



Boy Scouts of the Philippines

National Office

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17 April 2017

NATIONAL OFFICE MEMORANDUM

No. 26 , Series of 2017

TO : Regional Scout Directors
Council Scout Executives
Officers-in-Charge

SUBJECT : 6th ASEAN Scout Jamboree



1. The ASEAN Scout Association for Regional Cooperation (ASARC), thru the Boy Scouts of the Philippines (BSP), is pleased to announce the holding of the **6TH ASEAN SCOUT JAMBOREE** on **27 November – 2 December 2017** at the **Energy Park, Apokon, Tagum City, Davao del Norte** with the theme, "**Growth and Stability.**"
2. **Aims and Objectives.** The Jamboree aims to provide a progressive, safe and enjoyable learning environment for the Scouts in order to enhance their physical, social, mental, emotional and spiritual potentials. At the end of the Jamboree, the participants should be able to:
 - 2.1. Promote ASEAN Community and Solidarity;
 - 2.2. Promote the highest quality of Scouting, one that is faithful to the mission, principles and method of Scouting and adapted to the needs and aspirations of young people;
 - 2.3. Undertake high-adventure activities, including community service projects related to the current thrusts of World Scouting (Environment Education, Peace Education and Development Education) through the different World Programmes under the Better World Framework - Messengers of the Peace (MoP) Initiatives, World Scout Environment Programme (WSEP) and its ancillary programs (Scouts Go Solar, YUNGA Challenge Badges), and the Scouts of the World (SW) Award Programme;
 - 2.4. Undergo projects, programs and activities that will cater to the fulfillment of the requirements of selected merit badges and scout ranks under the Advancement Scheme;
 - 2.5. Develop core life skills and 21st century leadership capabilities through team building, cooperative learning, group dynamics, creative problem-solving and decision-making skills;
 - 2.6. Keep oneself abreast with the prevailing issues about the environment, human rights, health, education, culture and science and technology through the Global Development Village, City of Science and Cross Roads of Cultures, among others.

3. **Qualifications.** The following are the qualifications for the participating Scouts and Adult Leaders, viz:

3.1. A **Scout** is expected to have leadership potentials, sufficient camping experience, and physically fit to undergo strenuous activities with corresponding parent's consent and:

- Must be currently registered as a Boy or as a Senior Scout
- Must be at least nine (9) to twelve (12) years old for Boy Scouts and twelve (12) to seventeen (17) years old for Senior Scouts
- Must be equipped with camping gears

3.2. Participating **Adult Leaders** must have the maturity and clarity about his/her role and:

- Must be currently registered
- Must be physically fit as certified by a physician
- Must be of good moral character
- Must be equipped with camping gears
- Preferably a Bead Holder or graduates of Advanced Training Courses (ATC)

4. **Registration Details.** Stated below are important information regarding the Jamboree Registration System and Procedure, viz:

4.1. **Registration Fee.** A Registration Fee of **FIVE HUNDRED PESOS (PhP 500.00)** shall be charged from each of the participants in order to defray administrative costs, program materials, souvenir items and other operating expenses.

4.2. **Registration Deadlines.** The following registration deadlines shall strictly be enforced:

PHASE	DESCRIPTION	PERIOD	
		Start	End
Phase 1	Pre-Registration of Contingents	17 April 2017	14 July 2017
Phase 2	Confirmation of Participation	17 July 2017	31 July 2017
Phase 3	Remittance of Payment	7 August 2017	15 September 2017

THE REGISTRATION WILL END BY 1159H OF 15 SEPTEMBER 2017. NO REGISTRATION WILL BE ACCEPTED AND PROCESSED BEYOND THE SAID DATE.

4.2.1. **PHASE 1 – Pre-Registration of Contingents (17 April – 14 July 2017)**

During this phase, all Local Councils who wish to participate in the Jamboree must **electronically (via email)** complete and submit to the BSP National Office, the following Jamboree Forms:

- Jamboree Form No. 02 – IST Application Form
- Jamboree Form No. 03 – Contingent Registration Form
- Jamboree Form No. 04 – Roster of Contingent Management Team
- Jamboree Form No. 05 – Roster of Participants

No payment shall be remitted during this phase, only the required jamboree forms, as identified above. This will determine the strength of participation of each Local Council, depending on the quota allocation per Scout Region.

The participation as identified in the jamboree forms will undergo scrutiny and review thru the National Project Management Team to ensure that the standards of participation are met (adult and participant ratio, required number of the CMT, etc.).

The participation must strictly conform to the quota allocation and the participant ratio.

To preclude any logistical problems and complications, the Pre-Registration will DETERMINE THE ACTUAL NUMBER OF PARTICIPANTS of each Local Council and/or Scouting Region, consistent with the quota allocation.

4.2.2. PHASE 2 – Confirmation of Participation (17-31 July 2017)

The Phase 2 of the registration refers to the general review of participation of each Local Council in order to ensure that proper allocation of participants based on the required participant ratio and allowable number of adults to be included in the Contingent Management Team.

