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DEPARTMENT OF EDUCATION

OFFICE OF THE UNDERSECRETARY  
FOR REGIONAL OPERATIONS

TO: Regional Directors  
Schools Division Superintendents  
Heads, Public Elementary, Secondary, and Integrated Schools

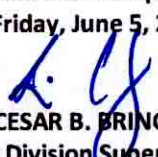
SUBJECT: EVALUATION OF SCHOOL CLUBS IN THE PHILIPPINES

DATE: May 13, 2015


1. In pursuit of developing policies, standards and guidelines on youth formation programs, the Department of Education is conducting an evaluation of school clubs in public schools in the Philippines. The evaluation shall serve as the baseline in implementing more effective youth related programs, projects and policies.
2. The forms which will be used to conduct the evaluation are as follows:
  - a. Enclosure No. 1 - Evaluation form for School Heads
  - b. Enclosure No. 2 - Consolidated form for Schools Division Offices
  - c. Enclosure No. 3 - Consolidated form for Regional Offices
3. All school heads shall accomplish Enclosure No. 1. Afterwards, the school head shall transmit the accomplished Enclosure No. 1 to their respective Schools Division Offices.
4. The Schools Division Office shall then accomplish Enclosure No. 2 based on the consolidated answers of Enclosure No. 1 by all school heads in the Division. Upon completion by the Schools Division Office, Enclosure No. 2 shall be transmitted to the Regional Office. Enclosure No. 1 shall also be attached as an annex.
5. The Regional Office shall then accomplish Enclosure No. 3 based on the consolidated answers of Enclosure No. 2 by all Division Offices in their region. Upon completion by the Regional Office, Enclosure No. 3 shall then be encoded in Microsoft Word (.doc) type of document following the format of the Enclosure, with the file name (SchoolClubEval-Region) and sent to [youthformation@deped.gov.ph](mailto:youthformation@deped.gov.ph) and [joseph.angeles002@deped.gov.ph](mailto:joseph.angeles002@deped.gov.ph) on or before June 15, 2015. Likewise, the Regional Office shall also send the original copies of Enclosures 1-3 to the Office of the Undersecretary for Regional Operations, Department of Education Central Office (DepEd CO), DepEd Complex, Meralco Avenue, Pasig City.

To: All Public Secondary and Elementary School Heads

For your information and compliance. Deadline for submission will be on Friday, June 5, 2015.

  
FRANCIS CESAR B. BRINGAS, CESO VI  
Schools Division Superintendent

6. For more information, all concerned may contact the Office of the Undersecretary for Regional Operations at telephone no. (02) 633-5375 and look for Mr. Joseph Benjamin Angeles.
7. For immediate dissemination and compliance.

  
RIZALINO D. RIVERA  
Undersecretary

RegOps/Angeles

Enclosure No. 1 – Evaluation form for School Heads

Name of the School: \_\_\_\_\_

1. Put a check ( ✓ ) before the number that best describes your school:

- \_\_\_\_\_ a) Elementary School  
 \_\_\_\_\_ b) High School  
 \_\_\_\_\_ c) Integrated School (Elementary and High School)

2. Number of school clubs/organizations present in school: \_\_\_\_\_  
 (It is considered a club if a certain group has students as members, and a school employee as its adviser)

3. Number of enrolled students in the school for school year 2014-2015: \_\_\_\_\_

Please accomplish the following table for each of the clubs/organizations in school. The table may be reproduced into multiple copies if needed.

Name of school/club/organization	Number of members	Number of activities conducted in school year 2014-2015	List all activities the club did in School year 2014-2015	Description of the activity (Please check the box that most accurately defines the activity. Please check one (1) box only per activity)
				<input type="checkbox"/> Speech contest <input type="checkbox"/> Pageant <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Clean-ups <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Quiz bee <input type="checkbox"/> Musical contest <input type="checkbox"/> Sportsfest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting Others _____



Enclosure No. 1 - Evaluation form for School Heads

			<input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting  Others: _____	<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee <input type="checkbox"/> Sportsfest
			<input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting  Others: _____	<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee <input type="checkbox"/> Sportsfest
			<input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting  Others: _____	<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee <input type="checkbox"/> Sportsfest
			<input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting  Others: _____	<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee <input type="checkbox"/> Sportsfest

Enclosure No. 2 - Consolidated form for Division Offices

Name of the Schools Division \_\_\_\_\_

**Elementary School Club Evaluation**

1. Total number of elementary school clubs/organizations in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
(If there are checkmarks on letter "A" of Enclosure 1, Question # 1, add the answers from Question # 2 of the submitted Enclosures # 1 to arrive at an answer)
2. Number of enrolled elementary students in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
(If there are checkmarks on letter "A" of Enclosure 1, Question # 1, add the answers from Question # 3 of the submitted Enclosures # 1 to arrive at an answer)

