

Republic of the Philippines Department of Education Cordillera Administrative Region DIVISION OF BAGUIO CITY

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DIVISION MEMORANDUM

No. 110, , s. 2017

Results of the Public Schools District Supervisors (PSDSs) and Planning and Research Section Staff Coordination Meeting on 16 March 2017

To: All Public and Private School Heads

- This is to relay to the field the results of the coordination meeting between the Public Schools
 District Supervisors (PSDSs) and SGOD Planning and Research Section Staff on all
 perceived education planning reports, data gathering forms, timeline of activities, workflow of
 report submissions, and other related matters for end of school year (EOSY) 2016-2017,
 beginning of school (BOSY) 2017-2018, and other year-round educational planning activities.
- 2. For complete information, please refer to the attached files of this Memorandum. Likewise, these may be used as aid for staff meetings or orientations in the districts or schools.
- 3. Official sending and reporting of all data gathering forms except school forms (SFs) 5 and 6 will be online through the use of google sheets. These shall be sent only to a school *gmail* account.
- 4. Immediate and wide dissemination of this Memorandum to all concerned is desired.

Attorney III

OIC- Schools Division Superintendent