



Boy Scouts of the Philippines

BAGUIO CITY COUNCIL

28 Governor Pack Road
Baguio City, Benguet 2600 Philippines
e-mail:
Tel. No. (074) 246 - 0217

05 January 2017

ATTY. AUGUSTIN P. LABAN III

Officer-In-Charge
Office of the Schools Division Superintendent
Department of Education - Cordillera Administrative Region
Schools Division of Baguio City
Baguio City

S I R :

We are pleased to inform you that the Boy Scouts of the Philippines, Baguio City Council will conduct a Basic Training Course for graduating students of the School of Teacher Education & Liberal Arts, St. Louis University on January 11 - 13, 2017 at the Quezon Elementary School Social Hall and grounds, Baguio City.

The Basic Training Course (BTC) is a sectional course aimed at equipping the participants with the rudiments of managing a Scout unit.

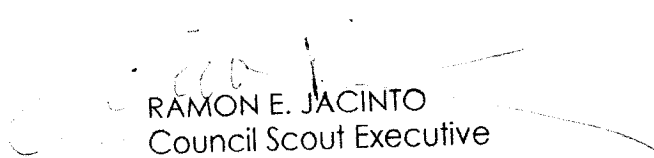
In this regard, may we request approval from your Office for us to conduct the said training.

May we further request to allow interested Teachers who are handling Scout units (Kawan and Troop) to attend.

We hope the merit of this request will mean your approval.

Thank you.

Very truly yours,


RAMON E. JACINTO
Council Scout Executive

NOTED :

AUGUSTIN P. LABAN III
OIC - Schools Division Superintendent

Attested by:

Chief, School Governance
and Operations Division

SCOUTING IS DRUG FREE
World Organization of the Scout Movement (WOSM)

Member:

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BAGUIO CITY COUNCIL
28 Governor Pack Road
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e-mail: boyscoutsbaguio@yahoo.com
Tel. No. (074) 246 - 0217

05 January 2017

COUNCIL MEMORANDUM
NUMBER **01** s 2017

TO : All District Commissioners, Institutional Heads and Area/Institutional Coordinators and Scouters of all Ranks

SUBJECT : **BASIC TRAINING COURSE (BTC) FOR KAWAN & TROOP LEADERS**

1. We are pleased to announce the conduct of a Basic Training Course for Kawan Leaders and Troop Leaders on January 11 - 13, 2017 at the Quezon Elementary School Social Hall and grounds, Baguio City.
2. The Basic Training Course (BTC) is a sectional course aimed at equipping the participants with the rudiments of managing a scout unit.
3. Qualified to attend the training are:
 - a. Teachers who are handling scout units (Kawan and Troop) but have not taken the Basic Training Course)
 - b. Unit Committee Members (School head, Parents and Volunteers currently involved in scouting)
4. A registration fee of THREE HUNDRED PESOS (**Php 300.00**) will be charged each participant to cover training materials, certificates and other administrative expenses.
5. Interested participants are advised to call/visit the Council Office to confirm their attendance on or before January 10, 2017. Registration starts at 7:30 in the morning of January 11, 2017 after which the training proper follows.
6. For widest dissemination and information.


RAMON E. JACINTO
Council Scout Executive

NOTED:

JUSTIN P. LABAN III
IC - Schools Division Superintendent

DR. DONALD, EDE
School Governance



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In this regard, may we request approval from your Office the following PUBLIC SCHOOL DISTRICT SUPERVISORS/ADMINISTRATORS/TEACHERS to be excused and allowed to serve in this training, to wit:

- | | | |
|-------------------------|--------------------------|-------------------------|
| Mrs. SUSANA C. ALIPING | Mr. PHILIP B. SAGALLA | Mrs. LETICIA A. HIDALGO |
| Mrs. ALICE B. ALAGON | Mrs. BRENDA M. CARIÑO | Mr. DANILO P. GAYAO |
| Mr. VALERIANO B. ACCAD | Mr. JACKSON T. CAYAOS | Mr. JOSEPH A. ESTIGOY |
| Mr. ZOSIMO B. LEAL | Mr. GERRY B. BAUCAN | Dr. PAMELA P. ESTIGOY |
| Mr. MICHAEL C. ABOC | Mr. JOHN P. HONGITAN | Mr. JERRY WALSIYEN |
| Mr. ERWIN SHIM FONITE | Mr. THOMAS PEDRO MILANES | |
| Mr. CRISTOPHER DANGLOSE | | |

We are trusting that this request would merit your favorable approval.

Thank you.

Very truly yours,


RAMON E. JACINTO
Council Scout Executive

NOTED :

AUGUSTIN P. LABAN III
OIC - Schools Division Superintendent

Discussions will go on only during the r scheduled session.

Atty. Augustin P. Laban III
Officer-In-Charge
Schools Division Office

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