



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 195 s. 2015

TLE AND EPP PLANNING MEETING

TO : CID Chief, PSDs, Elementary and Secondary School Principals/Heads, TLE Head Teachers, EPP – Principal District Focal Persons, EPP Schools Coordinators and TLE, EPP Officers (Public and Private)

1. This is to announce the pre-planning meeting of EPP – Principal District Focal persons, TLE Head Teachers, EPP school coordinators and TLE & EPP officers on November 4, 2015, 2:30 p.m. at the Division Conference Hall.
2. The meeting aims to:
 - a. plan the activities to be undertaken during the Division Technolympics.
 - b. organize the working committees.
 - c. present the contest packages.
 - d. set policies and guidelines for the smooth conduct of technolympics.
3. Participants to this meeting are all the EPP – principal district focal persons, TLE Head teachers, EPP school coordinators, TLE and EPP organization officers. It is expected that participants will be allowed by their school heads and be given ample time to arrive to the venue on time and their class to be taken cared of accordingly.
4. Immediate dissemination of this memorandum to all concerned is enjoined.

FRANCIS CESAR B. BRINGAS, CESO VI
Schools Division Superintendent