANIZATION OF GUITAR ENSEMBLE”**.

Part of my study is the conduct of a seminar-workshop to music teachers within the division. The objective of this training is to enhance the proficiency level of teachers in teaching music as a subject. More likely, it would encourage teachers to organize a music group for students which serve as an avenue in the improvement of their musical skills.


Fully aware of your deep concern and support to improve music education in the public schools in Baguio City, I would like to solicit your assistance by endorsing this letter of invitation to the MAPEH teachers or music group advisers in the elementary and secondary schools. *The seminar-workshop is free and participants will be given hand-outs. Participants are likewise advised to bring with them their guitar for workshop purposes.*

The schedule and venue of the seminar-workshop will be on March 30-April 1, <sup>2015</sup> at Pines City National High School.

For more details regarding the seminar-workshop, please contact DR. FERNANDO B. ELEPONGA at CP # 09194246634 or MR. MAKSIM A. BOTILAS at CP # 09475530145.

Attached herewith are the training proposal, training matrix and program of the said activity for your perusal.

Thank you very much for your favorable response to this matter. God bless and more power!


Very truly yours,  
  
**MAKSIM A. BOTILAS**  
 MAPEH Teacher

Noted:  
  
**REMEDIOS C. NEROZA, Ed. D.**  
 Adviser

  
**EMMANUEL J. SONGCUAN, Ph. D.**  
 Dean – CGS

TO: All Secondary School Heads Concerned

For your information and appropriate action.

  
**FRANCIS CESAR B. BRINGAS, C ESO VI**  
 Schools Division Superintendent