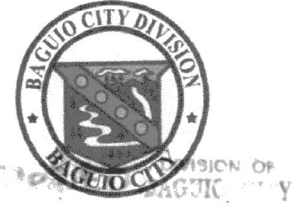




Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-off Road, Baguio City  
 Fax (074) 442-7819



SEP 14 2016  
**RELEASED**  
*me-j*

**OFFICE OF THE SUPERINTENDENT**  
 Division Memorandum  
 No. 275 s. 2016

**3<sup>RD</sup> QUARTER NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED) 2016**

To: Public Schools District Supervisor  
 Public Schools / Private Schools  
 All Division Personnel

1. Enclosed is the unnumbered Memorandum of **RONILDA R. CO**, Director IV, Disaster Risk Reduction and Management Service, dated September 2, 2016, preparedness measure for the possible 7.2 magnitude earthquake in the National Capital Region (NCR) of which Office of Civil Defense – OCD will spearhead the 3<sup>rd</sup> Quarter National Simultaneous Earthquake Drill (NSED).
2. The drill is scheduled on **September 28, 2016, 9:00AM**. All elementary and secondary schools, both public and private, including DepEd Division offices are to participate.
3. Paragraph 2 of the enclosed memorandum is given attention which provide the list to do in preparation for the earthquake drill.
4. Post-activity reports shall be submitted to by the schools to School Division Office DRRM coordinator as follows:

REPORT	SUBMIT
Online NSED: <a href="https://goo.gl/forms/J0kiaX075qTc175U2">https://goo.gl/forms/J0kiaX075qTc175U2</a>	September 28, 2016 2:00 PM onwards
<b>Consolidated Report form</b> attached to this memo	September 29, 2016
<b>Narrative Report</b> with pictures	October 7, 2016

5. Immediate dissemination and compliance of this Memorandum is desired.

*[Handwritten Signature]*  
**ATTY. AUGUSTIN P. LABAN III**  
 Attorney III  
 OIC - Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
DepEd Complex, Meralco Avenue, Pasig City, Philippines  
DEPARTMENT OF EDUCATION  
RECORDS DIVISION



**MEMORANDUM**

**RELEASED**  
11932  
By: [Signature] Date: **SEP 07 2016**

**FOR :** **DEPED ARMM SECRETARY**  
**DEPED REGIONAL DIRECTORS**  
**DEPED SCHOOL DIVISION SUPERINTENDENTS**

**FROM :** *[Signature]*  
**RONILDA R. CO**  
Director IV, Disaster Risk Reduction and Management Service

**SUBJECT :** **3<sup>rd</sup> Quarter National Simultaneous Earthquake Drill 2016**

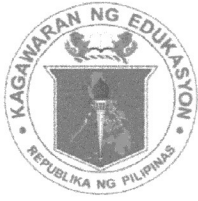
**DATE :** **2 September 2016**

The National Disaster Risk Reduction and Management Council (NDRRMC) through the Office of Civil Defense (OCD), will spearhead the conduct of the 3<sup>rd</sup> Quarter National Simultaneous Earthquake Drill (NSED) on 28 September 2016, 9:00 AM at Juana Village, Brgy. San Francisco, Biñan City, Laguna, which will serve as the ceremonial site. The drill will test the contingency plans of government agencies for earthquake with the impact of a 7.2 magnitude in the National Capital Region (NCR), Region III and Region IV-A. With this, all elementary and secondary schools, both public and private, including DepEd Offices are directed to conduct Earthquake Drills simultaneously.

Herewith is the list of things to do in preparation for the earthquake drill;

- Connect with Local Disaster Risk Reduction and Management Council (LDRRMC) for an orientation on earthquake to understand intensity and possible impacts. Discuss preparedness measures.
- Map out personnel/learners and contact numbers.
- Determine communication flow among offices/schools and overall command system.
- Determine personnel/learners with special needs in case of an earthquake; assign focal persons within the particular office/classroom to take charge of those personnel/learner with special needs.
- Put up signages for evacuation routes and safe places to gather and/or evacuate to.
- Ensure that everyone knows what to do during and after an earthquake.
- Ensure family reunification protocol in the school.
- Conduct post evaluation of the drill.

Reports of the Drill conducted will be submitted by respective schools to the Division DRRM for consolidation. All consolidated reports (Annex 1. Consolidated Report NSED) will be submitted to the Region DRRMC copy furnished Disaster Risk



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**Consolidated Report on the  
 3rd National Simultaneous Earthquake Drill 2016  
 3<sup>rd</sup> NSED 2016**

School: \_\_\_\_\_ School ID: \_\_\_\_\_  
 District: \_\_\_\_\_ Date Conducted: \_\_\_\_\_

Question	Answer
Presence of external observers (Name and Agency)	
Number of participants in the conduct of the National Simultaneous Earthquake Drill:	
a. Faculty / Teachers	
b. Non-teaching	
c. Visitors/ Parents	
d. Barangay Officials	
<b>GRAND TOTAL</b>	
Conducted orientation on earthquake and discussed preparedness measures prior to the actual conduct of NSED.	
Did your school mapped-out personnel and /or learners information and contact numbers.	
Conduct of post -evaluation of the drill.	
Common issues and concerns encountered during the actual conduct of the drill (enumerate as many as possible, use another sheet as needed):	
Were there any untoward incident that happened during the conduct of NSED? (Please provide an explanation on other sheet as needed):	

Prepared by:

Approved by:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_