



**BAGUIO CITY ASSOCIATION OF SUPERVISORS AND SCHOOL HEADS, INC.**

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January 4, 2017

**Atty. AUGUSTIN P. LABAN, III, CPA**  
OIC – Assistant Schools Division Superintendent  
Division of Baguio City

SIR:

Greetings!


May I request that members of the BACASSHI Board, both out-going and in-coming be allowed to have a meeting at Mil-an National High School on January 9, 2016 (Monday) at 2 o'clock in the afternoon. The agenda of the meeting are as follows: formal turn-over of responsibilities, induction of newly elected officers, BACASSHI's part in the parting program for Dr. Donaal, etc.

Thank you very much.

Very truly yours,

  
SAMUEL T. EGSAEN, JR.  
BACASSHI Out-going President

Approved:

  
**Atty. AUGUSTIN P. LABAN III, CPA**  
OIC – Assistant Schools Division Superintendent