

1.1 Evaluation Rating Sheet for Charts, Posters, Drill / Flash Cards and Manipulatives.

Title:

Type:

Intended for: Grade/Year level(s):

Subject area(s):

Author(s):

Publisher

Distributor / Supplier:

Copyright Year:

No. of Pages:

Instructions: Examine the material carefully and for each evaluation criterion consider the extent to which the resource meets the criteria. Check the appropriate number [with **4** being *Very Satisfactory (VS)*; **3** - *Satisfactory (S)*; **2** - *Poor*; and **1** – *Not Satisfactory*]. For a rating below 4, write your comments/justifications on each evaluation criterion. If an evaluation criterion is **Not Applicable (NA)**, the material is rated **3** on said criterion. (Not Applicable means that the criteria is not relevant to the resource being evaluated. It is given the score of 3 so that the evaluation score for each factor reflects only the performance against criteria that are relevant to the nature of the resource being evaluated). Attach extra sheets if necessary. Your report may be completed in soft or hardcopy. Please write legibly if completing in hardcopy

Factor A. Content	V S 4	S/NA 3	Poor 2	Not Satisfactory 1
1. Content reinforces, enriches, and / or leads to the mastery of certain learning competencies for the level and subject it was intended.				
2. Material has the potential to arouse interest of the target users.				
3 Facts are accurate.				
4. Information provided is up-to-date.				
5. Visuals are relevant to the text.				
6. Visuals are suitable to the age level and interests of the target user.				
7. Visuals are clear and adequately convey the message of the subject or topic.				
8. Typographic layout / design facilitates understanding of concepts presented.				

Evaluation Template 6.5 Refer to Guidelines and Processes for LRMSD Assessment and Evaluation

9. Size of the material is appropriate for use in school.				
10. Material is easy to use and durable.				
Total Points				
Note: Resource must score at least 30 points out of a maximum 40 points to pass this criterion. Please put a check mark on the appropriate box	<input type="checkbox"/>	Passed		
	<input type="checkbox"/>	Failed		

Factor B. Other Findings Note down observations about the information contained in the material, citing specific pages where the following errors are found:	Not Present 4	Present but very minor & must be fixed 3	Present & requires major redevelopment 2	Poor Do not evaluate further 1
1. Conceptual errors.				
2. Factual errors.				
3. Grammatical and/or typographical errors.				
4. Other errors (i.e., computational errors, obsolete information, errors in the visuals, etc.)				
Total Points				
Note: Resource must score at least 16 points out of a maximum 16 points to pass this criterion. Please put a check mark on the appropriate box	<input type="checkbox"/>	Passed		
	<input type="checkbox"/>	Failed. (All issues must be documented in the Comments section)		

Manipulative

Complete Evaluation for Factor A and B above as well as Factor C

Factor C. Additional requirements for Manipulative	V S 4	S/NA 3	Poor 2	Not Satisfactory 1
Instructional Design 1. Adequate support material is provided.				
2. Activities are summarised; extension activities are provided.				

Evaluation Template 6.5 Refer to Guidelines and Processes for LRMS Assessment and Evaluation

3 Suggested activities support innovative pedagogy.				
Technical Design 4. Manipulative is safe to use.				
5. Size and composition of manipulative is appropriate for intended audience.				
6. Suggested manual tasks within the activities are compatible with the motor skills of the intended users.				
Total Points				
Note: Resource must score at least 18 points out of a maximum 24 points to pass this criterion. Please put a check mark on the appropriate box	<input type="checkbox"/>	Passed		
	<input type="checkbox"/>	Failed		

Other Comments

Recommendation

Note: Any material that fails Factor B must not be recommended for use in public schools until the identified issues have been fixed.

(Please put a check mark (a) in the appropriate box.)

- i. I / We recommend the approval of this material for possible use in public schools provided that the corrections / revisions included in this report are made. (For commercial resources (non-DepED owned resources) the Publisher must implement all recommended corrections / revisions in their next printing or provide errata.)
- ii. I / We do not recommend the approval of this material for possible use in public schools for the reasons stated below and/or cited in this evaluation report. (Please use separate sheet if necessary.)

(Please sign below and at the back of each page.)

I/We certify that this evaluation report and recommendation are my / our own and have been made without any undue influence from others.

