



## REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:  
Address:  
Telephone No.:  
e-Mail:  
Date received by the Supplier:

Requesting Unit:  
PR No.:  
Quotation No.: 06132016-12  
Date: June 13, 2016  
ABC: Php 176,580.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than June 22.

  
**ELMA D. DONAAL, ED.D**

Chairman, Bids and Awards Committee

### NOTE:

1. All entries must be typewritten or legibly written
2. Delivery period within \_\_\_\_\_ Calendar Days.
3. Attach brochures, if available
4. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment from date of acceptance by the procuring entity.
5. **G-EPS (Philgeps) registration certificate shall be attached upon registration of the quotation**
6. Price validity shall be for a period of 60 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	135	pax	Breakfast AM Snacks Lunch PM Snacks Including Seminar Hall	July 21, 2016 (Tentative Date)	
2	135	pax	Breakfast AM Snacks Lunch PM Snacks Including Seminar Hall	July 22, 2016 (Tentative Date)	
3	135	pax	Breakfast AM Snacks Lunch PM Snacks Including Seminar Hall	July 23, 2016 (Tentative Date)	

Brand and Model:

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.