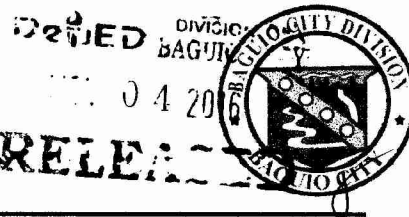




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-Off, Baguio City
Tel. No.: 446-0275 Fax: (074) 442-7819



DIVISION MEMORANDUM

No. 365 S. 2016

**SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP): FOUNDATIONAL COURSE – CLUSTER 2,
DIVISION OF BAGUIO CITY AND BENGUET**

To: Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
To All Others Concerned

1. This is in pursuant to Regional Memorandum No. 283, s. 2016 RE: Regional Roll Out for the School Heads Development Program (SHDP): Foundational Course, which is a collaborative work between the National Academy of the Philippines (NEAP) through the Human Resource Development Division and in partnership with the host Schools Division Offices.
2. The foundational course aims to enable School Heads to lead and manage K-12 schools in the 21st century. The three (3) module program is anchored on the National Competency-Based Standards for School Heads (NCBSSH), which will run **STRICTLY** for nineteen (19) days.
3. The following guidelines are required from the participants for the smooth implementation of the training:
 - a. School Heads are expected to prioritize their attendance to the training program but must assign OICs/TICs during their absence. Complete Attendance and active participation are required;
 - b. Outputs after sessions and modules must be submitted. The final requirement is the Application Project as proof of learning;
 - c. An entry requirement for the Course is the submission of a duly accomplished concept note that identifies three (3) specific areas of school operations that need significant improvement in the school. The area for consideration include:
 - i. Curriculum, core, and support programs
 - ii. Instructional leadership
 - iii. School leadership: SBM, SIP, CI, Partnership
 - iv. Strategic Human Resource Development
 - v. Fiscal Management.
 - Output on this will be evaluated by the NEAP-R with the support of the Division Office during the Colloquium using the following criteria:

○ Efficiency of Implementation	40%
○ Impact on the School Improvement	40%
○ Replicability	20%
○ TOTAL	100%

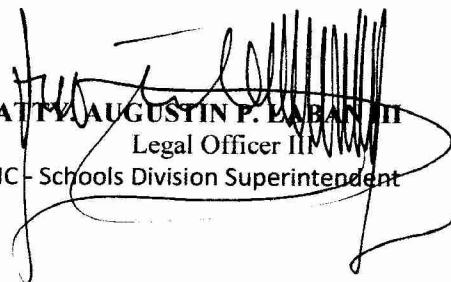
A PARTICIPANT HAS TO GET AT LEAST A GRADE OF **85% TO PASS.**
 - d. Bring the following files / documents / equipment/ materials:
 - a. School Performance Indicator which are already compared to the national data;

- b. Old Magazines for the activities (one magazine per participant will do);
- c. School e-BEIS data;
- d. School Enrollment Data; and
- e. Laptop (most important during the LRMDS Session and session evaluation).

4. The three (3) modules will be implemented separately, following the dates, venues and Division Participants listed below:

MODULE	DATE	VENUE	Division Participants
1	November 11-17, 2016	Teachers' Camp, Baguio City	Baguio City and Benguet Division (325)
2	November 26 – December 1, 2016	To be announced	Baguio City and Benguet Division (325)
3	December 5-13, 2016	To be announced	Baguio City and Benguet Division (325)

- 5. Board and Lodging will be provided during the 19 days training. Those who have allergies on specific food and those who are following a strict diet due to religion, health and the like, please inform the HRD of the Division Office on or before November 7, 2016.
- 6. Check-in for Module 1 will be on November 11, 2016 between 12 noon to 3:00 pm. Opening Program will follow at exactly 3:00 pm to 5:00 pm. Dinner will be the first meal to be served. November 17, 2016 will be the closing program, where last meal will be Lunch and last snack will be PM.
- 7. Certificate of Appearance and Participation indicating the actual number of hours will be given after each module, while the Certificate of Completion shall be distributed during the colloquium.
- 8. The following are attached for reference:
 - a. Enclosure No. 1 List of participants in their corresponding class number
 - b. Enclosure No. 2 Division Training Management Team
 - c. Enclosure No. 3 Training Matrix
 - d. Enclosure No. 4 SHDP: Foundation Course APPLICATION PROJECT CONCEPT PAPER (Note: to be submitted upon registration)
 - e. Enclosure No. 5 SHDP: Foundation Course SCHOOL HEAD'S APPLICATION PROJECT IMPLEMENTATION PAPER (Note: to be submitted at the end of Module 3)
- 9. Please be guided accordingly.


ATTY. AUGUSTIN P. LABAN III
 Legal Officer III
 OIC - Schools Division Superintendent

//xdk



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Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-Off, Baguio City
Tel. No.: 446-0275 Fax: (074) 442-7819



Enclosure no. 4 To Division Memorandum No. _____ s. 2016

**SCHOOL HEADS DEVELOPMENT PROGRAM
FOUNDATION COURSE**

**APPLICATION PROJECT
CONCEPT PAPER**

Welcome to the School Heads Development Program (SHDP) -Foundation Course! The SHDP is a systematic competency-based educational leadership and management development program that aims to enable school heads to lead and manage K-12 schools in the 21st century.

Participants of the Foundation Course are new school heads, school heads that need training to be promoted to principal, and other candidates who are being considered for the position who do not have prior experience as school head. It is a three-module course that covers **the principal's role in delivering the curriculum and core programs, managing school processes, strategic human resource management and development, fiscal management, partnership, and leadership.**

The requirements for a Certificate of Completion include complete attendance in the course and the implementation of an **Application Project** as proof of learning. **The Project requires the participant to identify a specific area of school operations that require improvement and that will deliver the best impact on school measures in three (3) to six (6) months.** In this project, the principal is expected to **apply learned competencies in improving the school.** The participant will be required to present significant milestones achieved at the end of each month.

An entry requirement to the Course is the submission of a duly accomplished Concept Note that identifies three (3) specific areas of school operations that need significant improvement in the school. The area for consideration include:

1. Curriculum, Core, and Support Programs
2. Instructional Leadership
3. School leadership: SBM, SIP, CI, Partnership
4. Strategic Human Resource Development
5. Fiscal Management

By the end of this three-module course, the participant will be asked to select one of these three areas as a project.

Please adhere to the word limit requirement.

