

PRIVATE SECONDARY SCHOOL ADMINISTRATORS ASSOCIATION OF THE PHILIPPINES (PRISSAAP)

c/o Murcia Open Bible Christian Academy
Murcia, Negros Occidental


January 11, 2016

Dr. FRANCIS CESAR B. BRINGAS, CESO VI

**Schools Division Superintendent
Department of Education
Division of Baguio City**

**To: All Elementary and Secondary School Heads
(Public and Private)**

**For your information. Encouraging
participation.**


FRANCIS CESAR B. BRINGAS, CESO VI
Schools Division Superintendent

Dear Dr. Bringas:

Christian Greetings!

The **Private Secondary School Administrators Association of the Philippines, (PRISSAAP)** in partnership with the **Association of Private School Administrators, Baguio City Chapter (APSA-BC)** will hold a **Joint Guidance Counselors and Librarians Workshop Seminar** for both **PUBLIC** and **PRIVATE SCHOOLS** on **January 30 and 31, 2016** in **Romulo Hall, Teachers Camp, Baguio City**. We are inviting the licensed (for them to have fresh ideas) and **non-licensed guidance counselors and librarians** (to prepare them for professionalization).

A registration fee of **two thousand eight hundred pesos (Php2,800.00)** will be charged from each participant to defray expenses for board and lodging, honoraria of resource speakers, kit and other incidental expenses relative to the seminar-workshop. Registration will start at 7:00 am of January 30, 2016 and the Opening Ceremony will start at 9:00 am, the first meal will be am snacks on January 30, 2016 and lunch of January 31, 2016.

Participants are requested to send their pre-registration and reservation fee thru Asia United Bank (AUB) with PRISSAAP current account no. 204-01-0000726.

For questions or queries, and reservations, kindly text or call the undersigned at 09491803962.

With the foregoing, may I humbly request your good office to put our invitation to a Division Memorandum so that we may be able to maximize the participation of all intended audience from both public and private schools of your Division. Please find attached copy of the letter for the school administrators and the matrices for both groups.

Thank you very much and God richly bless you.

Very truly yours,


REV. EXEQUIEL F. GUANZON, Ch. Ed. D.
National President - PRISSAAP



**PRIVATE SECONDARY SCHOOL ADMINISTRATORS ASSOCIATION OF THE PHILIPPINES
(PRISSAAP)**

c/o Murcia Open Bible Christian Academy
Murcia, Negros Occidental

January 4, 2016

PRIVATE and PUBLIC SCHOOL HEADS
Division of Baguio City

My Dear fellow School Administrators,

Christian Greetings!

The **Private Secondary School Administrators Association of the Philippines, (PRISSAAP)** in partnership with the **Association of Private School Administrators, Baguio City Chapter (APSA-BC)** will hold a **Joint Guidance Counselors and Librarians Workshop Seminar** for both **PUBLIC** and **PRIVATE SCHOOLS** on **January 30 and 31, 2016** in **Romulo Hall, Teachers Camp, Baguio City**. We are inviting the licensed (for them to have fresh ideas) and **non-licensed guidance counselors and librarians** (to prepare them for professionalization).

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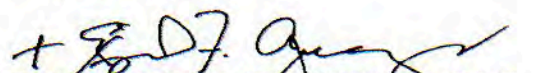
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For questions or queries, and reservations, kindly text or call the undersigned at 09491803962.

You may send your completed registration form and a scanned copy of deposit slip to vinacalsado@yahoo.com

Thank you very much and God richly bless you.

