



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 Upper Session Road Extension, Baguio City  
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**OFFICE OF THE SUPERINTENDENT**

Division Memorandum No. 350, s. 2016

**CAPABILITY BUILDING SEMINAR – WORKSHOP  
 FOR GUIDANCE DESIGNATES OF THE ELEMENTARY AND  
 HIGH SCHOOL LEVELS OF THE DIVISION OF BAGUIO CITY**

To : Public Schools District Supervisors  
 Public Secondary School Heads  
 Public Elementary School Heads  
 Guidance Counselors  
 Guidance Designates

1. Please be informed that the **Capability Building Seminar-Workshop for Guidance Designates** with a **Theme : “Called to Serve”** will be held on **November 2–4, 2016 (Wednesday to Friday)** at the Division Office Conference Hall. Registration starts at 7:30 AM on November 2, 2016.
2. The seminar-workshop aims to enable the guidance designates to :
  - a. be informed of the different guidance services;
  - b. be instilled with a deeper understanding of current concerns of the learners; and
  - c. be equipped with skills that will help address these concerns.
3. Facilitators : Six (6) Registered Guidance Counselors from Baguio City High School, Guisad Valley National High School, Irisan National High School and Pines City National High School
4. Expected participants are the following :

Two (2) Youth Development Officers from Division Office
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Guidance Designates from the following Public Secondary Schools:	
1.	BCHS–Fort del Pilar Annex
2.	BCHS–Hillside Annex
3.	Bakakeng National High School
4.	Dominican–Mirador National High School
5.	Dona Aurora National High School
6.	Guisad Valley National High School
7.	Happy Hallow National High School
8.	Joaquin Smith National High School
9.	Lindawan National High School
10.	Magsaysay National High School
11.	Mil-an National High School
12.	Pinget National High School
13.	Pinsao National High School
14.	Quezon Hill National High School
15.	Rizal National High School
16.	Roxas National High School
17.	San Vicente National High School
18.	Sto. Tomas National High School

Guidance Designates from the following Public Elementary Schools:	
1.	Adiwang Elementary School
2.	Aguinaldo Elementary School
3.	Alfonso Tabora Elementary School
4.	Apolinario Mabini Elementary School
5.	Baguio Central School
6.	Baguio Country Club Village Elementary School
7.	Bakakeng Elementary School
8.	Bonifacio Elementary School
9.	Brookspoint Elementary School
10.	Camp 7 Elementary School
11.	Crystal Cave Elementary School
12.	Dominican-Mirador Elementary School
13.	Dona Aurora Elementary School
14.	Dona Aurora H. Bueno Elementary School
15.	Dona Nicasia Puyat Elementary School
16.	Don Mariano Marcos Elementary School
17.	Dontogan Elementary School
18.	Elpidio R. Quirino Elementary School
19.	Fairview Elementary School
20.	Fort del Pilar Elementary School
21.	Gibraltar Elementary School
22.	Happy Hallow Elementary School
23.	Holy Ghost Extension Elementary School
24.	Irisan Elementary School
25.	Jose P. Laurel Elementary School
26.	Josefa Carino Elementary School
27.	Kias Elementary School
28.	Lindawan Elementary School
29.	Loakan Elementary School
30.	Lucban Elementary School
31.	Magsaysay Elementary School
32.	Manuel A. Roxas Elementary School
33.	Manuel L. Quezon Elementary School
34.	Pacday Quinio Elementary School
35.	Pinget Elementary School
36.	Pinsao Elementary School
37.	Quezon Hill Elementary School
38.	Quirino Hill Elementary School
39.	Rizal Elementary School
40.	San Carlos Heights Elementary School
41.	San Luis Elementary School
42.	San Vicente Elementary School
43.	SPED Center
44.	Springhills Elementary School
45.	Sto. Tomas Elementary School

5. Immediate dissemination of this memorandum to all concerned is desired.

**ATTY. AUGUSTIN B. LABAN III**

Attorney III

Officer-in-Charge

Schools Division Superintendent