Email or fax the fully accomplished form with your signature on or before 03 February 2015 to:

- Email:
- Fax:



SHDP Foundational Course Concept Paper	
Name of Participant	Current Position
Name of School	District
Division	Region
Introduction <i>maximum of 100 words</i>	What is your understanding of DepEd's vision and mission? What is the role of your school in delivering DepEd's vision and mission?
Problem Description	Nominate three issues and/or concerns in your school that you would like to work on in this course. You will be helped in clarifying and selecting the final problem for your Application Project. (See attached sheet for the course coverage. This will help guide you in your problem selection). For each problem, answer the following questions. Give <u>quantifiable</u> or <u>observable</u> indicators. (1) What is the problem? (<i>maximum 20 words</i>) (2) When does the problem happen? (<i>maximum 20 words</i>) (3) Where does the problem happen? (<i>maximum 20 words</i>) (4) Who are affected by the problem? (<i>maximum words</i>)
	Problem 1
	Problem 2
	Problem 3
Statement of Project Objective	What result do you want to see after solving the problem? Give <u>quantifiable</u> or <u>observable</u> indicators. (maximum of 50 words)
	Problem 1
	Problem 2
	Problem 3



SHDP Foundational Course Concept Paper

Benefits of solving the problem

- (1) Who benefits from solving this problem? Be specific. If possible, give exact numbers. (maximum 50 words)
- (2) What is the exact benefit to them? (maximum 50 words)
- (3) How will solving this problem contribute to achieving DepEd's vision and mission? (maximum 75 words)

Problem 1

Problem 2

Problem 3

**Your signature
over printed
name**

Date submitted

Republic of the Philippines
Department of Education

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SCHOOL HEADS' DEVELOPMENT PROGRAM: FOUNDATIONAL COURSE

School Head's Application Project Implementation Paper

The School Head's Application Project is a requirement for a Certificate of Completion in the Foundational Course of the School Heads Development Program.

The Project requires the participant to identify a specific area of school operations that require improvement and that will deliver the best impact on school measures in three (3) to six (6) months. The choice of project will be derived from the three priority concerns he/she identified in the Concept Note he/she submitted at the start of the Foundational Course. Project Results will be presented by the school head at a colloquium of Foundational Course participants.

This Implementation Paper guides the school head on planning for the his/her final choice of project. It must be completed and submitted by the end of Module 3.

A. Project Context

NEAP PROGRAM	School Heads Development Program - Foundational Course
Name of School Head	
Region, Division, District	
Name of School	
<p>Key changes in my school as a result of this project</p> <p><i>What key changes do you want to see in your school as a result of your having attended the SHDP Foundational Course? What are your specific, verifiable indicators of these changes?</i></p>	
<p>Target Competency Improvement</p> <p><i>What school head competency/ies will you apply through your project Identify maximum of three that are directly related to your project.</i></p>	

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<p>Describe current situation (problem or opportunity) in your school that you need to address through your project.</p> <p><i>Give specific, quantifiable, observable details. For example, number of non-readers in Grade 2. Or, number of teachers that need training by a certain period. Or, timely utilization of MOOE.</i></p>	
<p>Title of Application Project</p>	
<p>PROJECT OBJECTIVE/S: SMART-Specific, measurable, attainable, result-oriented and with timeframe</p>	TO:
<p>Start date</p>	
<p>Length of project</p> <p><i>The project should be completed within 3 to 6 months.</i></p>	
<p>Expected Outputs</p>	
<p>Beneficiary/ies</p>	
<p>Identify Success Indicators or measures of success</p>	<p><i>This project will be a success when the following indicators have been achieved and verified through unbiased means (maximum of 3):</i></p>

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B. Action Steps -

Identify significant Milestone targets that could be achieved by the end of 30 days and every 30 days thereafter. Milestones are (a) significant changes achieved; and/or, (b) major steps taken towards achieving the desired improvement in your school

Target Milestone	Actions	Responsible Person <i>Who will do this step?</i>	Support Needed from:	Target Date <i>When will this step be accomplished?</i>
Milestone 1	Action Step 1			
	Action Step 2			
	Action Step 3			
	etc			
Milestone 2	Action Step 1			
Milestone 3	Action Step 1			
etc				

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C. Required Resources

Provide Specific Details of the physical and human resources required to successfully implement your Application Project.

Milestone	Resources Needed	Budget	Approvals needed
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D. Risk Management Plan

All projects are exposed to risk. Risks are unpredictable events that might or might not happen, and endanger the achievement of your project objectives. You should therefore know what risks to prioritize and what to do when the risk happens.

Milestone	Likely Risk	Impact on Project if Risk Happens	Specific Action to Prevent Risk	If Risk Happens, Specific Action to Soften Impact of Risk
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E. APPROVALS:

Printed Name	Signature	Date
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Prepared by

Approved by

**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION
CLASS 1**

1	Alawas, Crestita B.	School Principal I	Bonglo Elementary School
2	Albo, Julie M.	Head Teacher I	Bekkes - Pol-oc Primary School
3	Aritao, Conchita L.	Head Teacher III	Bosleng Elementary School
4	Atonen, Aurelia B.	Head Teacher III	Bulisay Elementary School
5	Backian, Simon T.	SPI / District Coordinator	Celo Haight Elementary School
6	Baday, Alejo T.	Head Teacher III	Cadsi-Amoy ES-Main (Bilig ES)
7	Bagayao, Emily T.	HT-I	Legab Elementary School
8	Bagayao, Fernando C.	Head Teacher III	Bakun Central School
9	Balangeg Noeme M.	School Principal I	Talbino ES (Sipitan ES)
10	Basilio, Esther B.	School Principal I	Kawal Elementary School
11	Cael, Florida F.	Principal I	Fairview Elementary School
12	Catao, Margarita B.	Head Teacher III	Daklan Elementary School
13	Cayasen, Annie Rose B.	Principal I	Irisan Elementary School
14	Ce-ing, Rosita A.	SP I - Cluster Head	Adoyunan Elementary School
15	Corpuz, June D.	School Principal I	Bokod Central School
16	Dino, Gordencio A.	Head Teacher I	Caliking Elem. School
17	Domingo, Grace	Head Teacher I	Lindawan National High School
18	Domyong, Feler A.	Principal I	Bagtangan Elementary School
19	Epe, Brando K.	TIII/Teacher In-Charge	Palansa Elementary School
20	Estacio, Proserpina M.	Principal III	Josefa Carino Elementary School
21	Fongafong, Christina F.	Head Teacher III	Labinio-Mariano ES (Alibacong ES)
22	Galagal, Candida A.	TIII/Teacher In-Charge	Bilis Elementary School
23	Grande Ellen F.	Principal I	Quezon Hill Elementary School
24	Guevarra, Jayrerose	Principal I	Roxas National High School
25	Hilario, Gloria A.	Head Teacher III	Bila Elementary School
26	Kiong, Jenefer B.	Head Teacher III	Alfredo P. Chanao ES (Lebeng ES)
27	Madayag, Mea C.	School Principal I	Pilpiok Elementary School
28	Mayos, Asunta D.	School Principal I	Camp 30 Elementary School
29	Medina, Emilyn E.	P1-Cluster Head	Ambayec PS
30	Melecio, Flynn M.	Head Teacher III	Cagui-ing Elementary School
31	Ocyaden, Rosalia	Assistant Principal II	Integrated Senior High School – San Vicente National High School
32	Onil, Maxima S.	School Principal I	Ambangeg Elementary School
33	Pablito, Norman A.	School Principal I	Ja'pa Primary School
34	Pablo Jr., Roberto	Head Teacher I	Bantas Suanding ES
35	Pascaden, Anesita K.	Head Teacher III	Tap-ayao-Abiyang ES (Dada ES)
36	Pinmiliw Jr., Ronillon	HT- I	Masalin PS
37	Pucdihon, Ester Heidi L.	Principal I	San Luis Elementary School
38	Pulquiso, Pepito B	School Principal I	Ampusongan Elementary School
39	Quino, Remedios	Principal III	Pacday Quinio Elementary school
40	Sabog, Maria S.	Head Teacher III	Rufino Alawas ES (Tulodan ES)
41	Simsim, Teresita B.	SP I - Cluster Head	Filomena P. Cating Elementary School
42	Sinot, Guia C.	P1-Cluster Head	Poodan Elementary School
43	Sukil-ap, Concepcion A.	Head Teacher III	Tanas ES (Namagtey ES)
44	Taquio, Wilson E.	Head Teacher III	Naguey Elementary School
45	Tiden, Romualdo M.	Head Teacher I	Boneng Elementary School
46	Zambrano, Leonardo T.	Assistant Principal II	Senior High School Stand Alone

