Republic of the Philippines

Department of Education

Cordillera Administrative Region

**DIVISION OF BAGUIO CITY**

Upper Session Road Extension, Baguio City 2600

**DEED OF DONATION**

**(Sample)**

**KNOW ALL MEN BY THESE PRESENTS:**

This Deed of Donation made and executed by **ABC COMPANY** herein represented by its **PRESIDENT** with office address at **#123 Sample , Baguio City**, hereinafter called the **DONOR.**

- In favor of -

**Department of Education, Baguio City Division** herein represented by its PRINCIPAL with address at **SAMPLE ELEMENTARY SCHOO, MASAYA, BAGUIO CITY**, hereinafter called the **DONEE.**

WITNESSETH

That for all in consideration of a desire to contribute a share for the cause of the education of Filipino learners through the Adopt-a-School Program of the Department of Education, the DONOR has freely and voluntarily given, transferred and covered by way of donation to the DONEE, its successors and assigns free and clear of any and liens and encumbrances whatsoever all its rights, interest and title on:

TITLE OF DONATION:

|  |  |  |
| --- | --- | --- |
| **DETAILS OF THE DONATION** | **BENEFICIARIES** | **SCHOOL and ADDRESS** |
|  |  |  |

**With a total amount of Php \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

IN WITNESS HEREOF, The DONOR has hereto subscribed herself/himself this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_, 2016

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature over DONOR’S name**

**DEED OF ACCEPTANCE**

The **DONEE,** for and in behalf of the School, hereby accepts and acknowledges the donation from **ABC COMPANY** and expresses his/her most sincere appreciation for the benevolence shown by the DONOR.

IN WITNESS WHEREOF, the DONEE has set his/her hands this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 2016.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name and Signature of the Principal

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name of School & Address

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature over Printed Name) (Signature over Printed Name)

**ACKNOWLEDGEMENT -optional**

REPUBLIC OF THE PHILIPPINES

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ) ss.

BEFORE ME this (date), personally appeared to me with

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CTC # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Issued on/at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CTC # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Issued on/at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Known to me and known to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is free and voluntary act and deed, including that of the entities that they represent.

This instrument refers to a Deed of Donation and Certificate of Acceptance that consist of 1 page, including this, whereon this acknowledgement is written, and which is signed by the parties concerned on each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date at the place first written above.

Doc. No. \_\_\_\_\_\_\_\_\_\_ NOTARY PUBLIC

Page No. \_\_\_\_\_\_\_\_\_\_

Book No. \_\_\_\_\_\_\_\_\_\_

Series Of \_\_\_\_\_\_\_\_\_\_