



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road Ext., Baguio City  
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**DIVISION MEMORANDUM**

No. 59 s. 2015

**To** : Private Elementary and Secondary Heads  
Association of Private School Administrators – Baguio City (APSA-BC) Members

**From** : FRANCIS CESAR B. BRINGAS, CESO VI  
Schools Division Superintendent

**Subject** : APSA-BC GENERAL ASSEMBLY and  
ORIENTATION on POLICY GUIDELINES on CLASSROOMS ASSESSMENT  
for the K to 12 BASIC EDUCATION PROGRAM

**Date** : May 25, 2015

1. The Association of Private School Administrators – Baguio City (APSA-BC) General Assembly will be conducted on **June 18, 2015 (Thursday) 8:30am – 4:00pm** and **June 19, 2015 (Friday) 8:30am – 11:30am** at the **Division Office Conference Hall**.
2. The General Assembly's Agenda are:
  - a. Orientation on **DepEd Order No. 8, s. 2015** (Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program)
  - b. Clarifications on **DepEd Order No. 16, s. 2015** (Addendum to DepEd Order No. 1, s. 2015)
  - c. Orientation on **Revised Philippine ECCD Checklist Technical and Administration Manual**
  - d. Updates on **DepEd Forms** for Private Schools required by the Division and Planning Unit
  - e. Other APSA concerns
3. Due to the number of Private Schools both for Elementary and Secondary, **only 1 (one)** School Head or Representative per School is requested to attend.
4. **Morning snacks** (June 18-19) and **Lunch** (June 18) will be served by APSA. However, Travel expenses will be charged to their respective school funds subject to the usual accounting and audit rules and regulations.
5. Please **download** and **bring** your own hard copy of DepEd Order No. 8, s. 2015 and DepEd Order No. 16, s. 2015. You may also search and download at Google the Revised Philippine ECCD Checklist Technical and Administration Manual.
6. Please confirm your attendance to **Mr. Roger B. Day-asen**, APSA Secretary (09307162439) or **Mr. Marlon B. Angaga**, APSA VP for High School (09399394504 / 09258394504 / 09175197227) on or before **June 16, 2015 (Tuesday)**.
7. For information, guidance and compliance of all concerned.