**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION**

CLASS 2

1	Bela-o, Irenie P.	School Principal I	Abatan Elementary School
2	Adiwang, Betty A.	Principal II	Emilio Aguinaldo Elem School
3	Agnasi, Rosita C.	School Principal I	Buguias Central School
4	Aurea A. Nguepan	Head Teacher III	Cotcot-Talabis Elementary School
5	Bacasen, Saturnina P.	School Principal I	Amlimay Elementary School
6	Bisquera, Annie Laurie W.	Principal I	Dontogan Elem School
7	Biteng, Wilma S.	Principal I	Roxas Elementary School
8	Bumatay, Elena B.	School Principal I	Loacan Elementary School
9	Caniero Jr., Conrado M.	HT I- Teacher In-Charge	Domolpos Elementary School
10	Carantes, Ferdinand T.	Head Teacher III	Tocmo Elementary School
11	Casao, Lita P.	Head Teacher I	Tinongdan Elementary School
12	Catungal, Leonila C.	Principal I	Crystal Cave Elementary School
13	Colas, Nerrissa S.	Head Teacher I	Bekes Elementary School
14	Dulnuan, Romeo C.	Head Teacher III	Bad-ayan Elementary School
15	Dumalili, Nancy B.	Principal I	Dominican Mirador Elem School
16	Dumpayan, Marilou	Principal I	Pinsao National High School
17	Fianz, Rosaline B.	School Principal I	Ambuklao Elementary School
18	Fianza Jr., Benjamin C.	School Principal I	Binga Elementary School
19	Gaerlan, Jose F.	School Principal I	Ucab Elementary School
20	Gallotan, Esther L.	Head Teacher VI	Hillside Annex - BCHS
21	Ignacio, Delia D.	Head Teacher III	Paing Elementary School
22	Ladia, Frederick V.	Head Teacher III	Midas Elementary School
23	Laplana, Marissa D.	Head Teacher VI	Fort del Pilar Annex – BCHS
24	Licuasen, Isabel D.	Head Teacher I	Buyacaoan Elementary School
25	Magan, Agrifina B.	School Principal I	Alapang Elem. School
26	Malihod, Mary Jane	Head Teacher I	Happy Hallow National High School
27	Medina, Santos L.	TIII / Teacher In-Charge	Camanggaan Elementary School
28	Payangdo, Junia N.	Head Teacher II	Cayapas Elementary School
29	Pilas, Jocelyn S.	HT I - Cluster Head	Ambanglo Primary School
30	Polinney, Juan T.	Head Teacher III	Lengaoan-Waking Elementary School
31	Puguon, Christine D.	School Principal I	Gumatdang Elementary School
32	Sagalla, Philip B.	Principal I	Adiwang Elementary School
33	Sagpa-ey, Samuel A.	Head Teacher II	Pan-ayaoan Elementary School
34	Sano-an, Ludinia A.	P-II/ Cluster Head	Cabuguisan-Kigangan PS
35	Sapitan, Mencio G.	School Principal I	Sinipsip elementary School
36	Suayan, Teresita M.	School Principal I	Karao Elementary School
37	Tanguid, Jimmy B.	Head Teacher III	Evelio Javier Memorial National High School
38	Tuguinay, Robert G.	Head Teacher III	Bangao Elementary School
39	Ulatan, Virginia	Head Teacher VI	Pines City National High School
40	Wakit, Sheila K.	HTIII -Teacher In-Charge	Gold Creek Elementary School
41	Yadao, Jesusa	Head Teacher I	Bakakeng National High School
42	Tillama, Teodoro	Teacher III / TIC	Laurencio Fianza NHS Annex-Bantic
43	Tip-ac, Judith G.	Head Teacher III	Mogao Elementary School
44	Zarate, Marilyn W.	School Principal I	Suyoc Elementary School
45	Winnan Noel T.	School Principal I	Longboy Elementary School
46	Wasen, Bernabe P.	HT4	Gov.Bado Dangwa Agro-Industrial Scgool

**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION**

CLASS 3

1	Acay, Rose M.	P-I	Acupan Elementary School
2	Accad, Valeriano B.	HTIC III	Sto. Tomas Elementary School
3	Allatis, Patricia	Head Teacher	Calamagan Elementary School
4	Amancio, Emelda G.	School Principal I	Dalicno Elementary School
5	Anape Mary M.	Head Teacher III	Abucot ES
6	Asiong, Nestor M.	School Principal I	Tuding Elementary School
7	Bacdangan, Marjorie L.	Head Teacher	Guioeng Elementary School
8	Baldo, Juliet K.	School Principal II	Itogon Central School
9	Banciong, Harvey L.	School Principal I	Lomon Elementary School
10	Bastian, Jenneth M.	Head Teacher III	Ballay ES
11	Biang, Chumbian S.	Head Teacher III	Pudong Elementary School
12	Bolayo, Milagros C.	School Principal I	Datakan Elementary School
13	Bolide, Segundino M.	Head Teacher II	Maximino F. Lopez ES (Anteg-in ES)
14	Buslotan, Jocelyn P.	Head Teacher II	Tabu Elementary School
15	Cabauatan, Aurea A.	HT I - Cluster Head	Anchokey ES
16	Carpio, Remedios	School Principal I	Kabayan CS
17	Colistong, Narcing A.	Head Teacher I	Tadayan Barrio School
18	Compala, Agrifina	PI	Balakbak Elementary School
19	Contero, Francisco M.	School Principal I	Kapangan Central School
20	Cosinte, Pacito C.	HT III - Cluster Head	Lusod ES
21	Cuaresma, Maribeth A.	Principal I	Lindawan Elementary School
22	Gapasin, Rey	Head Teacher I	San Vicente National High School
23	Golingab, Leo	HT III	Ampucao Elementary School
24	Lacana, Jeannette T.	Principal I	Baguio Country Club Village
25	Libag, Marcela C.	TI - Teacher In-Charge	Awing PS
26	Lomboy, Gemma N.	Principal I	Happy Hallow Elementary School
27	Mang-osan, Felecitas S.	Head Teacher III	Manganese ES (Nagawa ES)
28	Marquez, Danny	Head Teacher I	Sto. Tomas National High School
29	Martin, Bhede B.	School Principal I	Bio B. Modol ES (Ballay ES - Annex)
30	Matias, Julia B.	Head Teacher III	Tawangan ES
31	Mayos, Mateo L.	SP I - Cluster Head	Liang Primary School
32	Meno, Nobres M.	Head Teacher III	Adaoy ES
33	Micklay, Amalia K.	Principal II	Fort Del Pilar Elementary School
34	Molitas, Corazon C.	School Principal I	Kabayan Bo. ES
35	Moltio, Josie D.	School Principal I	Gadang Elementary School
36	Napeek Jr., Martin E.	School Principal I	Pacalso Elementary School
37	Olayan, Theresita F.	School Principal I	Banget Elementary School
38	Pascaden, Jason	Head Teacher I	Pinget National High School
39	Pascian, Florelia A.	School Principal I	Tamang ES (Batan ES-Annex)
40	Pinong, Evangeline L.	School Principal I	Taba-ao Elementary School
41	Puddos, Arnulfo S.	School Principal I	Asokong Pacso ES-Annex
42	Rimban, Rolando G.	School Principal I	Virac Elementary School
43	Sadey, Jonathan G.	School Principal II	Balatoc Elementary School
44	Samson Jr., Ricardo S.	School Principal I	Fianza Elementary School
45	Tami-ing, Marilyn K.	Principal I	Gibraltar Elementary School
46	Visaya, Marjorie T.	Head Teacher III	Goldfield Elementary School

