

1.1 Evaluation Rating Sheet for General Reference Materials

Title:

Type:

Intended for: Grade/Year level(s):

Subject area(s):

Author(s) and or
Editor(s):

Publisher

Distributor / Supplier:

Copyright Year:

No. of Pages:

ISBN:

Instructions: Read the reference material carefully and rate it along each evaluation criterion by checking the appropriate number: **5 – Excellent, 4 – Very Satisfactory, 3 – Satisfactory, 2 – Fair, 1 – Poor.** If an evaluation criterion is **Not Applicable (NA)**, the material is rated **3** on said criterion. (Not Applicable means that the criteria is not relevant to the resource being evaluated. It is given the score of 3 so that the evaluation score for each factor reflects only the performance against criteria that are relevant to the nature of the resource being evaluated). Attach extra sheets if necessary. Your report may be completed in soft or hardcopy. Please write legibly if completing in hardcopy

Factor A. Content	E 5	VS 4	S 3	F 2	P 1
1. Content reinforces, enriches, and / or leads to the mastery of certain learning competencies for the level and subject it was intended.					
2. Facts are accurate.					
3. Information provided is up-to-date.					
4. Language is appropriate for the level of the target user.					
5. Visuals are relevant to the text and suitable to the age level and interests of the target user.					
6. Visuals are clear in content and detail.					
7. Typographic layout / design adequately supports concepts presented.					
8. Size of the letters is appropriate for the target user.					
Total Points					

Evaluation Template 6.7 Refer to Guidelines and Processes for LRMSD Assessment and Evaluation

<p>Note: Resource must score at least 30 points out of a maximum 40 points to pass this criterion. Please put a check mark on the appropriate box</p> <p>Criterion 2 must achieve 5 points.</p>	<input type="checkbox"/>	Passed
	<input type="checkbox"/>	Failed. (All issues must be documented in the Other findings section)

<p>Factor B Other Findings</p>
<p>1. Cite conceptual errors found, if any. (Use additional sheets, if necessary)</p>
<p>2. Cite examples of grammatical, typographical, visual, or graphic (illustrations, diagrams, pictures, maps, graphs, tables) errors found. Indicate the line and page numbers where specific errors are found.</p>
<p>Other comments</p>

Recommendation

Note: Any material that fails factor A, Criterion 2 must not be recommended for use in public schools until the identified issues have been fixed.

(Please put a check mark (a) in the appropriate box.)

- i. I / We recommend the approval of this material for possible use in public schools provided that the corrections / revisions included in this report are made. (For commercial resources (non-DepED owned resources) the Publisher must implement all recommended corrections / revisions in their next printing or provide errata.)
- ii. I / We do not recommend the approval of this material for possible use in public schools for the reasons stated below and/or cited in this evaluation report. (Please use separate sheet if necessary.)

I/We certify that this evaluation report and recommendation are my / our own and have been made without any undue influence from others.

Evaluation Template 6.7 Refer to Guidelines and Processes for LRMS Assessment and Evaluation

Evaluator(s): _____ Signature(s):

(Please print your full name)

Date: _____