



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY  
#82 Military Cut-off Road, Baguio City

DEPED DIVISION OF BAGUIO CITY

SEP 29 2016



September 27, 2016

Division Memorandum No. 306 s. 2016

To: Public Schools District Supervisors  
School Heads  
2016 Brigada Eskwela Coordinators

1. This is to announce to the field the submission of liquidation report of the 2016 Brigada Eskwela Materials provided by the Local Government Unit of Baguio which is amounting to Php. 10,000.00.
2. Kindly submit your report with attached pictures on or before October 5, 2016 to the SGOD-Soc.Mob. Section.
3. Attached is the template of the liquidation report for your perusal.
4. Immediate dissemination and compliance to this memorandum is desired.

  
**ATTY. AUGUSTIN P. LABAN III**  
OIC-Schools Division Superintendent

asun/socmob/2016

2016 BRIGADA ESKWELA MATERIALS  
**LIQUIDATION REPORT**

School: \_\_\_\_\_  
Name of Principal: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Source: SEF Fund

Item No.	Quantity	Description	Activity/Project

Submitted by:

Certified Correct:

\_\_\_\_\_  
2016 Brigada Eskwela Coordinator

\_\_\_\_\_  
School Head

asun/socmob/2016