**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION**

CLASS 4

1	Agayo, Jennifer	Head Teacher I	Rizal National High School
2	Allaga, Erwin Robert D.	Head Teacher I	Dona Aurora National High School
3	Baldo Margarita S.	Head Teacher I	Batangan Bo. ES
4	Baldo, Marcelino S.	School Principal I	Balili Elementary School
5	Balong-angey, Elena	TIC	Bedbed Elementary School
6	Begseng, Joel P.	School Principal I	Es-esa S. Alodos ES (Tacadang ES)
7	Belleza, Josefa A.	School Principal II	Buyagan Elementary School
8	Binay-an, Mark L.	Head Teacher III	Wangal Elementary School
9	Bruno, Rinan C.	School Principal I	Sagubo Elementary School
10	Cadley, Doroteo B.	Head Teacher I	Sagpat ES
11	Calatan, Grace T.	School Principal I	Bineng Elementary School
12	Canuto Asian S.	School Principal I	Tacdian Elementary School
13	Capiato Norma P.	School Principal I	Ewa-Bokes Bo. Sch.
14	Cayaos, Jackson T.	Principal I	Rizal Elementary School
15	Comila, Shirley M.	School Principal I	Puguis Elementary School
16	Costian, Abdon C.	School Principal I	Mankayan Central School
17	Dacquigan, Bridget A.	School Principal I	Tawang Elementary School
18	Elahe, Nixon	Head Teacher I	Baguio Central School
19	Fianza, Franklyn B.	School Principal I	Lubas Elementary School
20	Galong, Brigitte Y.	Principal I	Springhills Elementary School
21	Guintodan, Agosto K.	School Principal I	Camilo Lucaben ES (Madaymen ES)
22	Lagan Jonathan C.	School Principal I	Enrique Jose ES (Masala ES)
23	Lami-ing, Marcial	Head Teacher I	Dominican Mirador National High School
24	Lamsis, Remedios B.	School Principal I	Benguet SPED Center
25	Laureta, Rosalina O.	School Principal I	Bekkel Elementary School
26	Legaspi, Johnson B.	School Principal I	Ambiong Elementary School
27	Lomas-e, Agnes	Head Teacher I	Lucban Elementary School
28	Madalla, Asterio C.	SP I - Cluster Head	Bato PS (Bato-Kema MC)
29	Nga-ew, Lesio B.	School Principal I	La Trinidad Central School
30	Pacio, John B.	School Principal I	Am-am Elementary School
31	Pagulongan, Lilian	EPS/ Principal Passer	Rizal National High School
32	Pantaleon, Nancy M.	School Principal I	Alno-Kadoorie Elementary School
33	Pascaden, Daniel B.	School Principal I	Kibungan CS
34	Paydoen, Domondon B.	TIII - Teacher In-Charge	Cabacab Elementary School
35	Rosado ,Nancy C.	School Principal I	Lamut Elementary School
36	Salio-an, Virginia B.	School Principal I	Paykek Elementary School
37	Sarmiento, Regina D.	MTII - Teacher In-Charge	Longlong Elementary School
38	Sauri Arnida L.	Head Teacher III	Bahong Elementary School
39	Tabayoyong, Joselito M.	Head Teacher III	Balukas Elementary School
40	Tibangay, Nino	Principal III	SPED Center
41	Tibao, Tony L.	Head Teacher I	Mocgao ES
42	Tulic, Jerome	School Principal I	Pico Elementary School
43	Ulep, Lilian T.	School Principal I	Alapang-Camp Dangwa Elem. School
44	Vicente, Edgar D.	School Principal I	Lamtang Elementary School
45	Viray, Concepcion B.	School Principal I	Saddle ES
46	Vitagan, Cynthia P.	Principal I	Loakan Elementary School

