



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY
BIDS AND AWARDS COMMITTEE



Bid Bulletin No. 003, S. 2016

May 31, 2016

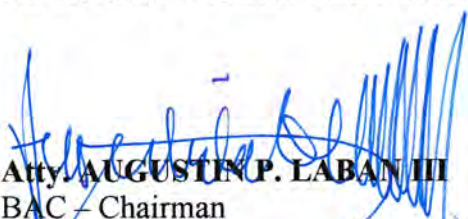
Meals and Snacks for the conduct of the Senior High School (SHS) Mass Training of Teachers (MTOT) on Physical Education and Health and Personal Development (Luzon Cluster) for 867 participants.

The following were agreed upon during the Prebid Conference held on May 31, 2016 at DEpEd, Division Office Conference Hall:

- As a condition for the contract for the catering service, the following are expected:
 - ✓ Meals with three (3) viands (Fish, Meat, and Vegetables), rice, soup, dessert and AM and PM snacks.
 - ✓ Free flowing tea/coffee with nuts and mints for the plenary
- Bid Folders should be tabbed in accordance with the listing of bidding requirements.
- All representatives of interested bidders (sole proprietorship, partnership, or corporation) should submit an authorization from proprietor, general manager or the board of directors.
- Bidders are advised to get the updated checklist of documents to be submitted during the opening of bids. Copy of which is hereto attached.
- For the bid security, cash is discouraged. Bidders may also opt to submit Bid Security Declaration (BSD) aside from those enumerated in item 18.1 of the BDS.
- As to the synchronization of time of deadline for the submission of bids, bidders are instructed to follow the time at the Division Office Biometric Machine.
- Those who bought bid documents are required to notify the BAC if they decide not to participate in the opening of bids.
- Bidder who do not meet the requirements specified in the Bid Documents and this Supplemental Bid Bulletin will automatically be disqualified.

Failure on the part of the bidders to comply with the foregoing instructions or additional requirements shall be a ground for the bidder to be disqualified to join the bidding process.

For Guidance and information of all concerned.


Atty. AUGUSTIN P. LABAN III
BAC – Chairman

Received by: _____

Date : _____

OPENING OF BIDS FOR THE PROJECTS

June 3, 2016

Meals and Snacks for the conduct of the Senior High School (SHS) Mass Training of Teachers (MTOT) on Physical Education and Health and Personal Development (Luzon Cluster) for 867 participants.

Contractor/Prospective Bidder:

I. TECHNICAL COMPONENTS ENVELOPE

a. Eligibility Requirements

Class "A" Documents

Legal Documents

- Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration.
- Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located

Technical Documents

- Duly signed Statement of all ongoing government and private contracts within the last 10 years reckoned from the date of submission and receipt of bids, including contracts awarded but not yet started, if any. The statement shall include, for each contract, the following:
 1. Name of the contract
 2. Date of the contract
 3. Kinds of goods
 4. Amount of contract and value of outstanding contracts
 5. Date of delivery and
 6. End user's acceptance or official receipt(s) issued for the contract, if completed.
- Certificate of Non-Slippage of completed and/or on-going projects for the last two (2) years.

Financial Documents

- Audited financial statements, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.
- Duly signed Computation of Net Financial Contracting Capacity (NFCC) which shall be at least equal to the ABC to be bid; or
 - Certificate of commitment from a Universal or Commercial Bank to extend a credit line in its favor if awarded the contract for this Project, in an amount equal to at least 10% of the ABC to be bid.

Class “B” Documents

- Valid and duly signed joint venture agreement pursuant to ITB 5.1, in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

b. Technical Documents

- Original copy of Bid Security, in accordance with ITB Clause 18.
- Original and duly signed copy of Omnibus Sworn Statement in accordance with Section VIII. Bidding Forms

NUMBER OF COPIES OF TECHNICAL COMPONENT IN SEPARATE ENVELOPES

- One (1) original copy and
- One (1) additional copy

II. FINANCIAL COMPONENT ENVELOPE

- Original copy of duly signed Financial Bid Form

NUMBER OF COPIES OF FINANCIAL COMPONENT ENVELOPES

- One (1) original copy and
- One (1) additional copy

The Bidder is responsible to double check the full description of above requirements in the bidding documents issued by the Procuring Entity.

The bidders are required to provide a Table of Contents and corresponding tab/label for each submitted technical and financial components to help ensure completeness of submission by the bidders and facilitate examination by the BAC.

<i>BAC Chairman</i>	<i>BAC Vice Chairman</i>	<i>BAC Member</i>	<i>BAC Member</i>
<i>BAC Member</i>	<i>BAC Member</i>	<i>Representative</i>	<i>Representative</i>
<i>Head BAC TWG</i>	<i>PMO/End User</i>	<i>Representative</i>	<i>Representative</i>