Accompanying adults in excess of the required participant ratio and members of the CMT will not be allowed.

Once participation is found to be consistent with the Jamboree Registration Policy, a **Notice of Confirmation** will be sent by the National Project Management Team to each Local Council, detailing the required payment and the authorizing remittance of payment per allowed number of participants.

4.2.3. PHASE 3 – Remittance of Payment (7 August – 15 September 2017)

The last phase of the registration is the remittance of payment. The details of the registration, as well as the corresponding fee will be reflected in the Notice of Confirmation which will be sent by the National Project Management Team directly to the Local Council.

Remittance of registration will be done in bulk, per Local Council. Only the Local Council is allowed to remit the registration fee. No individual registration fees should be remitted to the Jamboree account.

Registration Fees must be paid directly to the host council [Tagum City Council] via bank transfer, to the official Jamboree account, with the following details:

<i>Account Name</i>	BSP Tagum City Council
<i>Current Account Number</i>	00-0-50044-916-0
<i>Bank Name</i>	Development Bank of the Philippines
<i>Branch</i>	DBP Tagum
<i>Swift Code</i>	DBPHPHMM

The **SCANNED COPY** [not photo taken] of the bank deposit slip must be electronically transmitted to the BSP National Office at bsp@scouts.org.ph, with a copy furnished to tagumcity.bsp@gmail.com.

THERE WILL BE NO ON SITE REGISTRATION AS REGISTRATION WILL CLOSE TWO (2) MONTHS BEFORE THE JAMBOREE. ONLY THE HOST TAGUM CITY COUNCIL IS AUTHORIZED TO COLLECT AND/OR RECEIVE THE JAMBOREE REGISTRATION FEE.

Regardless as to whether the total numbers of pre-registered participants have been met or not during the actual conduct of the Jamboree, the registration fee is not refundable, but is transferrable.

5. **Participant Ratio.** To exercise effective and efficient unit organization and management, a ratio of one (1) **Adult Leader for every nine (9) Boy/Senior Scouts (1:9)** must be observed in the composition of the Jamboree Contingent.
6. **Participation Quota.** The participation to the Jamboree will come from the one hundred twenty one (121) Local Councils and ten (10) Scouting Regions of the BSP, including participation from member-countries of the ASARC and is pro-rated as follows:

REGION	SCOUTS	UNIT LEADERS	CMT	IST	TOTAL
Ilocos Region	360	40	84	35	519
Northeastern Luzon Region	612	68	182	40	902
Central Luzon Region	612	68	140	40	860
National Capital Region	612	68	182	40	902
Southern Tagalog Region	1,125	125	252	60	1,562
Bicol Region	360	40	140	35	575
Western Visayas Region	765	85	98	50	998
Eastern Visayas Region	765	85	168	60	1,078
Western Mindanao Region	2,565	285	168	120	3,138
Eastern Mindanao Region	10,116	1,124	266	400	11,906
International Participants	2,070	230	140	120	2,560
TOTAL	19,962	2,218	1,820	1,000	25,000

The table above has been properly apportioned per international standards of participation. Hence, there will be no additional participation in excess of the allocated quota. Conformity and compliance to the allocated quota and participant ratio will strictly be enforced.

6.1. **Scouts and Unit Leaders.** The quota allocation for the Scouts and Unit Leaders is based on 1:9 participant ratio [1 Unit Leader for every 9 Scouts].

6.2. **Contingent Management Team (CMT).** Each Local Council must constitute its own Contingent Management Team (CMT). The CMT shall strictly be composed of fourteen (14) Adult Leaders only, each with corresponding responsibilities in their respective Jamboree Contingents.

The CMT is a group of leaders with knowledge and experience in financial management, international travel, care of young people, and international Scouting.

The CMT is also an ideal environment for developing skills in the next generation of leaders.

- 6.3. **International Service Team (IST).** Each Scouting Region is allocated with specific quota for Adult Leaders and volunteers who wish to serve as part of the International Service Team.
7. **Travel Itinerary.** All Jamboree Contingents are advised to submit their Jamboree Itinerary to their respective Regional Scout Directors for record and reference purposes. Furthermore, all **PARTICIPANTS** are advised to report at the Jamboree Site not later than **0900H of 27 November 2017, Monday** and will only be cleared to leave the camp after the Grand Closing Ceremony.
8. **Application for the International Service Team.** The International Service Team is responsible in supporting the implementation of the different activities, modules and special activities throughout the duration of the Jamboree. It is composed of highly trained, motivated and committed volunteer Rovers and Adult Leaders assigned to the different Jamboree Services, catering to both the program needs and administration requirements.

The members of the IST should be able to communicate in English, and be ready to perform any tasks necessary for the jamboree. In addition, ISTs are required to attend the jamboree as part of the National Contingent and/or Local Council Contingent.