**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION**

CLASS 5

1	Abance, Clifford B.	Head Teacher III	Saguitlang Elementary School
2	Abance, Lucila M.	School Principal I	Poyopoy Elementary School
3	Ablaza, Molly M.	School Principal III	Tuba Central School
4	Anton, Nilda B.	Head Teacher III	Ca-ew Elementary School
5	Aromin, Ben G.	Head Teacher III	Batuan Elementary School
6	Bandao, Delia	School Principal I	Cabitin Elementary School
7	Bangala, Nena T.	School Principal I	Gavino Palaoag Elementary School
8	Bayeng, Leonardo S.	School Principal I	Taloy Sur Elementary School
9	Botis, Teodora	Principal II	Camp 7 Elementary School
10	Bulay, Estrella B.	Principal I	Bakakeng Elementary School
11	Bunnol, Hermoso	Principal I	A. Tabora Elementary School
12	Canias, Gloria S.	School Principal I	Kiwas Elementary School
13	Cas-ing, Oliver B.	TIII - Teacher In-Charge	Sioco Carino Elementary School
14	Colas, RosemarieD.	School Principal I	Bulalacao Elementary School
15	Culbenga, Joan B.	School Principal I	Nangalisan Elementary School
16	Daganos, Juliet P.	HT II	Taneg Elementary School
17	Delmas, Delarosa V.	School Principal III /OIC	Sablan Central School
18	Dolo, Teresita S.	Head Teacher II	Talete MG School
19	Dum-ao, Remy N.	TIII - Teacher In-Charge	Ligay Elementary School
20	Espenocilla, Noreen	HTII	Paco Elementary School
21	Gam-ad, Nicodemus	Head Teacher I	Irisan National High School
22	Gayao, Danilo	Principal II	Quezon elementary School
23	Gayo, Augusto	Principal I	Dona Aurora H. Bueno Elementary School
24	Gomeyac, Marilou T.	SEPS/ Principal passer	Division of Baguio City
25	Gomez, Ruth M.	TIII - Teacher In-Charge	Mantiyeng Primary School
26	Gonzalo, Nick Carter	Head Teacher I	Irisan National High School
27	Lagan, Nathalie P.	MTII/TIC	Balili Elementary School
28	Laop, Edith	Head Teacher I	Baguio City High School
29	Leal, Sosimo B.	Principal I	Laurel Elementary School
30	Mamaril, Juliet	Principal II	San Vicente National High School
31	Mapile, Meriam B.	School Principal I	Bayabas MG School
32	Marquez, Mildred D.	School Principal I	Gilbert Semon Elementary School
33	Mates, Romana P.	School Principal I	Marivic Elementary School
34	Merino, Luz M.	School Principal I	Palali Elementary School
35	Mi-ing, Meya S.	SP I - Cluster Head	Guiweng PS (Dong-as-Lap-angan) MC
36	Oyam, Nilo P.	School Principal I	Omas Ampaguey ES (Balluay ES)
37	Pagnas, Minda B.	TIII - Teacher In-Charge	Toybongan Elementary School
38	Panagan, Gina D.	Head Teacher I	Pappa Multi-Grade School
39	Pisando, Modesto A.	School Principal I	Yagyagan Elementary School
40	Pistula, Dennis E.	SP I - Cluster Head	Amsalsal PS
41	Pistula, Lavi C.	Head Teacher III	Jose Gonzales ES (Bagong ES)
42	Rivas, Emil Jun B.	School Principal I	Camp 4 Elementary School
43	Simon, Adoracion T.	School Principal I	Mating Mang-osan ES (Banangan ES)
44	Tanas, Elena L.	School Principal II	Michael G. Angel ES (Kamog ES)
45	Tegan, Karen	School Principal I	Lepanto Elementary School
46	Tibangay, John D.	Head Teacher III	Colalo Elementary School

**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION**

CLASS 6

1	Ackiapat, Evelyn B.	HTIII	Tublay School of Home Industries
2	Acop, Helen C.	Principal I	Pinget Elementary School
3	Alos, Corazon S.	HTIII	Benguet National High School
4	Ambat, Warren	Head Teacher VI	Baguio City High School
5	Amlag, Corazon	TIC/ Principal Passer	Quirino Hill Elementary School
6	Annawi, Ligaya N.	Principal II	Pinsao Elementary School
7	Arciso, Glory L.	HTIII -Teacher In-Charge	Dackias ES (Tuel ES)
8	Ayangdan, Edwin S.	HTIII	Mankayan National High School
9	Baltazar, Emilia A.	HTIII	Benguet National High School
10	Beray, Brigitte Q.	School Principal I	Pontino Elementary School
11	Beray, Remus M.	School Principal I	Ciriaco Magno ES (Belong - Sayatan MC)
12	Bocanog, Alexander L.	HT III	Mankayan National High School
13	Budong, Angel C.	School Principal I	Palew ES (Paoad ES - Annex)
14	Calubandi, Divina T.	TIII/TIC	Catubong National High School
15	Campulat, Cesar C.	Head Teacher III	Luisa-Becka Elem. School (Labey ES)
16	Ceferino, Abigail N.	HTIII	Lepanto National High School
17	Cipriano, Albert B.	School Principal I	Dorencio Elem. School (Coroz ES)
18	Cocoy, Melbert	TIII	Salpang Elementary School
19	Constancia, Jane Cadias	HTIII	Benguet National High School
20	Copsiyan, Soledad	Head Teacher VI	Pines City National High School
21	Estigoy, Joseph	Principal III	Lucban Elementary School
22	Estoesta, Margie C.	Principal II	Bonifacio Elementary School
23	Felipe, Claire W.	School Principal I	Basil Elementary School
24	Fernando, Wilfredo E.	School Principal I	San Pascual Elementary School
25	Galasa, Estefania P.	HTIII	Kibungan National High School
26	Laoyan, Angelita	School Principal I	Tublay Central Elem. School
27	Leon, Carolyn Y.	Master Teacher I / TIC	Tuba Central NHS RA#9545, s. 2009 (Tuba NHS Extension -Poblacion)
28	Losnong, Santos L.	School Principal I	Paran Laruan Elementary School
29	Mang-osan, Emelda P.	Teacher III / TIC	Balili NHS Annex-Cabacab (new school)
30	Manio, Arnold L.	Head Teacher I	Tawangan-Lusod NHS (R. A. 9901 s. 2009)(Kamora National High School Ext'n - Tawangan)
31	Marino, Edwin B.	TIII / Teacher In-Charge	Balangabang Elementary School
32	Mendoza, David D.	Principal I	Dona Nicasia Puyat Elementary School
33	Nebalasca, Jack K.	School Principal I	Baayan Elementary School
34	Olas, Caraphan C.	HTIII	Benguet National High School
35	Olsina, Emerald S.	TIII - Teacher In-Charge	Ambongdolan Elementary School
36	Pakias, Ana T.	Head Teacher III	Moran Elementary School
37	Pasamic, Romeo L.	Head Teacher III	Salpang Elementary School
38	Polan, Alfredo D.	HTIII	Mankayan National High School
39	Ricardo, Charlie T.	School Principal I	Sto. Niño ES (Coroz ES - Annex)
40	Samidan, Myline	Head Teacher III	Baguio City High School
41	Soriano, Luz F.	Principal I	Magsaysay Elementary School
42	Suaking, Nora T.	School Principal I	Albis Elementary School
43	Tad-o, Clarissa	HTIII	Bulalacao National High School
44	Tambic, Linda C.	School Principal I	Baayan ES -Annex (Domolpot)
45	Taqued, Rosalina E.	School Principal I	Asin Elementary School
46	Tican, Robert C.	School Principal I	Miguel Palispis Elementary School
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**LIST OF PARTICIPANTS TO THE SCHOOL HEAD DEVELOPMENT PROGRAM FOUNDATIONAL
COURSE CLUSTER 2- BAGUIO – BENGUET DIVISION**

