



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY

May 19, 2015

Memorandum to:

NAME	DESIGNATION/ASSIGNMENT	FUNCTIONS
1. Jerry Ymson	Chairman, Transportation and Caravan Committee	1. Secure PNP Traffic Permit 2. Prepare Route of Caravan 3. Prepare the Order of Caravan 4. Request escort from PNP to lead the Caravan from Baguio to DepEd-CAR, Wangal, La Trinidad, Benguet
2. Joseph Estigoy	Co-Chairman, Transportation & Caravan Committee	➤ Assist the Chairman of the Transportation and Caravan Committee
3. Sosimo Leal	Member of the Transportation & Caravan Committee	➤ Assist the Chairman and the Vice-Chairman of the Committee on Transportation and Caravan
4. Teofilo Piggangay	Member of the Transportation & Caravan Committee	➤ Assist the Chairman and the Vice-Chairman of the Committee on Transportation and Caravan
5. Esther Litilit	Chairman, Food and Refreshment Committee	1. Organize the Palarong Pambansa MESS and orient them on the Victory Party 2. Check the necessary things needed in the program: a. Food to be served b. Kitchen equipment and supplies 3. Prepare dining area for the LGU, DEPED and CARAA Officials and Area for the coaches and athletes
6. Corazon Dayday	Co-Chairman, Food and Refreshment Committee	➤ Assist the Chairman of the Food and Refreshment Committee
7. Palarong Pambansa MESS Members	MESS Committee Members	➤ Implement the instruction given by the Chairman & Vice-Chairman of the Committee on Food & Refreshment
8. Jun Anulacion	Sound System Operator	➤ Prepare the sound system unit of DepEd Baguio ➤ Operate the sound system during the program
9. Nora Dalapnas & Danilo Gayao	Deans of Discipline	➤ Guide the 2015 Palarong Pambansa medalists during the caravan
10. Rosanna Dizon Nancy Dumalili Brenda Lee Celino Helen Acop Juliet Mamaril	Ushernettes	➤ Welcome and guide the LGU & DEPED Officials

1. You are hereby designated as officials of the Victory and Thanksgiving Caravan cum Continuing Advocacy for K to 12, Indigenous Peoples Education and Brigada Eskwela/Adopt a School program to be held at DepEd-CAR, Wangal, La Trinidad, Benguet on Thursday, May 21, 2015.

2. You are invited to a meeting at the Division Office Conference Hall on May 20, 2015, 9:00 o'clock AM.

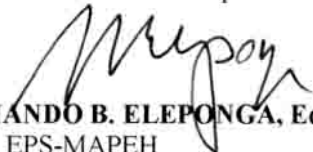
3. For more detail, please visit www.depedpines.com and download Regional Memorandum no. 097, series 2015 and Division Memorandum No. 55 series 2015.

4. For information, guidance and compliance of all concerned.

For:

FRANCIS CESAR B. BRINGAS, CESO VI
Schools Division Superintendent

By:


FERNANDO B. ELEPONGA, Ed. D.
EPS-MAPEH
Officer-In-Charge