



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Corner Military Cut-off, Baguio City



January 5, 2017

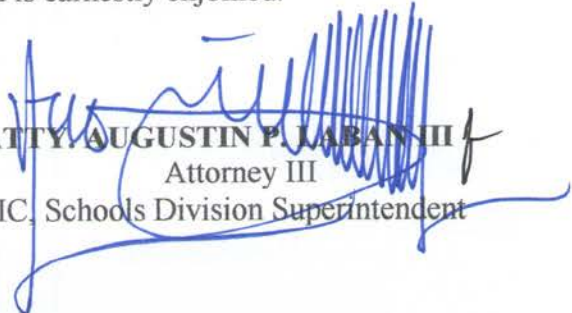
DIVISION MEMORANDUM

No. 08, s. 2017

TRAINING OF BAGUIO CITY ATHLETES FOR 2017 CARAA

**TO : Public and Private Schools District Supervisors
Public and Private Elementary School Heads
Public Secondary School Heads
All Others Concerned**

1. This is to inform the field that the Baguio City athletes will undergo an intensive training for the 2017 CARAA starting on January 5, 2017 and will last on February 9, 2017. The intensive training will be from 3:00 to 6:00 in the afternoon during school days, whole day training on Saturdays and half day training on Sundays and holidays.
2. Athletes, coaches, trainers and chaperons shall be excused from their classes for this purpose. Make-up classes and contractual assignment must be provided to all athletes to maintain or improve their scholastic standing. To attain this purpose, local arrangement should be made with all teachers whose pupils/students are involved in this activity.
3. All athletes, coaches, chaperons, trainers, support staff and officials shall be given training, uniform and other allowances for CARAA purposes. Athletes, coaches, trainers, chaperons, athletic managers and other officials may look for their chosen tailors for their athletic uniforms and photo shops for sports ID pictures. Receipts of these items must be submitted for reimbursement purposes. Please see design of uniform at depedpines.com.
4. Public school teachers shall be entitled to service credits and certificate of overtime credits (COC's) for the administrators and non-teaching personnel who are assigned to serve during this athletic endeavor.
5. The deadline for submission of required documents/papers of athletes, coaches and chaperons is on January 16, 2017. Kindly submit the complete set of documents to Mr. Joseph Estigoy (09202258423) or Mr. Maksim Botilas (09475530145). The first coach who will submit a complete set of documents and who will be the 2017 CARAA champion coach shall be adjudged as the most outstanding coach of Baguio City. There are four categories for this purpose. Certificates will be awarded by this Division to the winners.
6. The **"NO COACH, NO PRACTICE, NO PLAY"** policy will be strictly observed.
9. The full support and cooperation of all concerned is earnestly enjoined.


ATTY. AUGUSTIN P. LABAN III
Attorney III
OIC, Schools Division Superintendent