**Table No. 1**

Please fill up the table below based on the information supplied by elementary schools in Enclosure No. 1:

Name of elementary school clubs/ Divisions (There should be no repetition of school clubs/organizations with the same name. Each club should only be mentioned once.)	Total number of elementary schools in the Division that have this club/ organization	Total number of elementary students in the Schools Division that are members of this club/ organization (This can be seen in the second column of the table in Enclosure 1)	Total number of activities conducted by the club/ organization in the Schools Division (This can be seen in the third column of the table in Enclosure 1)

[illegible]

Enclosure No. 2 - Consolidated form for Division Offices

3. Indicate the total number of activities conducted by the elementary school clubs in the Schools Division for School Year 2014-2015.  
It should be based on the following classification. (The classification of activities can be seen in the right-most column of the table in  
Enclosure No. 1):

Speech contest:	_____	Pageant:	_____
Paper/bottle drive:	_____	Clean ups:	_____
Awareness campaign:	_____	Quiz bee:	_____
Musical contests:	_____	Sportsfest	_____
Seminars:	_____		
Tree planting:	_____		
Others:	_____		

4. Total number of elementary school club activities in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
 (The responses in Question # 3 of this Enclosure must be added to answer this question)







[illegible]

Enclosure No. 2 - Consolidated form for Division Offices

7. Indicate the total number of activities conducted by the high school clubs in the Schools Division for School Year 2014-2015. It should be based on the following classification (The classification of activities can be seen in the right-most column of the table in Enclosure No. 1):

Speech contest: _____	Pageant: _____
Paper/bottle drive: _____	Clean ups: _____
Awareness campaign: _____	Quiz bee: _____
Musical contests: _____	Sportsfest: _____
Seminars: _____	
Tree planting: _____	
Others: _____	

8. Total number of high school club activities in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 7 of this Enclosure must be added to answer this question)

Enclosure No. 2 - Consolidated form for Division Offices

Integrated School Club Evaluation

9. Total number of integrated school clubs/organizations in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
*(If there are checkmarks on letter "C" of Enclosure 1, Question # 1, add the answers from Question # 2 of the submitted Enclosures # 1 to arrive at an answer)*
10. Number of enrolled integrated school students in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
*(If there are checkmarks on letter "C" of Enclosure 1, Question # 1, add the answers from Question # 3 of the submitted Enclosures # 1 to arrive at an answer)*

**Table No. 3**  
Please fill up the table below based on the information supplied by integrated schools in Enclosure No. 1:

Name of integrated school clubs/ organizations present in the Schools Division  <i>(There should be no repetition of school clubs/organizations with the same name. Each club should only be mentioned once.)</i>	Total number of integrated schools in the Division that have this club/ organization	Total number of integrated school students in the Division that are members of this club/ organization  <i>(This can be seen in the second column of the table in Enclosure 1)</i>	Total number of activities conducted by the club/ organization in the Schools Division  <i>(This can be seen in the third column of the table in Enclosure 1)</i>



[illegible]

Enclosure No. 2 - Consolidated form for Division Offices

11. Indicate the total number of activities conducted by the integrated school clubs in the Schools Division for School Year 2014-2015. It should be based on the following classification (The classification of activities can be seen in the right-most column of the table in Enclosure No. 1):

Speech contest:	_____	Pageant:	_____
Paper/bottle drive:	_____	Clean ups:	_____
Awareness campaign:	_____	Quiz bee:	_____
Musical contests:	_____	Sportsfest	_____
Seminars:	_____		
Tree planting:	_____		
Others:	_____		

12. Total number of integrated school club activities in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 11 of this Enclosure must be added to answer this question)

13. Total number of all school club activities (elementary, high school, and integrated school) in the Schools Division for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 4, # 8, and # 12 of this Enclosure must be added to answer this question)

Enclosure No. 3 - Consolidated form for Regional Offices

Name of the Region: \_\_\_\_\_

Elementary School Club Evaluation

1. Total number of elementary school clubs/organizations in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses to Question #1 of all submitted Enclosure No. 2 must be added to answer this question)
2. Number of enrolled elementary students in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses to Question #2 of all submitted Enclosure No. 2 must be added to answer this question)

Please fill up the table below based on the information supplied in Table No. 1 of Enclosure No. 2:

