



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Cordillera Administrative Region**  
**DIVISION OF BAGUIO CITY**

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Division Memorandum  
 No. 01 s. 2015

To: Public Elementary and Secondary School Heads  
 Public Elementary and Secondary School EBEIS/LIS School Coordinators  
 ALS LIS Coordinators and Facilitators

From: FRANCIS CESAR B. BRINGAS, CESO VI  
 Schools Division Superintendent

Subject: **Training Seminar of all Public Schools LIS/EBEIS Coordinators, all Public School Heads and ALS LIS Coordinators and Facilitators**

Date: June 18, 2015

1. Relative to the "Implementation of the EBEIS and Learner Information System (LIS) Updating of Learner Profiles for SY 2015-2016, there will be EBEIS/LIS training seminar on June 23-25, 2015.
2. The participants are all the Public EBEIS/LIS Coordinators, all Public School Heads, ALS LIS coordinator and ALS Facilitators. The school EBEIS/LIS coordinators, ALS LIS coordinator and ALS Facilitators should bring along with them, their Laptop, broadband or pocket wifi for the internet connectivity of the hands on training seminar.
3. The training seminar aims to equip all participants the much needed technical skills and knowledge in view of a more efficient and successful administration of the EBEIS and LIS.
4. The cost of snacks and other incidental expenses during the seminar shall be charged against the MOOE fund subject to the usual government accounting and auditing rules and regulations.
5. The schedule of the training seminar is as follows:

| Date      | District/School   | Schedule                                 | Venue                                 | Resource Requirements                    |  |
|-----------|---|--|---------------------------------------|--|--|
|           |   |  |                                       | Materials & Equipment                    | Facilitators   |
| 1st Batch | District I  | June 23, 2015<br>8:00 AM -<br>12:00 Noon | Division Office<br>Conference<br>Hall | Laptop, Broad<br>Band or pocket<br>wifi. | Olivia Gomez,<br>Khaju Fedcheck<br>Jimmy Santos<br>Nadelaine S. Bautista |
| 2nd Batch | District II   | June 23, 2015<br>1:00 PM -<br>5:00PM     | Division Office<br>Conference<br>Hall | Laptop, Broad<br>Band or pocket<br>wifi. | Olivia Gomez,<br>Khaju Fedcheck<br>Jimmy Santos<br>Nadelaine S. Bautista |
| 3rd Batch | District III  | June 24, 2015<br>8:00 AM - 12:00<br>Noon | Division Office<br>Conference<br>Hall | Laptop, Broad<br>Band or pocket<br>wifi. | Olivia Gomez,<br>Khaju Fedcheck<br>Jimmy Santos<br>Nadelaine S. Bautista |
| 4th Batch | Public Secondary<br>Schools                                     | June 24, 2015<br>1:00 PM- 5:00<br>PM     | Division Office<br>Conference<br>Hall | Laptop, Broad<br>Band or pocket<br>wifi. | Olivia Gomez,<br>Khaju Fedcheck<br>Jimmy Santos<br>Nadelaine S. Bautista |
| 5th Batch | ALS Facilitators,<br>Coordinators and<br>ALS LIS<br>Coordinator | June 25, 2015<br>8:00 AM -<br>12:00 Noon | Division Office<br>Conference<br>Hall | Laptop, Broad<br>Band or pocket<br>wifi. | Olivia Gomez,<br>Khaju Fedcheck<br>Jimmy Santos<br>Nadelaine S. Bautista |

6. Immediate and wide dissemination of this Memorandum is enjoined.