Very truly yours,


REV. EXEQUIEL F. GUANZON, Ch. Ed. D.
National President - PRISSAAP

PRIVATE and PUBLIC SCHOOL SEMINAR WORKSHOP FOR GUIDANCE COUNSELOR AND GUIDANCE IN-CHARGE

January 30-31, 2016 - Romulo Hall, Teachers Camp, Baguio City

PROGRAM OF EVENTS

Date/Time	Activities	In-Charge
Day 1: January 30, 2016		
7:00-9:00 a.m.	Arrival of Participant, Registration	Registration Committee
9:00-10:00 am	Opening Program National Anthem Invocation Welcome Remarks Presentation of Participants Opening Remarks Keynote Speaker Technical Message	Dr. Elma D. Donaal Chief – School Governance & Operation Division – Baguio City Rev. Exequiel F. Guanzon PRISSAAP President Annie Marie B. Caguioa APSA-BC President Francis Cesar B. Bringas, CESO VI Schools Division Superintendent DepEd Baguio City Dr. Rey M. Revuelto International Speaker
10:00-10:30	Snacks	
10:30-12:00	Basics Counseling and Workshop	Sheribel G. Villasin, RGC Chief Guidance Counselor and Head Admission Department Diliman Preparatory School
12:00-1:30	Lunch Break	
1:30-5:00	Applications of Assessment for Career Counseling and Workshop	Sheribel G. Villasin, RGC Chief Guidance Counselor and Head Admission Department Diliman Preparatory School
3:00-3:30	Snacks	
6:30 pm	Dinner	
Day 2 – January 31, 2016		
6:30-8:00 am	Breakfast	
8:00 – 8:30	Preliminaries & unfreezing Activities	
8:30-10:00	Life Work Balance for Counselors	Luzviminda S. Guzman, Ed. D. Chairperson Board of Guidance and Counseling, Professional Regulation Commission (PRC)
10:00-10:30	Snacks & Open forum	
10:00-11:30	Special Topics Session	Luzviminda S. Guzman, Ed. D. Chairperson Board of Guidance and Counseling, Professional Regulation Commission (PRC)
11:30-12:00	Lunch & Closing Ceremonies	
1:00 pm	Home Sweet Home	
Master of Ceremony:	Marlon B. Angaga, APSA-BC VP for High School St. Joseph de Mary - VP for Academics	

PRIVATE and PUBLIC SCHOOL Workshop Seminar for Librarians, Teachers In-charge of the Library and Non-Registered or Non-Licensed Librarians

January 30-31, 2016 - Romulo Hall, Teachers Camp, Baguio City

PROGRAM OF EVENTS

Date/Time	Activities	In-Charge
Day 1 – January 30, 2016		
7:00-9:00 a.m.	Arrival of Participant, Registration	Registration Committee
9:00-10:00 am	Opening Program National Anthem Invocation Welcome Remarks Presentation of Participants Opening Remarks Keynote Speaker Technical Message	Dr. Elma D. Donaal Chief – School Governance & Operation Division – Baguio City Rev. Exequiel F. Guanzon PRISSAAP President Annie Marie B. Caguioa APSA-BC President Francis Cesar B. Bringas, CESO VI Schools Division Superintendent DepEd Baguio City Dr. Rey M. Revuelto International Speaker
10:00-10:30	Snacks	
10:30-12:00	Organization of Library Materials 1: Resource Description & Access	Dr. Corazon M. Nera Retired PRC Chief on Librarians
12:00-1:30	Lunch Break	
1:30-3:00	Organization of Library Materials 2: Classification Using DDC	Dr. Corazon M. Nera Retired PRC Chief on Librarians
3:00-3:30	Snacks	
3:30-5:00	Subject Analysis	Dr. Corazon M. Nera Retired PRC Chief on Librarians
Day 2 – January 31, 2016		
6:30-8:00 am	Breakfast	
8:00 – 8:30	Preliminaries & unfreezing Activities	
8:30-10:00	<ul style="list-style-type: none"> The Library @ Your School: IFLA/UNESCO Library Manifesto Programming for School Libraries with Workshop 	Ms. Susan O. Pador Retired Ateneo de Manila University Chief Librarian
10:00-10:30	Snacks	
10:00-11:30	Introduction to InfoLib: School Library Catalog & Workshop	Ms. Susan O. Pador Retired Ateneo de Manila University Chief Librarian
11:30-12:00	Lunch & Closing Ceremonies	
1:00 pm	Home Sweet Home	
Master of Ceremony:	Marlon B. Angaga , APSA-BC VP for High School St. Joseph de Mary - VP for Academics	



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Murcia, Negros Occidental

Joint Guidance Counselors and Librarians Workshop Seminar

CONTROL No.: _____

PRE-REGISTRATION FORM

Province: _____ Division: _____ Total no. of participant/s: _____

NAME OF SCHOOL: _____

Address: _____

Tel/Mobile numbers: _____ Email Address: _____

NAME OF PARTICIPANTS

DESIGNATION

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