CLASS 7

1	Allan, Jessica C.	HTVI	Gov.Bado Dangwa Agro-Industrial Scgool
2	Alos, Leah A.	HTIII	Benguet National High School
3	Andiso, Yolanda	Teacher I/TIC	Ampusongan National High School Annex-Kayapa
4	Andrada, Remedios U.	Head Teacher VI	Baguio City High School
5	Angupa, Sharon	SEPS	SDO (Principals Test Passer)
6	Aquino, Isabel A.	Principal I	Evelio Javier Memorial National High School
7	Balang, Virginia W.	HTIII	Polis Bo. ES
8	Baludda, Pablo A.	Head Teacher I	Bakun National High School-Sinacbat Extension
9	Banglot, Oscar D.	HTI	Benguet National High School
10	Bastingo, Vilma L.	HTIII	Lepanto National High School
11	Bistid, Michael M.	Head Teacher II	Benguet National High School- Annex (Bineng)
12	Bolayo, Melchor L.	Head Teacher III/OIC	Kapangan National High School - Sagubo
13	Calpasi, Ofelia E.	Head Teacher I	Bedbed National High School (RA No. 9086, S. 2001)
14	Camodag, Danio	TII-TIC	Taneg Elementary School
15	Canuto, Castro	Principal II	Mabini Elementary School
16	Cayat, Dolores P.	HTIII	Sagandoy ES
17	Cholin, Myrna P.	HTIII	Alejo M. Pacalso Memorial NHS
18	Dacawe, Thomas B.	HTIII	Tuba National High School
19	Dagiw-a, Manuel I.	HTIII	Lepanto National High School
20	Dailay, Marilyn B.	Principal I	Kias Eleemntary School
21	Delias, Leonardo B.	School Principal I	Sinipsip National High School-Main
22	Emiliano, Tony	Head Teacher I	Irisan National High School
23	Esnara, Jerry L.	HTIII	Tublay School of Home Industries
24	Estacio, Proserpina M.	Principal III	Josefa Carino Elementary School
25	Fiangaan, Armi Victoria	Head Teacher VI	Pines City National High School
26	Gaewen, Faustino M.	HTVI	Tabio National High School
27	Japson Jeffrey C.	HTIII	Mankayan National High School
28	Kidian, Johnny	Head Teacher VI	Irisan national High School
29	Kiong, Madison B.	Head Teacher III	Benguet NHS- Annex (Puguis)
30	Kiwas, Lilibeth B.	TIII-TIC	Baculongan Norte ES
31	Manzano, Agnes L.	HT I	Itogon Central School
32	Marzo, Rosie Beel A.	Principal III	Elpidio Quirino Elementary School
33	Masidong, Alice	Head Teacher I	Mabini Elementary School
34	Matias, Carmen M.	HTIII	Bashoy ES
35	Olaog, Juan A.	HTIII	Atok National High School
36	Pagongan, Dolores	TIII	Solomon Solano ES
37	Palking, Junalyn S.	HTIII	Mankayan National High School
38	Palpeg, Joan	HTIII	Cordellera Regional Science High School
39	Penafior, Francisco	Head Teacher VI	Pines City National High School
40	Quodala, Ricky C.	HTIII	Gov.Bado Dangwa Agro-Industrial Scgool
41	Sab-it , Sonia Jovelyn A.	HTIII	Lepanto National High School
42	Sagubo, Elmer R.	EPS II	SDO (Principals Test Passer)
43	Salda, Gerald A.	TI/TIC	Sablan National High School-Balluay Ext.
44	Sepulchre, Mildred V.	School Principal I	Kibungan National High School
45	Sillatoc, Marie D.	Principal II	Dona Aurora Elementary School
46	Simeon, Mila I.	School Principal IV	Buguias National High School
47	Socte, Rico L.	Head Teacher I	Adaoay NHS (Abucot Ex'n)

SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP): FOUNDATIONAL COURSE – CLUSTER 2, DIVISION OF BAGUIO CITY AND BENGUET

CLUSTER TRAINING MANAGEMENT TEAM

CLUSTER: 2
 DIVISIONS: BENGUET
 BAGUIO CITY

SCHEDULE: Module 1 DATE: November 11 – 17, 2016 VENUE: Teachers' Camp
 Module 2 November 26 – December 1, 2016 To be Announced
 Module 3 December 5 – 13, 2016 To be Announced

CONSULTANTS: MS. ELMA D. DONAAL, ED. D. MR. LUCIO ALAWAS

CLUSTER TRAINING MANAGER: _____

DIVISION HOST MANAGER: DIVISION OF BAGUIO CITY

CLASS	FACILITATOR	CLASS MANAGER	QAME MONITOR
1	1. JOVELYN PETRA T. BALANTIN	1. DOLORES COMOM	1. BRYLEN A. MORESTO
	2. MARYLIN A. TOLBE		
2	1. MARILYN API-IT	1. MELODY FLORES	1. EDGAR H. MADLAING
	2. CRISTETA E. IGUALDO		
3	1. XYLENE GRAIL D. KINOMIS	1. CANDICE PAWID	1. BIVIAN CUH-ING
	2. WILFRED BAGSAO		
4	1. MARINA TABANGCURA	1. JOAN ANDAYAN	1. GEORGE API-IT JR.
	2. SONIA D. DUPAGAN		
5	1. LOURDES LOMAS-E	1. REYNALYN PADSOYAN	1. VIRGINIA BASATAN
	2. MACARTHY MALANES		
6	1. JERRY YMSON	1. JACQUELINE LAMPAC	1. CORAZON QUIPOT
	2. ERLINDA C. QUINUAN		
7	1. ROSANNA DIZON	1. FRANCISCO COPSIYAN	1. CONSTANCIA JANE CADIAS
	2. FRANCIS PECKLEY		

CLASS 1**SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE***Facilitators: Jovelyn Petra T. Balantin and Marilyn A. Tolbe***MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER**

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
7:45 – 8:00		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
8:00 – 10:00		Session 1: Leading from Within Resource Speaker : <i>Atty. Augustin P. Laban III</i>	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization Resource Speaker: <i>Esther Y. Melecio</i>	Session 3: Special Interest Programs	Session 5: ALS and ADM Resource Speaker: <i>Tito C. Bestre</i>
10:00 – 10:30		HEALTH BREAK					
10:30 – 12:00		Session 1A: Understanding the Learners' Context Resource Speaker: <i>Federico P. Martin, Ed.D.</i>	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization Resource Speaker: <i>Esther Y. Melecio</i>	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency Resource Speaker: <i>Tito C. Bestre</i>
12:00 – 12:50		LUNCH BREAK					
12:50 – 1:00		ROLL CALL / ATTENDANCE					
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B.1: Curriculum Standards Resource Speaker: <i>Jennifer Claire Piggangay</i>	Session 2D: K to 12 Pedagogies Resource Speaker: <i>Romulo Basa</i>	Cont. Session 2E: Contextualization Resource Speaker: <i>Esther Y. Melecio</i>	Session 4: Learner Support	Session 6: LRMDS Resource Speaker:
3:00 – 3:30		HEALTH BREAK					
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) Resource Speaker: <i>Patricio Dawaton</i>	Cont. Session 2D: K to 12 Pedagogies Resource Speaker: <i>Romulo Basa</i>	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30		REFLECTION	REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00		OPENING PROGRAM					

National Anthem

Prayer

Presentation of participants

Words of Welcome

Invitation to the Speaker

Message

Statement of Purpose

Presentation of Training Team

Mr. Harris Dizon**Ms. Rosanna Dizon****ATTY AUGUSTIN P. LABAN III**
OIC-SDS, Division of Baguio City**Mr. Macarthy Malanes****BEATRIZ TORNO, Ph. D.**

