



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Rd., Baguio



Division Memorandum 90 s. 2015

To : **All Public Schools Division Supervisor**
All School Heads
All Others Concerned

FROM : *Elma D. Donaal*
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School Governance and Operations Division (SGOD)

APPROVED : *Francis Cesar B. Bringas*
FRANCIS CESAR B. BRINGAS, CESO VI
Schools Division Superintendent

Subject : **Submission of Papers for Reclassification of Master Teachers and School Heads**

1. This is to inform the field that reclassification of Master Teacher and School Head positions are open.
2. For Master Teacher positions, please check the qualification documents for Master Teacher criteria (as per enclosure to DECS Order No. 57, s. 1997)
3. For interested applicants for Principal I positions, please review the requirements for the reclassification of Teachers/Head Teachers to Principal.
4. Qualified applicants are advised to submit their papers in four (4) copies at the Division Office on or before **August 31, 2015**.
5. Immediate and wide dissemination of this memorandum is desired.