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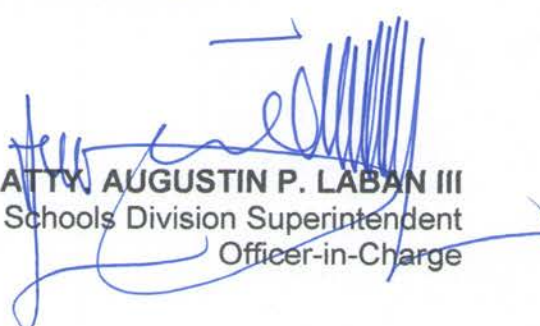
Division Memorandum No. 416, S. 2016

PNP SHORT FILM COMPETITION FOR HIGH SCHOOL

To : Public Schools District Supervisors
ALS Supervisor
School Heads
SADAC Advisers
ICT Advisers

Date : 12 December 2016

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1. The Baguio City Police Office in partnership with the Department of Education Baguio City Division conceptualized a short film competition for High School Students and ALS Secondary Learners. *public*
 2. The Short film competition aims to showcase the creativity of the students/learners to compose short movie that defines a film focused on the ill effects of illegal drugs in the family which tarnishes relationship in the household.
 3. Relative to this, all high schools and ALS Learning Centers with organized A&E Secondary Level are encouraged to join the competition.
 4. **Please see attached Mechanics of the Competition for guidance.**
 5. For more information, you may call Elaine or Asuncion of SGOD-SocMob at (074) 446-67-38.
 6. Immediate dissemination of this memorandum is desired.


ATTY. AUGUSTIN P. LABAN III
Schools Division Superintendent
Officer-in-Charge

PNP Short Film Competition for High School

Mechanics of the Competition

I. Eligibility

- The **PNP Short Film Competition for High School** is open to all public High School Students and learners from Alternative Learning System (ALS) from grade 7-10;
- Only one entry per school is allowed;
- The production team must be composed of a maximum of 10 members coming from the same school/ ALS Learning Center (cast is not included in the 10 members);
- Entries must not have been submitted in any other competition and must be made particularly for **PNP Short Film Competition for High School**

II. Guidelines

- Entries to the **PNP Short Film Competition for High School** must revolve around the theme ***“Together We Can Stop Illegal Drug Addiction and Crime through Shared Responsibility of All”***
- **Entries must not be shorter than 10 minutes and no longer than 15 minutes. This includes exactly 10 seconds of credits at the beginning of the video.** Please find the credits guide at the end of the document.
- Videos must feature live action and **may or may not** have dialogues.
- Dialogues in the videos may be in any local dialect. English subtitles however must be provided when the spoken language in the video is neither English nor Filipino.
- Videos must be originally shot using any point-and-shoot or DSLR camera.
- The incorporation of positive Filipino values and/or local culture in the videos is encouraged.
- Participants are also advised to refrain from featuring offensive situations, harmful to the dignity of the child or any elements of violence, crime, and abuse;
- The use of music or musical score is optional.
- Participating institution will be liable for any claim of infringement related to the materials included in the video.
- The production team does not include the cast of characters. Actors must be affiliated with the same school.
- The production team must have **one supervising adult** (e.g. faculty member), a person of legal age, whose role would be limited to logistical guidance (i.e., chaperone, minimal technical help, and guarantor of output’s authenticity and compliance to fair use and copyright guidelines).

- Minimal supervision from adults is requested in all stages of production so that the outputs may reflect genuine talent, skills, and worldview of the participating children.
- Only **one entry per school is allowed**. Submission of more than one entry will result in automatic disqualification.
- Upon submission, entries become the property of the Philippine National Police, Baguio City Office as campaign material during the school caravan. The Council reserves the right to show the entries for educational and informational purposes in perpetuity. Submission materials will not be returned.

III. Selection

- Entries will be judged according to the following criteria:
 - Originality and Creativity (30 points)
 - Message and Adherence to the Theme (30 points);
 - Technical Quality (25 points)
 - Overall Impact (15 points).
- A screening committee shall select the **top 10** entries to the competition (finalists).
- BCPO will post the 10 finalist on its Facebook account and invite "likes";
- Five (5) most "liked" and shared film will make it to the finals.
- A board of judges will select best three (3) from the finalist , that would include but not be limited to professional media practitioners, child rights advocates, and children, shall determine the best short film and recipients of special awards from among the finalists.
- Their decision is final and irrevocable.
- Finalists will be notified via telephone or mobile and electronic mail.
- An official announcement will also be made on the official Facebook page of the PCPO.

IV. Awards and Recognition

- Certificates of Recognition will be given to every production team member and the supervising adult of all finalist entries. Their schools will also receive certificates.
- The following awards and prizes will be given:

First Place	:	10,000.00 and certificate
Second Place	:	7,000.00 and certificate
Third Place	:	5,000.000 and certificate
Special Awards:		
		Best Actor/Actress: P1,000.00 and certificate
		Best Picture: P2,000.00 and certificate
		Best Story: P2,000.00 and certificate
		Best editing: P 1,000.00 and certificate
		Audience Choice: P2,000.00 and certificate

- Awarding will be held on January 30, 2017 at Baguio City Hall After the Flag Ceremony.