OIC- Regional Director, DepEd-CAR

Ms. Jovelyn Petra Balantin**Ms. Xylene Grail D. Kinomis***Getting to Know you Activity**Expectation Check Activity**Program and Course Overview**My Application Project**The Leadership Journal**House Rules and Administrative Matters**The Organization and the Environment***Ms. Marilyn Api-it****Ms. Sonia D. Dupagan****Ms. Marina Tabangcura****Mr. Francis Peckley****Mr. Wilfred Bagsao****Ms. Lourdes Lomas-e****Ms. Erlinda Quinuan**

CLASS 2

SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE

Facilitators: Cristeta Igueldo and Marilyn Api-it

MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
7:45 – 8:00							
8:00 – 10:00		Session 1: Leading from Within Resource Speaker: <i>Elma D. Dornaal, Ed.D.</i>	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization Resource Speaker: <i>Thelma Delay-on</i>	Session 3: Special Interest Programs	Session 5: ALS and ADM Resource Speaker: <i>Marcelo Talamayan</i>
10:00 – 10:30			HEALTH BREAK				
10:30 – 12:00		Session 1A: Understanding the Learners' Context Resource Speaker: <i>Nestor L. Bolayo</i>	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization Resource Speaker: <i>Thelma Delay-on</i>	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency Resource Speaker: <i>Marcelo Talamayan</i>
12:00 – 12:50			LUNCH BREAK				
12:50 – 1:00			ROLL CALL / ATTENDANCE				
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B.1: Curriculum Standards Resource Speaker: <i>Jennifer Arde</i>	Session 2D: K to 12 Pedagogies Resource Speaker: <i>Sabado Oayet</i>	Cont. Session 2E: Contextualization Resource Speaker: <i>Thelma Delay-on</i>	Session 4: Learner Support	Session 6: LRMDS Resource Speaker: <i>Christopher Oliva</i>
3:00 – 3:30			HEALTH BREAK				
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) Resource Speaker: <i>Romulo Basa</i>	Cont. Session 2D: K to 12 Pedagogies Resource Speaker: <i>Sabado Oayet</i>	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30		REFLECTION	REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00			OPENING PROGRAM				

National Anthem

Prayer

Presentation of participants

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Message

Statement of Purpose

Presentation of Training Team

Mr. Harris Dizon

Ms. Rosanna Dizon

ATTY AUGUSTIN P. LABAN III
OIC-SDS, Division of Baguio City

Mr. Macarthy Malanes

BEATRIZ TORNO, Ph. D.
OIC- Regional Director, DepEd-CAR

Ms. Joveilyn Petra Balantin

Ms. Xylene Grail D. Kinomis

Getting to Know you Activity

Expectation Check Activity

Program and Course Overview

My Application Project

The Leadership Journal

House Rules and Administrative Matters

The Organization and the Environment

The Organization and the Environment

Ms. Marilyn Api-it

Ms. Sonia D. Dupagan

Ms. Marina Tabangcura

Mr. Francis Peckley

Mr. Wilfred Bagsao

Ms. Lourdes Lomas-e

Ms. Erlinda Quinuan

CLASS 3

SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE
Facilitators: Wilfred Bagsao and Xylene Grail D. Kinomis

MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
7:45 – 8:00							
8:00 – 10:00		Session 1: Leading from Within Resource Speaker : <i>Rachel M. Bugtong, Ed.D.</i>	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization Resource Speaker: <i>Joseph L. Daganos</i>	Session 3: Special Interest Programs	Session 5: ALS and ADM Resource Speaker: <i>Arthur Tiong</i>
10:00 – 10:30			HEALTH BREAK				
10:30 – 12:00		Session 1A: Understanding the Learners' Context Resource Speaker: <i>Lucio B. Alawas.</i>	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization Resource Speaker: <i>Joseph L. Daganos</i>	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency Resource Speaker: <i>Arthur Tiong</i>
12:00 – 12:50			LUNCH BREAK				
12:50 – 1:00			ROLL CALL / ATTENDANCE				
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B.1: Curriculum Standards Resource Speaker: <i>Sabado Oayet</i>	Session 2D: K to 12 Pedagogies Resource Speaker: <i>Jennifer Ande</i>	Cont. Session 2E: Contextualization Resource Speaker: <i>Joseph L. Daganos</i>	Session 4: Learner Support	Session 6: LRMDS Resource Speaker <i>Laureen Likigan.</i>
3:00 – 3:30			HEALTH BREAK				
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) Resource Speaker: <i>Carmel Meris</i>	Cont. Session 2D: K to 12 Pedagogies Resource Speaker: <i>Jennifer Ande</i>	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30		REFLECTION	REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00			FELLOWSHIP				

OPENING PROGRAM

National Anthem

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Presentation of participants

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Statement of Purpose

Presentation of Training Team

Mr. Harris Dizon

Ms. Rosanna Dizon

ATTY AUGUSTIN P. LABAN III

OIC-SDS, Division of Baguio City

Mr. Macarthy Malanes

BEATRIZ TORNO, Ph. D.

OIC-Regional Director, DepEd-CAR

Ms. Jovelyn Petra Balantin

Ms. Xylene Grail D. Kinomis

Getting to Know you Activity

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Ms. Marina Tabangcura

Mr. Francis Peckley

Mr. Wilfred Bagsao

Ms. Lourdes Lomas-e

Ms. Erlinda Quinuan

CLASS 4

SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE
Facilitators: Marina Tabangcura and Sonia Dupagan

MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
7:45 – 8:00							
8:00 – 10:00		Session 1: Leading from Within Resource Speaker: <i>Federico P. Martin, Ed.D.</i>	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization Resource Speaker: <i>Rachel M. Bugtong, Ed.D.</i>	Session 3: Special Interest Programs	Session 5: ALS and ADM Resource Speaker: <i>Gunayon</i>
10:00 – 10:30			HEALTH BREAK				
10:30 – 12:00		Session 1A: Understanding the Learners' Context Resource Speaker: <i>Elma D. Donaol.</i>	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization Resource Speaker: <i>Rachel M. Bugtong, Ed.D.</i>	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency Resource Speaker: <i>Gunayon</i>
12:00 – 12:50			LUNCH BREAK				
12:50 – 1:00			ROLL CALL / ATTENDANCE				
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B.1: Curriculum Standards Resource Speaker: <i>TheIma Dalay-on</i>	Session 2D: K to 12 Pedagogies Resource Speaker: <i>Carmel Meris</i>	Cont. Session 2E: Contextualization Resource Speaker: <i>Rachel M. Bugtong, Ed.D.</i>	Session 4: Learner Support	Session 6: LRMSDS Resource Speaker: <i>Sonia Dupagan</i>
3:00 – 3:30			HEALTH BREAK				
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) Resource Speaker: <i>Sabado Oayef</i>	Cont. Session 2D: K to 12 Pedagogies Resource Speaker: <i>Carmel Meris</i>	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30		REFLECTION	REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00			FELLOWSHIP				

OPENING PROGRAM

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Prayer

Presentation of participants

Words of Welcome

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Statement of Purpose

Presentation of Training Team

Mr. Harris Dizon

Ms. Rosanna Dizon

ATTY AUGUSTIN P. LABAN III
 OIC-SDS, Division of Baguio City

Mr. Macarthy Malanes

BEATRIZ TORNO, Ph. D.
 OIC-Regional Director, DepEd-CAR

Ms. Jovelyn Petra Balantín

Ms. Xylene Grail D. Kinomis

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The Organization and the Environment

