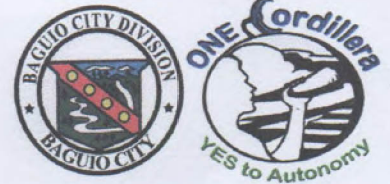




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



DEPED DIVISION OF BAGUIO CITY

DEC 11 2015 *lori*

RELEASED

DIVISION MEMORANDUM
No. *248*, s. 2015

**DIVISION ACTION RESEARCH TECHNICAL WORKING GROUP (TWG)
SUBMISSION OF INTENTIONS and FINAL DESIGNATION OF
SCHOOL RESEARCH COORDINATORS**

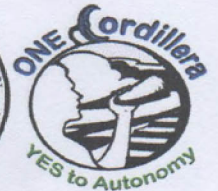
**To : All Action Research Technical Working Group (Incumbent)
Public Secondary and Elementary School Principals
School Research Coordinators
Interested Teaching, Not Teaching Related, and Non-Teaching Personnel**

1. Based on the record as of 5 December 2015, the Division has 19 approved action researcher proposals; 32 ongoing proposal revisions; and 1 completed due for approval and 1 completed and approved action researches.
2. These number will increase as an outcome of our strengthened and collaborative action research advocacy mechanisms. Thus, committee to facilitate the peer reviewing process is highly necessary.
3. In view of these, all incumbent TWG members must signify again their intentions and commitment to be part of the committee. Withdrawal from the group due to various assigned duties is understandable. Vacated slots will be opened to interested teaching, not teaching related, and non-teaching personnel. Use **Return Slip A** to signify intentions both to incumbent and new TWGs. **Important note to incumbent TWGs: non-submission of the form means withdrawal of slot.**
4. School Heads are task to inform all interested school personnel regarding the submission of intents. Likewise, School Heads shall endorse to the Division their respective School Research Coordinators. Please use **Return Slip B** for the designation.
5. Submit return slips on or before 15 December 2015 at the Planning and Research Section.
6. Immediate and wide dissemination of this Memorandum to all concerned is required.

F. B. Bringas
FRANCIS CESAR B. BRINGAS, CESO VI
Schools Division Superintendent



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-off Road, Baguio City



Enclosure to Division Memorandum No. 242, s. 2015

Return Slip B (Designation for School Research Coordinator)

Name of Designated School Research Coordinator: _____

CP No: _____ Email: _____

Reasons for the designation:

1. _____
2. _____
3. _____

Signature over printed name of School Head

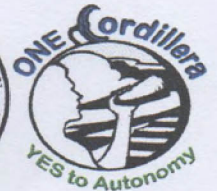
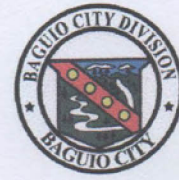
Date: _____

School: _____

FRANCIS CESAR B. BRINGAS, CTSO III
 Schools Division Superintendent



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



Enclosure to Division Memorandum No. 242, s. 2015

Return Slip A (TWG Intention)

Name: _____ Position: _____
School/Office: _____

This is to signify my intention to be part of the Baguio City Division Action Research Technical Working Group (TWG).

I regret to inform that I can no longer function as member of the Baguio City Action Research Technical Working Group due to _____

Signature *Date*
Contact Number: _____ Email: _____

Noted: _____

Department Head (for Secondary level only)

Recommending Approval:

School Head

ELMA D. DONAAL, EdD
Chief Education Supervisor
School Governance and Operations Division

Approved:

FRANCIS CESAR B. BRINGAS, CESO VI
Schools Division Superintendent

Communications/Planning and Research Section