





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIOCITY**  
# 82 Military Cut-Off, Baguio City  
Tel. No.: (074) 442-7819



Division Memorandum

No 54 s. 2016

To: Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Division Office Personnel  
All Others Concerned ~

From:   
FRANCIS CESAR B. BRINGAS, CESO VI  
Schools Division Superintendent 

Subject: **PERSONNEL ASSIGNED IN THE DISTRIBUTION OF SNACKS AND REFRESHMENTS  
DURING THE CARAA MEET ON FEBRUARY 6, 2016**

Date: February 4, 2016

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1. This is to inform the field that the following personnel are assigned in the delivery and distribution of snacks and refreshments during the CARAA meet on February 6, 2016 at Baguio Athletic Bowl; Baguio City.

Alice D. Milan

Edward Oliver Aspuria

Loisa D. Fontanilla

Pearl Joan Quero

Beverly S. Busaing

Fray O. Aliswag

Gina D. Sequerra

Jimmy Santos

Edward Oliver Aspuria

Jean L. Orpilla

Raquel Janelle S. Tigcangay

Remedios P. Sugot

Mylene P. James

Roberto R. Gonzales

2. The above named individual are requested to attend a meeting with the assigned Ushers during the CARAA meet on February 5, 2016, 3:00 PM at the DepEd, Baguio City Division Office Conference Hall to ensure a coordinated and more organized distribution of snacks and refreshments of guest, local government and DepEd Officials and delegation of CARAA officials from the participating divisions.
3. All the above non teaching personnel shall be granted "One day Compensatory Overtime Credit" (COC).
4. Immediate dissemination of this memorandum is desired