



JAN 12 2016

RELEASED

Office of the Superintendent

Division Memorandum No. 22 s. 2016

ESTABLISHING DepEd- BAGUIO PERFORMANCE MANAGEMENT TEAM (PMT)

To: Curriculum Implementation Division (CID)
School Governance and Operations Division (SGOD)
Division Office Personnel Division
All School Heads
Teaching and Non-Teaching Staff
All Others Concerned

1. Pursuant to Civil Service Commission (CSC) Memorandum Circular (MC) no. 6, s. 2012, directing among others, all government agencies to establish and implement a Strategic Performance Management System (SPMS), consistent with the guidelines stipulated therein, and in compliance with DepEd Order No. 2, s. 2015, in adherence to the principle of performance based tenure and incentives system, the Division announces the composition of DepEd Baguio Performance Management Team:

Chairman: **ATTY. AUGUSTIN P. LABAN III**
Legal Officer III
OIC- Assistant Schools Division Superintendent

Members: **OLIVIA O. GOMEZ**
Planning Officer III

JOSEPH A. ESTIGOY
Principal III
PESPA Representative

BRENDA M. BADONGEN
Accountant III

BRENDA M. CARIÑO
Principal III
NAPSSHI Representative

ROBERTO R. GONZALES
Administrative Officer V

MARINA D. TABANGCURA
EPS- Araling Panlipunan

ARLITO G. PECAY
BCSTEA President

DONALD MALIPE
President
Baguio City Secondary Schools
Association of Public Sch. Teachers
and Employees, Inc.

Observer: **EDDIE O. CARTA**
PTA Division Federation President

Secretariat: **JOVELYN PETRA T. BALANTIN**
Senior Education Program Specialist
HRD

MA. LOUELLA MONCADA
Administrative Officer
HRMO

2. The PMT shall have the following functions and responsibilities: (DepEd Order No. 2, s. 2015)

1. The Secretariat at each level sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the OPCRf.
2. The planning Office shall ensure that Office performance targets and measures, as well as budget are aligned with those of the agency and that work distribution of the offices/units is rationalized.
3. PMT recommends approval of the OPCRf to the head agency.
4. BHROD/Personnel Division identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives; and
5. PMT adopts responsibilities including schedule of meetings and deliberations and delegation of authority to representatives in case of absence of its members.

3. Relative to the designation, all PMT members are expected to perform their functions as mandated.

4. Immediate and wide dissemination this memorandum is desired.

For and In-behalf of the SDS:


ATTY. AUGUSTIN P. LABAN III

Officer - In- Charge

Assistant Schools Division Superintendent