



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
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DIVISION MEMORANDUM

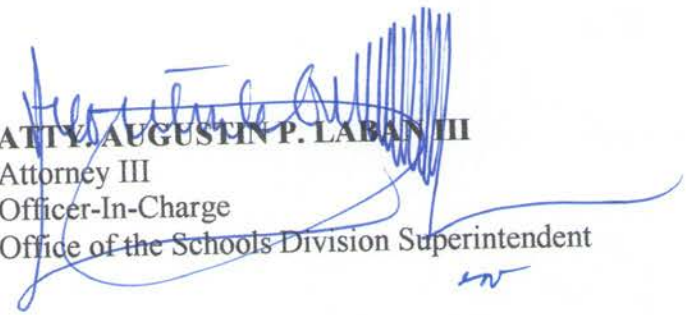
No. 322, s. 2016

DEPED DIVISION OFFICE  
BAGUIO CITY  
OCT 11 2016  
**RELEASED**

**Learners Information System (LIS) Submission/Encoding  
of Grade 10 Students For SY 2017-2018**

To: **All Public Secondary School Heads  
Private Secondary School Heads  
LIS Coordinators  
Others Concerned**

1. In relation with DepEd Memorandum no. 161, s. 2016 entitled "Conduct of Senior High School Career Guidance Program (CGP) and Early Registration for School Year 2016-2017" this Office reiterates the timely encoding of Grade 10 learners in the Learner Information System.
2. LIS submission/encoding for Grade 10 students (LIS SHS Registrants) will be on **October 31, 2016 to November 18, 2016** and LIS submission/encoding for Non-LIS SHS registrants will be on **November 25, 2016**.
3. For detailed procedures on the conduct of the Senior High School Early Registration and LIS encoding please refer to DepEd Memo No. 161, s. 2016 enclosure No. 3a & 3b.
4. Immediate and wide dissemination of this Memorandum to all concerned is desired.

  
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Attorney III  
Officer-In-Charge  
Office of the Schools Division Superintendent