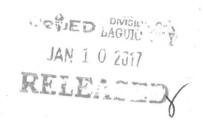
Republic of the Philippines Department of Education Cordillera Administrative Region Division of Baguio City



DIVISION	MEMORANDUM:
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No. 15 s. 7017

CAPABILITY BUILDING OF NON TEACHING PERSONNEL OF DEPED BAGUIO CITY WITH THEME "ISANG DEKADANG PAGBUBUKLOD TUNGO SA TUNAY NA PAGBABAGO"

January 6, 2016

- 1. The CAPABILITY BUILDING OF NON TEACHING PERSONNEL OF DEPED BAGUIO CITY WITH THEME " ISANG DEKADANG PAGBUBUKLOD TUNGO SA TUNAY NA PAGBABAGO is set on January 18,19 and 20, 2017, 8:00 AM to 5:00 PM at Brentwood Apartelle, Baguio City.
- 2. Participants to this activity are the Division Office Elementary and Secondary Permanent and SEF Paid Non-Teaching Employees.
- 3. The objectives of this capability building activity include:
 - a. to enhance, update and upgrade the NTP in their abilities to perform their duties and responsibilities;
 - to equip the NTP additional knowledge and technical skills necessary for more effective delivery of services;
 - c. and to promote camaraderie among the community of non-teaching personnel.
- 4. Each district shall prepare a 3 to 5 minutes presentation either through group singing, dancing or any jolly production for the socialization on the night of January 18, 2017.
- 5. Attendance to this activity is a must.

ATTY. AUGUSTIN P. LABAN,III
Officer In-Charge
Schools Division Superintendent

ELMAND. DOVA GARAGE Chief, School Government and Operations Division

Avbt/1/6/2016