Ms. Marilyn Api-it

Ms. Sonia D. Dupagan

Ms. Marina Tabangcura

Mr. Francis Peckley

Mr. Wilfred Bagsao

Ms. Lourdes Lomas-e

Ms. Erlinda Quinuan

CLASS 5

SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE
Facilitators: Macarthy Malanes and Lourdes Lomas-e

MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
7:45 – 8:00		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
8:00 – 10:00		Session 1: Leading from Within Resource Speaker: Nestor L. Bolayo	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization Resource Speaker: Rizalyn A. Guznian	Session 3: Special Interest Programs	Session 5: ALS and ADM Resource Speaker: Whitney Dawayan
10:00 – 10:30		HEALTH BREAK					
10:30 – 12:00		Session 1A: Understanding the Learners' Context Resource Speaker: Rachel M. Bugtong	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization Resource Speaker: Rizalyn A. Guznian	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency Resource Speaker: Whitney Dawayan
12:00 – 12:50		LUNCH BREAK					
12:50 – 1:00		ROLL CALL / ATTENDANCE					
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B: 1: Standards Resource Speaker: Romulo Basa	Session 2D: K to 12 Pedagogies Resource Speaker: Patricio Dawaton	Cont. Session 2E: Contextualization Resource Speaker: Rizalyn A. Guznian	Session 4: Learner Support	Session 6: LRMDS Resource Speaker Ethielyn Taqued
3:00 – 3:30		HEALTH BREAK					
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) Resource Speaker: Jeannie Claire Piggangay	Cont. Session 2D: K to 12 Pedagogies Resource Speaker: Patricio Dawaton	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30		REFLECTION	REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00		OPENING PROGRAM					

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Mr. Harris Dizon

Ms. Rosanna Dizon

ATTY AUGUSTIN P. LABAN III
 OIC-SDS, Division of Baguio City

Mr. Macarthy Malanes

BEATRIZ TORNO, Ph. D.
 OIC- Regional Director, DepEd-CAR

Ms. Jovelyn Petra Balantin

Ms. Xylene Grail D. Kinomis

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The Organization and the Environment

Ms. Marilyn Api-it

Ms. Sonia D. Dupagan

Ms. Marina Tabangcura

Mr. Francis Peckley

Mr. Wilfred Bagsao

Ms. Lourdes Lomas-e

Ms. Erlinda Quinuan



CLASS 6

SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE

Facilitators: Erlinda C. Quinuan and Jerry Ymson

MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
7:45 – 8:00		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
8:00 – 10:00		Session 1: Leading from Within <i>Resource Speaker: Lucio B. Alawas</i>	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization <i>Resource Speaker: Elima Donaal</i>	Session 3: Special Interest Programs	Session 5: ALS and ADM <i>Resource Speaker: Rodriguez Belino</i>
10:00 – 10:30		HEALTH BREAK					
10:30 – 12:00		Session 1A: Understanding the Learners' Context <i>Resource Speaker: Rizalyn A. Guznian</i>	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization <i>Resource Speaker: Elima Donaal</i>	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency <i>Resource Speaker: Rodriguez Belino</i>
12:00 – 12:50		LUNCH BREAK					
12:50 – 1:00		ROLL CALL / ATTENDANCE					
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B.1: Curriculum Standards <i>Resource Speaker: Carmel Meris</i>	Session 2D: K to 12 Pedagogies <i>Resource Speaker: Theilma Delay-on</i>	Cont. Session 2E: Contextualization <i>Resource Speaker: Elima Donaal</i>	Session 4: Learner Support	Session 6: LRMSD <i>Resource Speaker: Jerry Ymson</i>
3:00 – 3:30		HEALTH BREAK					
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) <i>Resource Speaker: Jennifer Ande</i>	Cont. Session 2D: K to 12 Pedagogies <i>Resource Speaker: Theilma Delay-on</i>	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30		REFLECTION	REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00		OPENING PROGRAM					

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Ms. Erlinda Quinuan

CLASS 7

SCHOOL HEADS DEVELOPMENT PROGRAM FOUNDATION COURSE

Facilitators: *Rosanna Dizon and Francis Peckley*

MODULE 1: THE SCHOOL HEAD AS INSTRUCTIONAL LEADER

Time	DAY 0	DAY 1 (Nov. 12, 2016)	DAY 2 (Nov. 13, 2016)	DAY 3 (Nov. 14, 2016)	DAY 4 (Nov. 15, 2016)	DAY 5 (Nov. 16, 2016)	DAY 6 (Nov. 17, 2016)
7:45 – 8:00		ATTENDANCE	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL	ATTENDANCE/ MOL
8:00 – 10:00		Session 1: Leading from Within Resource Speaker: <i>Rizalyn A. Guzman</i>	Session 1D: What is a Learner Centered School?	Session 2C: Classroom Assessment	Session 2E: Contextualization Resource Speaker: <i>Lucio Alawas</i>	Session 3: Special Interest Programs	Session 5: ALS and ADM Resource Speaker: <i>Juliet Sannad</i>
10:00 – 10:30					HEALTH BREAK		
10:30 – 12:00		Session 1A: Understanding the Learners' Context Resource Speaker: <i>Atty. Augustin P. Laban, III</i>	Session 2A: K to 12 Curriculum	Cont. Session 2C: Classroom Assessment	Cont. Session 2E: Contextualization Resource Speaker: <i>Lucio Alawas</i>	Cont. Session 3: Special Interest Programs	Cont. Session 5: ALS and ADM in connection with Education in Emergency Resource Speaker: <i>Juliet Sannad</i>
12:00 – 12:50					LUNCH BREAK		
12:50 – 1:00				ROLL CALL / ATTENDANCE			
1:00 – 3:00	Check-in	Session 1B: Who are Our Learners	Session 2B.1: Curriculum Standards Resource Speaker: <i>Patricio Dawaton</i>	Session 2D: K to 12 Pedagogies Resource Speaker: <i>Jeanne Claire Piggangay</i>	Cont. Session 2E: Contextualization Resource Speaker: <i>Lucio Alawas</i>	Session 4: Learner Support	Session 6: LRMDS Resource Speaker: <i>Rommel Basa</i>
3:00 – 3:30				HEALTH BREAK			
3:30 – 5:00	Opening Program	Session 1C: DepEd VMV	Session 2B.2: Lesson Planning (Daily Lesson Plan and Daily Lesson Log) Resource Speaker: <i>Thelma Dalay-on</i>	Cont. Session 2D: K to 12 Pedagogies Resource Speaker: <i>Jeanne Claire Piggangay</i>	Session: LAC with Planning and Application in the School	Cont. Session 4: Learner Support	Integration Session: Instructional Leadership with focus on 21 st Century Skills and CLOSING
5:00 – 5:30			REFLECTION	REFLECTION	REFLECTION	REFLECTION	
5:30 – 6:00				FELLOWSHIP			

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