Evaluator(s): _____ Signature(s): _____

(Please print your full name)

Date: _____

1.1.1 Descriptors for Factors A to C of the Evaluation Rating Sheet for Charts, Posters, Drill / Flash Cards and Manipulatives

Important: These descriptors will guide you in giving an objective and quantifiable score for each criterion item in the rating sheet. For ratings of 3 and below, your written comments in the rating sheet should indicate specific part and brief descriptions of inadequacies in the material. If a criterion is not applicable, give it a rating of 3.

Factor A. Content

1. Content reinforces, enriches, and/or leads to the mastery of certain learning competencies for the subject and grade/year level it was intended.

Descriptor:

Very satisfactorily reinforces, enriches, and/or leads to mastery of certain learning competencies

Material supports, compliments achievement of learning competencies of the subject area and grade / year level for which it is intended.

2. Material is likely to promote interest of the target users.

Descriptor:

The material is presented in such a way that it is stimulate interest in the subject matter.

Focussing techniques and cueing devices are evident such as use of symbols, highlighting, color contrasting or emphasis.

3. Facts are accurate.

Descriptor:

All facts are accurate.

Presentation of factual content is accurate and up-to-date.

No outdated information, improper use of figures, inaccurate graphs; over simplified models or diagrams.

4. Information provided is up-to-date.

Descriptor:

All information provided is up-to-date.

No outdated information, improper use of figures, inaccurate graphs; over simplified models or diagrams.

5. Visuals are relevant to the text.

Descriptor:

What is said or written clearly responds to what is shown.

Captions are clear and relevant

Placement of visuals supports the content of the text and does not interfere with reading or viewing.

6. Visuals are suitable to the age level and interests of the target user.

Descriptor:

Design, layout, complexity of information contained in visuals is appropriate for the age level.

7. Visuals are clear and adequately convey the message of the subject or topic.

Descriptor:

All visuals are clear and adequately convey the message of the subject or topic.

Evaluation Template 6.5 Refer to Guidelines and Processes for LRMS Assessment and Evaluation

Visuals are used to enhance understanding of the content.

8. Typographic layout / design facilitate understanding of concepts presented.

Descriptor:

Font size and type and spacing enhance readability for the intended use of the material.
There is adequate contrast between all elements on the page.

9. Size of the material is appropriate for use in school.

Descriptor:

Easy to handle
Relatively light

10. Material is easy to use and durable.

Descriptor:

The material is easy to use and durable.

Factor B. Other Findings

1. Conceptual errors

Descriptor:

No conceptual error found
Presentation of content will not lead to the development of misconceptions or misunderstanding.

2. Factual errors

Descriptor:

No factual error found
Presentation of factual content is accurate and up-to-date
No outdated information, improper use of statistics; inaccurate graphs; over simplified models or examples.

3. Grammatical and / or typographical errors

Descriptor:

No grammatical error found
No spelling errors

4. Other errors (i.e., computational errors, obsolete information, errors in the visuals, etc.)

Descriptor:

No error found
No outdated information – maps; inaccurate graphs, diagrams or pictures.

Factor C. Manipulative

Instructional Design

1. Adequate support material is provided.

Descriptor:

The material should be packaged with student and teacher support material.
Clear instructions
Instructional objectives clearly stated.

2. Activities are summarized; extension activities are provided.

Evaluation Template 6.5 Refer to Guidelines and Processes for LRMS Assessment and Evaluation

Descriptor:

Target activities and sequence are clearly identified and opportunities to extend activities are provided.

3. Suggested activities support innovative pedagogy.

Descriptor:

Materials should actively involve target users in exploring, testing and applying ideas.

Materials should invite repeated use over an extended period of time.

Technical Design

4. Manipulative is safe to use.

Descriptor:

Consider whether the manipulative has:

- sharp edges,
- is heavy and awkward to handle,
- is made of potentially toxic substances
- Fragile and easily broken or breakable.

5. Size and composition of the manipulative is appropriate for the intended audience.

Descriptor:

Consider the manual dexterity and strength of the intended user

Consider whether the material is durable enough to withstand repeated use.

Are there many small pieces that can be easily lost?

Can missing pieces be easily replaced or substituted?

6. Suggested manual tasks within the activities are compatible with the motor skills of the intended users

Descriptor:

Consider the manual dexterity and strength of the intended user.