Name of elementary school clubs/ organizations present in the region (There should be no repetition of school clubs/organizations with the same name. Each club should only be mentioned once.)  (This can be answered by consolidating the responses in the first column of Table No. 1 in Enclosure No. 2)	Total number of elementary schools in the region that have this club/ organization (This can be answered through the responses in the second column of Table No. 1 in Enclosure No. 2)	Total number of elementary students in the region that are members of this club/ organization (This can be answered through the responses in the third column of Table No. 1 in Enclosure No. 2)	Total number of activities conducted by the club/ organization in the region (This can be answered through the responses in the fourth column of Table No. 1 in Enclosure No. 2)



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[illegible]

Enclosure No. 3 - Consolidated form for Regional Offices

3. Indicate the number of activities conducted by elementary school clubs in the region for School Year 2014-2015. It should be based on the following classification (The responses in Question # 3 of all submitted Enclosure No. 2 must be added to answer the following questions):

Speech contest:	_____	Pageant:	_____
Paper/bottle drive:	_____	Clean ups:	_____
Awareness campaign:	_____	Quiz bee:	_____
Musical contests:	_____	Sportsfest	_____
Seminars:	_____		
Tree planting:	_____		
Others:	_____		

4. Total number of elementary school club activities in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 4 of all submitted Enclosure No. 2 must be added to answer this question)

Enclosure No. 3 - Consolidated form for Regional Offices

High School Club Evaluation

5. Total number of high school clubs/organizations in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses to Question #5 of Enclosure No. 2 must be added to answer this question)
6. Number of enrolled high school students in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses to Question #6 of Enclosure No. 2 must be added to answer this question)

Please fill up the table below based on the information supplied in Table No. 2 of Enclosure No. 2:

Name of elementary school clubs/ organizations present in the region (There should be no repetition of school clubs/organizations with the same name. Each club should only be mentioned once.)  (This can be answered by consolidating the responses in the first column of Table No. 2 in Enclosure No. 2)	Total number of elementary schools in the region that have this club/ organization (This can be answered through the responses in the second column of Table No. 2 in Enclosure No. 2)	Total number of elementary students in the region that are members of this club/ organization (This can be answered through the responses in the third column of Table No. 2 in Enclosure No. 2)	Total number of activities conducted by the club/ organization in the region (This can be answered through the responses in the fourth column of Table No. 2 in Enclosure No. 2)





Enclosure No. 3 - Consolidated form for Regional Offices

7. Indicate the number of activities conducted by high school clubs in the region for School Year 2014-2015. It should be based on the following classification (The responses in Question # 7 of Enclosure No. 2 can be added to answer the following questions):

Speech contest	_____	Pageant:	_____
Paper/bottle drive:	_____	Clean ups:	_____
Awareness campaign:	_____	Quiz bee:	_____
Musical contests:	_____	Sportsfest	_____
Seminars:	_____		
Tree planting:	_____		
Others:	_____		

8. Total number of elementary school club activities in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 8 of all submitted Enclosure No. 2 must be added to answer this questions)

Enclosure No. 3 - Consolidated form for Regional Offices

Integrated School Club Evaluation

9. Total number of integrated school clubs/organizations in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses to Question #9 of all submitted Enclosure No. 2 must be added to answer this question)
10. Number of enrolled integrated school students in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses to Question #10 of all submitted Enclosure No. 2 must be added to answer this question)

Please fill up the table below based on the information supplied in Table No. 3 of Enclosure No. 2.

Name of elementary school clubs/ organizations present in the region (There should be no repetition of school clubs/organizations with the same name. Each club should only be mentioned once.) (This can be answered by consolidating the responses in the first column of Table No. 3 in Enclosure No. 2)	Total number of elementary schools in the region that have this club/ organization (This can be answered through the responses in the second column of Table No.3 in Enclosure No. 2)	Total number of elementary students in the region that are members of this club/ organization (This can be answered through the responses in the third column of Table No. 3 in Enclosure No. 2)	Total number of activities conducted by the club/ organization in the region (This can be answered through the responses in the fourth column of Table No. 3 in Enclosure No. 2)





Enclosure No. 3 - Consolidated form for Regional Offices

11. Indicate the number of activities conducted by integrated school clubs in the region for School Year 2014-2015. It should be based on the following classification (The responses in Question # 11 of all submitted Enclosure No. 2 must be added to answer the following questions):

Speech contest: _____	Pageant: _____
Paper/bottle drive: _____	Clean ups: _____
Awareness campaign: _____	Quiz bee: _____
Musical contests: _____	Sportsfest: _____
Seminars: _____	
Tree planting: _____	
Others: _____	

12. Total number of elementary school club activities in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 12 of all submitted Enclosure No. 2 must be added to answer this question)

13. Total number of all school club activities (elementary, high school, and integrated school) in the region for School Year 2014-2015: \_\_\_\_\_  
(The responses in Question # 13 of all submitted Enclosure No. 2 must be added to answer this question)