



Office of the Superintendent

Division Memorandum Number: 48 s., 2017

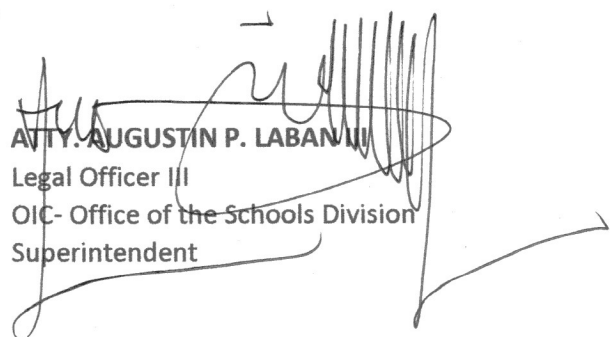
**Conduct of Review Sessions for Principals Test Examinees**

**TO: Division Chiefs  
PSDS  
School Heads  
Principals' Test Examinees**

1. The Department of Education (DepEd), through the National Educators Academy of the Philippines (NEAP) and the Bureau of Human Resource and Organization Development (BHROD), and all Quality Assurance Divisions of each Regional Office-Quality Assurance Division (RO-QAD), shall administer the **2016 Principals' Test** in April 2017. The examination shall serve as a mechanism for selecting competent school heads (SHs) in the public basic education sector.
2. In order to boost the confidence of SDO Baguio Examinees, a review program will be conducted which covers the role of School Heads anchored on the domains of the National Competency-Based Standards for School Heads (NCBSSH) stipulated in DO 32, s. 2010.
3. Interested applicants are invited to join the review classes for free. Please pre-register by sending names and school/office to [jovyhrd434@gmail.com](mailto:jovyhrd434@gmail.com) or call **446-6738**. The schedule is as follows:

Date	Time	Venue	Topic/s
February 10	3:30-6:00	Division Office Conference Hall	School Leadership
February 18	8:30-4:00	Division Office Conference Hall	1. Instructional Leadership 2. Creating Student-Centered Learning Climate
March 4	8:30-4:00	Division Office Conference Hall	1. Understanding School Systems and Processes 2. School Management and Operations
March 25	8:30-4:00	Division Office Conference Hall	1. Human Resource Management and Development 2. Personal and Professional Attributes
April 1	8:30-4:00	Division Office Conference Hall	1. Parent involvement and Partnerships 2. Legal Provisions and Updates

4. For immediate dissemination.

  
**ATTY. AUGUSTIN P. LABAN III**  
Legal Officer III  
OIC- Office of the Schools Division  
Superintendent