



Office of the Superintendent
Division Memorandum Number 88 s., 2016

DEUED DIVISION OF BAGUIO CITY

MAR 08 2016

RELEASED

SUBMISSION OF 2016 INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN (IPDP)

TO: Division Office Personnel
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Regional Memorandum Number 60, s. 2016, **Re: Submission of 2016 Individual Professional Development Plan (IPDP)**, and with the implementation of Results-Based Performance Management System (RPMS) to properly address the professional needs of staff and personnel of the Department, the following are enjoined to submit their 2016 IPDP:

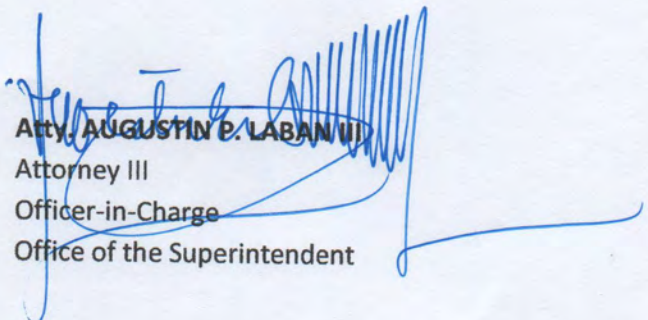
- A. Division Office Personnel (Disregard if submitted)
- B. Elementary and Secondary Public School Heads

2. IPDP shall be based from the core competencies required in the RPMS following the attached format. The results shall serve as inputs to the Learning and Development Plan to be addressed by the SDO.

3. For School Heads, submit in two copies, one for your PSDS and one for HRD copy, to be submitted on or before **March 17, 2016**.

4. PSDSs are requested to consolidate the School Heads' IPDP and submit at the HRD Office on or before **March 22, 2016** for the over-all consolidation in time for its submission at the Regional Office on March 28, 2016.

5. Immediate dissemination and compliance to this memorandum is desired.


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Officer-in-Charge
Office of the Superintendent