



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-off Road, Baguio City  
**CID - LRMS**



DEPED BAGUIO CITY  
SEP 07 2016  
RELEASED  
may

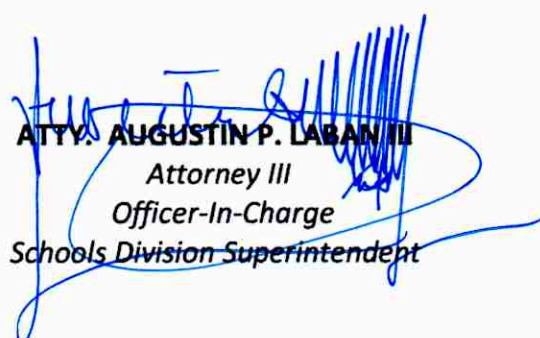
**DIVISION MEMORANDUM**

**NO. 261, S. 2016**

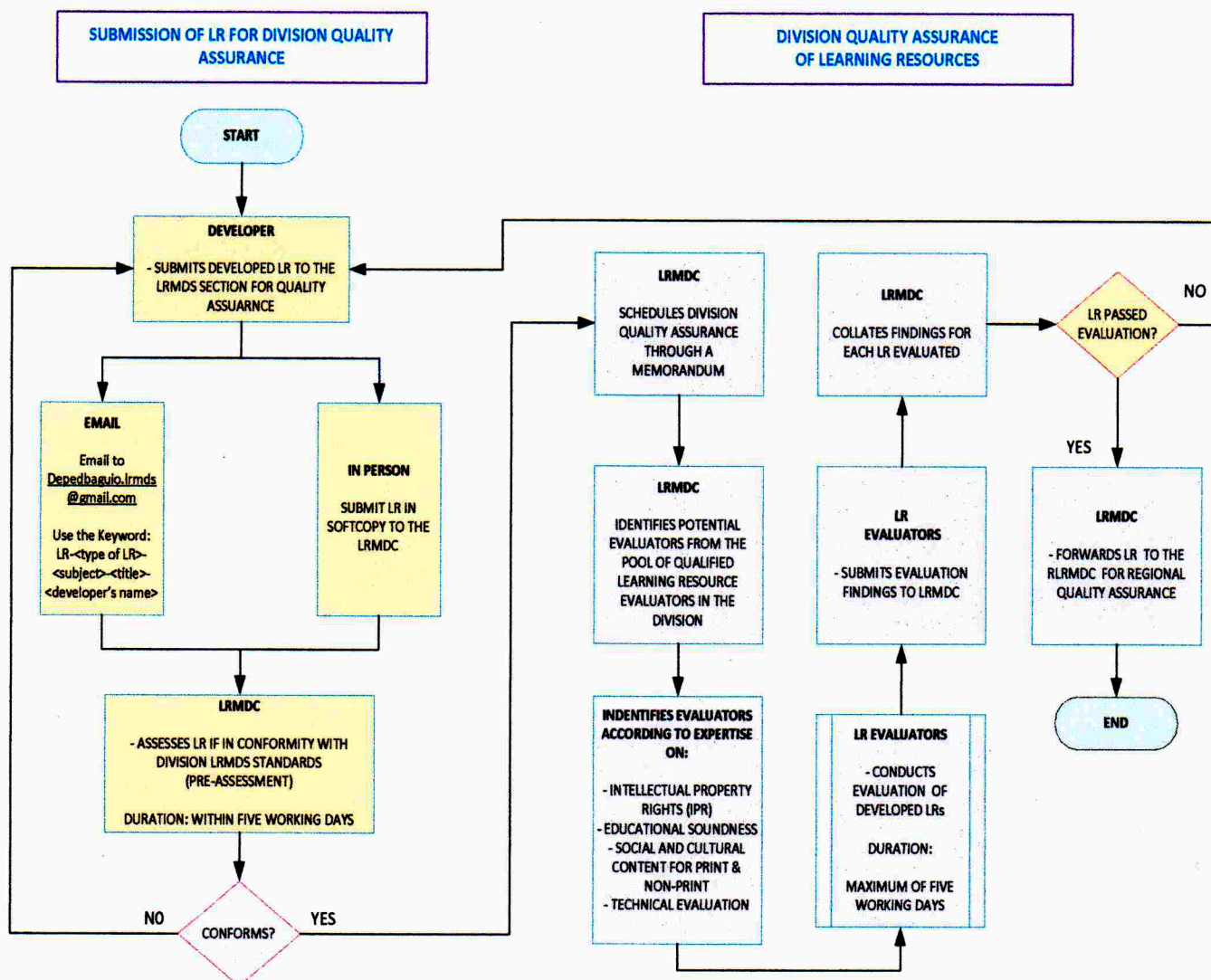
**SUBMISSION AND QUALITY ASSURANCE OF LEARNING RESOURCES**

**TO: PSDs, EPSs, Public School Heads and Teachers**

1. Please be informed that the DepEd Email's Verification website is intermittent due to system maintenance. It takes 7-21 days before for a deped email address be verified, thus, affecting teachers' access to the DepEd Learning Resource Portal.
2. Since the new interface of the DepEd Learning Resource Portal (LRMS Portal) is still undergoing development, teachers may submit their developed learning resources for quality assurance through email or in person.
3. Please see attached activity flowchart on the submission and quality assurance of learning resources.
4. For your information and guidance.

  
**ATTY. AUGUSTIN P. LABAN III**  
Attorney III  
Officer-In-Charge  
Schools Division Superintendent

**BAGUIO CITY DIVISION**  
**CURRICULUM IMPLEMENTATION DIVISION**  
**LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS) SECTION**



Proposed by:

  
**JERRY C. YMSON**  
 EPS – LRMDS

Recommending Approval:

  
**RACHEL M. BUGTONG, Ed. D.**  
 Chief - Curriculum Implementation Division

Approved by:

  
**ATTY. AUGUSTIN P. LABAN III**  
 Attorney III  
 Officer-In-Charge  
 Schools Division Superintendent