V. Submission

- The Festival will accept submissions starting January 2, 2017. **Deadline of submission is on January 16, 2017 at 12:00nn**
- **There is no entry fee for submissions.**

- Each member of the production team, as well as the supervising adult, must submit a photocopy of any document (e.g. birth certificate, transcript of records, etc.) or identification card indicating his/her date of birth.
- A copy of the video on a DVD-R or DVD+R must be submitted. The video must be in **.mp4 format**. **Aside from the .mp4 data file, the disc must also include three to five photos documenting the actual field shooting and editing of the entry.**
- Must be indicated on the disc are the title of the video and name of the school. The disc must be placed in a sealed short brown envelope together with the following:
 1. Official entry form
 2. Proof of date of birth of members and supervising adult
 3. An envelope must contain only one entry.
 4. **The envelope must be clearly labelled** with the title of the video and name of the school.

Entries may be submitted in person to

PHILIPPINE NATIONAL POLICE
BAGUIO CITY POLICE OFFICE
ABANAO STREET, BAGUIO CITY

Addressed to : **PSSUPT RAMIL L. SACULLES**
Acting City Director

5. **All entries, whether submitted in person should be received by the organizers on or before January 16, 2017, 12:00 PM.**

For inquiries, contact the Festival organizer at 0921 285 0872 / 0905 439 0390 and find PCINSP VIC B. ORCINO.

VI. Credits Guide

- Credits must only be at the **beginning of the video**, still (non-moving), exactly 10 seconds in length;
- All text must be of readable font size and style (e.g., Helvetica, Arial, Calibri), must be of white font color on black background, and listed in the order as in the following examples.
- Supervising adults must ensure that music used, if not an original composition of production team members (i.e. under Creative Commons license), is properly attributed in the credits. Resource guides to fair use and proper attribution may be found online.

Format:

"TITLE"

Created by students OF ___ High School
for PNP Short Film Competition for High School

Directed by: **Team Member**

Written by: **Team Member**

Shot by: **Team Member**

Edited by: **Team Member**

Production Design: **Team Member**

Production Staff: **Team Member**

Supervising Adult: **Team Member**

Lead Cast: **Team Member**

This video features the composition "Music Title" by Author, under [specify
Creative Commons
license].

- Kindly make sure that your place of origin is indicated in the by line especially if it is not mentioned in the institution name (e.g., Created by students of Kapulisan National High School)
- Suggested translation of attribution in Figure No. 2: "Ginamit sa produksiyong ito ang komposisyong "Pamagat" ni Lumikha, sa bisa ng [partikular na Creative Commons license]."

Philippine National Police Office
 In Partnership with
 Department of Education
 DepEd Baguio City Division
Short Film Competition for High School Students

OFFICIAL ENTRY FORM

Participants are encouraged to print this form and other attachments on recycled or scratch paper.

ENTRY INFORMATION

Entry Title: _____

School: _____

Language: _____

Logline / Synopsis (May be in English or Filipino; **maximum of 30 words**)

PRODUCTION TEAM

Maximum of 10 members

	NAME	GRADE LEVEL	AGE	SIGNATURE
Director:	_____	_____	_____	_____
Scriptwriter:	_____	_____	_____	_____
Cameraperson: :	_____	_____	_____	_____
Editor:	_____	_____	_____	_____
Production Designer:	_____	_____	_____	_____
Music by: <i>(if music used is an original composition)</i>	_____	_____	_____	_____

Production Staff:

Name	Grade Level	Age	Signature
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please note that two persons may take on one role. Kindly attach the complete list of cast of characters.

SUPERVISING ADULT

SA shall be notified of receipt of this entry and hopeful selection as finalist through the contact details below.

Name:

Designation:

Contact No.:

Email:

SCHOOLS'S CONTACT INFORMATION

School;

Complete Address:

Telephone / Fax

No.:

Email Address:

Head & Official Designation:

(e.g., Mr. Juan dela Cruz, Principal) In case of selection finalist, an official communication will be sent to his office.

ENCLOSURES CHECKLIST

- Accomplished Entry Form
- Complete List of Cast
- Proof of birth date of every member and supervising adult (Photocopy)
- DVD containing (1) video entry in .mp4 format and (2) **three to five** photo documentation of actual field shooting and post-production

CERTIFICATES OF PARTICIPATION

(please Check one)

- We wish to receive Certificates of Participation as proof of entry to the PNP Short Film Competition for High School. **Please find enclosed prepaid self-addressed return envelope.**
- We do not wish to receive Certificates of Participation. Acknowledgment via SMS and email of your receipt of our entry will do.

RELEASE

We confirm that we have read, understood, and agree to the rules and regulations of PNP Short Film Competition for High School. We certify that all the information supplied in this entry form is true and correct to our knowledge.

Signature over Printed Name of
Director

Date

Signature over Printed Name of
Supervising Adult

Date

To be accomplished by the Principal

CERTIFICATION OF ORIGINALITY

This is to certify that the video titled _____ is an original output of students of _____. All stages of production, from conceptualization, field shooting through editing of the video, were accomplished solely by the children. I guarantee that they may own this video with all honesty and integrity.

Signature over Printed Name & Designation

Date