



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road, Military Cut-Off, Baguio City
Tel. No.: (074) 442-7819



**NOTICE OF
FIELD STAFF MEETING**

Date : 06 March 2017

To : All Division Chiefs
Division Education Program Supervisors
Public Schools District Supervisors
School Principals
Teachers – In – Charge
Head Teachers
Division Section Heads.

From : **AUGUSTIN P. LABAN III**
Officer – In - Charge

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01. This is to announce that there will be a Division Field Staff Meeting on March 10, 2017 (Friday) starting at 8:00 in the morning at the Schools Division Office Training Center (last floor).

02. The agenda for the Division Field Staff Meeting are as follows:

- a. Updates from the OSDS;
- b. 2017 Graduation and completion rites;
- c. Reports/updates from the Division Chiefs and Education Program Supervisors; and
- d. Other important matters.

03. Copies of the Minutes of the previous Field Staff Meeting are distributed at the pigeon-hole as of March 8, 2017. Participants to the field staff meeting are directed to go over the Minutes beforehand for easier facilitation during the actual meeting.

04. Attendance of all concerned is mandatory.


AUGUSTIN P. LABAN III
Officer – In - Charge