



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Rd., Baguio



DEPED DIVISION OFFICE
BAGUIO CITY

Office of the Superintendent
Division Memorandum No. 196 s., 2016

JUL 27 2016

RELEASED

DIVISION TEACHER INDUCTION PROGRAM IMPLEMENTATION ACTIVITIES

**To: Division Chiefs
 PSDSs/EPSS
 School Heads
 Newly Hired Teachers
 All Others Concerned**

1. Teacher Induction Program (TIP) is a vital component of the teacher Education and Development Program which provides a continuum from pre-service to in service training. As such, the Division TIP Committee came up with series of training program to capacitate newly hired teachers to be empowered and capacitated as effective and efficient teachers/workers of the division and be informed of DepEd programs and important concerns.

2. This training program specifically aims to:


A. Provide a comprehensive orientation on the following:

1. Conduct of oath taking ceremony prior to appointment
2. DepEd thrust, Vision, Mission and Objectives
3. Teachers' Functions, Responsibilities and Accountabilities
4. DepEd- Baguio Organizational Structure
5. Related Laws and Positive Discipline
6. Revised CSC Rules on Administrative Cases
7. Rules Implementing the Code of conduct and ethical standards for public officials and employees (Republic Act no. 6713)
8. Communications, Protocol and Accomplishment of Forms.
9. Rules and Functions of School Governance and Operations Division (SGOD) and Curriculum and Implementation Division (CID).

3. Relative to this, School Heads are advised to permit all newly hired Elementary, Junior High School and Senior High School Teachers to attend this training program. (See attached list of participants and schedule of activities). The identified participants are obligated to give contract assignments/remedial classes to their students to cover the lessons missed during the conduct of the training.

4. Food and other expenses shall be charged against Division Office Funds subject to the usual accounting and auditing rules and regulations.

5. For dissemination and compliance.


ATTY. AUGUSTIN P. LABAN III
Legal Officer III
OIC- Schools Division Superintendent

PARTICIPANTS TO THE 2016 DIVISION TEACHER INSTRUCTION TRAINING PROGRAM

1. PAGLILO, JULIE B.	LOAKAN ES
2. MALLARI, MARIBETH	LUCBAN ES
3. DANGBIS, ELEANOR KATE	GIBRALTAR ES
4. BANTALISTA, SONIA	RIZAL ES
5. TACLOY, SHIELA	BAGUIO CENTRAL SCHOOL
6. CHALMAS, BRIGETTE M.	CRYSTAL CAVE ES
7. MAGADIA, MARY JOY B.	DOMINICAN MIRADOR ES
8. MOLINA, RENEE ROSE O.	SAN CARLOS HEIGHTS ES
9. WADWADAN, DEZZA JOYCE	BAKAKENG ES
10. DATUL, FELICITAS	DOÑA AURORA H. BUENO ES
11. AWAS, VANESSA	FORT DEL PILAR ES
12. PERALTA, MARIO C.	ALFONSO TABORA ES
13. EGSAEN, CAROL JOY	BONIFACIO ES
14. BALICDANG, EDEN ROSE	PINGET ES
15. FATAEK, RUTH	PINSAO ES
16. ANGAGAN, APRIL	QUIRINO HILL ES
17. AGRAMOS, LEONORA	HOLY GHOST EXT. ES
18. SAWANGIN, CLINT T.	DOMINICAN MIRADOR NHS
19. JENNIFER L. FERRER	BAKAKENG NHS
20. PARAYAO, RHEA MAY R.	MIL-AN NHS
21. CHAP-AS, PATRICIO	IRISAN NHS
22. PINDOG, TINITO B.	BAGUIO CITY HIGH SCH.
23. SAPI, MELODY	SAN VICENTE NHS
24. DEPAYSO, BEVERLY	MIL-AN NATIONAL HIGH SCHOOL
25. DE VERA, PATROCIO	IRISAN NHS
26. SALCEDO, LEE JACOB	IRISAN NHS
27. UGAY, LORMA	JOAQUIN SMITH NHS
28. CADSI, RUFINA	STAND ALONE
29. TUDLONG, GENEVIEVE	STAND ALONE
30. COBEBE, JOYCE	STAND ALONE
31. VILLANUEVA, ARTHUR	STAND ALONE
32. DANGKIW, AUREA	BAGUIO CITY HIGH SCHOOL
33. TAYABAN, GLYNN JHOY	BAGUIO CITY HIGH SCHOOL
34. BENIS, VANESSA	SAN VICENTE NHS

35. FERNANDEZ, CRISELDA	SAN VICENTE NHS
36. TAULI, SAMUEL	GUISAD VALLEY NHS
37. ORTIGA, ANNE	MIL-AN NHS
38. LUCAS, MARLYN	IRISAN NHS
39. WANSI, CHRISTINE FLOR-	JOAQUIN SMITH NHS
40. LANG-AKAN, FELIZ	STO. TOMAS NHS
41. ELEGADO, MARIA RHODA	STAND ALONE
42. PALASI, FLORENCE	STAND ALONE
43. TAULI, MARITESS	STAND ALONE
44. CHAVEZ, JOYCE	STAND ALONE
45. DAWAS, DENNIS	STAND ALONE
46. KIDLO, RUBY	STAND ALONE
47. FERRER, JOPIE	BCHS
48. ALIWANA, DENVER	BCHS
49. PONCIO, FLORDELIZA	BCHS
50. BURGOS, GENER	JOAQUIN SMITH NHS
51. ANGELEO, JESSICA	STO. TOMAS NHS
52. VICENTE, ALEXIS	STAND ALONE
53. ANGCAWAY, SHALIN	BCHS
54. BAGANO, GERTRUDES	STAND ALONE
55. MAGPATOC, ANTHONY	GUISAD VALLEY NHS
56. ARIOLA, DENIS	MIL-AN NHS
57. APAC-GUID, BING	STO. TOMAS NHS

58. TIBANGAY, SUNNY	STAND ALONE
59. ROJAS, ROWENA	BCHS
60. SISON, GLENDA ROSE	JOAQUIN SMITH NHS

TOTAL PARTICIPANTS:

New Teachers – 60

Division Training Team – 5

Resource Speakers – 10

Total- 75

Schedule of Training:

Activity 1 - August 5, 2016

Activity 2 - August 19, 2016 (tentative)

Activity 3- September 2- (tentative)

Activity 4- September 17 (tentative)

Venue: Division Office Conference Hall

Time: 8:00-5:00