



**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 54 s, 2015

**TO :** Public Schools District Supervisor  
Elementary School Heads  
Elementary Teachers  
(Public and Private Schools)

**FROM :** FRANCIS CESAR B. BRINGAS, CESO VI  
Schools Division Superintendent

**SUBJECT :** DIVISION SEMINAR-WORKSHOP ON ENHANCING  
MATHEMATICS TEACHERS COMPETENCE IN PRIMARY GRADE

**DATE :** May 13, 2015

1. This is to inform the field on the Division Seminar-Workshop on Enhancing Mathematics Teachers Competence in Primary Grade on June 18 in the afternoon to June 20, 2015 at Baguio City National High School (BCNHS) library reading area for public elementary grade one teachers.
2. The seminar-workshop aims to:
  - a. enhance primary school teachers' competence in mathematics teaching.
  - b. apply ICT in teaching-learning mathematics.
  - c. prepare the teachers in the various events of the mathematics festival.
3. Attendance of all public elementary grade one teachers is a must.
4. Teacher participants will be entitled for one (1) day service credit while non teaching staff will have one(1) day compensatory overtime credit.
5. Lunch and snacks for the participants will be charged against the Special Education Fund, subject to the usual accounting and auditing rules and regulations.
6. Grade one private school teachers, who are interested to attend may contact our office through tel. No. 442-7819 c/o Mr. Francisco Copsiyan on or before June 15, 2015, 20 slots allotted on a first come first serve basis with registration fee.
7. Wide and immediate dissemination of this memorandum to all concerned is desired.

**NOTE:** All participants must bring their previous math quarterly exam test/summative test.