8.1. **Qualifications.** Applicants for the International Service Team must meet the following qualifications:

- Must be currently registered as a Rover Scout or as an Adult Leader aged between eighteen (18) to forty (40) years old
- Must be physically fit as certified by a physician
- Must be of good moral character
- Must be at least a Wood Badge Holder with at least one (1) year of experience and service
- Must be duly recommended by the Council Scout Executive/Officer-in-Charge and the Regional Scout Director

8.2. The applicant must completely fill out Jamboree Form No. 02 – IST Application Form, duly endorsed by appropriate authorities. Registration procedures for IST applicants must also confirm with Item 4 of this document.

Successful applicants will be issued with corresponding Notice of Acceptance from the National Project Management Team. Once approved, all ISTs shall be required to report at the Jamboree Site at not later than 0900H of 24 November 2017, Friday for general orientation, training and preparation. All ISTs shall be allowed to leave the camp by 1700H of 3 December 2017.

9. **Scout Camps.** In order to maximize the Jamboree experience, **ONLY THE SCOUTS AND THEIR DESIGNATED UNIT LEADER WILL BE ALLOWED TO STAY AT THE SCOUT CAMPS**, following the participant ratio of 1:9.

This will provide a rich learning environment for the Scouts as a form of training for leadership development, character building and responsibility. This is reflective of the

Scout Method as a system of progressive non-formal self-education and mirrors the way where one gains knowledge, skills and attitudes and illustrates Scouting's practical approach to education.

10. **Adult Hub.** The members of the **Contingent Management Team (CMT) SHALL CAMP AND SLEEP AT THE ADULT HUB** located within the vicinity of the Jamboree Site. The CMTs can only stay at the Scout Camp during daytime and before the TAPS to provide support and guidance whenever necessary. Only the designated Adult Leader shall be allowed to stay at the Scout Camps full time with the Scouts.

Hence, contingents are advised to carefully select their respective Adult Leaders that will be assigned per patrol.

11. **Food Provision.** The Jamboree Contingent of each Local Council must provide for their own food and other basic requirements that will be sufficient throughout the entire duration of the Jamboree. Each contingent is responsible in managing their respective kitchens, mess and commissaries. Wet and Dry Markets will be made available at the Jamboree Site in order to ensure the availability of food supplies at reasonable prices.
12. **Jamboree Bulletins.** The National Project Management Team will be publishing and releasing **Jamboree Bulletins** from time to time in order to provide everyone with the latest information and details about the Jamboree, allowing and enabling all participants to adequately prepare for the event.

Jamboree Bulletins will be sent and posted thru various online and social media platforms being handled by the National Office, viz:

<i>Official Website</i>	www.scouts.org.ph/aseanjam
<i>Official Email</i>	bsp@scouts.org.ph
<i>Official Facebook Fan Page</i>	6 th ASEAN Scout Jamboree (facebook.com/ASEANjam)
<i>Official Twitter Account</i>	@ScoutsPH (twitter.com/ScoutsPH)

13. The Regional Scout Directors and Council Scout Executives/Officers-in-Charge are hereby directed to ensure the maximum participation of the Scouts and the Adult Leaders within your respective regions and Local Councils. You are further advised to organize working committees in order to support your respective Contingent Management Teams (CMTs) to ensure the efficient preparation for the events and the smooth relay of information and other details.
14. Should you have any question/s and/or query/ies, you may refer them to the National Project Management Team of the 6th ASEAN Scout Jamboree thru the any of following persons:

DIR. PEDRO B. PENADOS

Project Officer

penadosp@yahoo.com

(02) 527 8317 local 421

DIR. SOFRONIO D. HONTANOSAS

Chief Assistant Project Officer

ron.hontanosas@gmail.com

(02) 527 5112 local 528


PE KENNY RALPH S. FERNANDO

Assistant Project Officer for Administration

kenny.fernando@scouts.org.ph

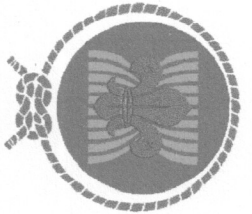
(02) 527 5112 local 508

15. For information, guidance, compliance and widest dissemination.


ROGELIO S. VILLA, JR.
Acting Secretary General

Encls. General Programme of Activities
Jamboree Form No. 01 – Participant's Application Form
Jamboree Form No. 02 – IST Application Form
Jamboree Form No. 03 – Contingent Registration Form
Jamboree Form No. 04 – Roster of the Contingent Management Team
Jamboree Form No. 05 – Roster of Participants

FOD.SDH/krsf
NPMT.PBP/SDH/krsf



ASEAN Scout Association for Regional Cooperation
6TH ASEAN SCOUT JAMBOREE
 Energy Park, Apokon, Tagum City, Davao del Norte, Philippines
 27 November – 02 December 2017
 Theme: "Growth and Stability"

GENERAL PROGRAMME OF ACTIVITIES

Date	27 November 2017	28 November 2017	29 November 2017	30 November 2017	01 December 2017	02 December 2017	
Time/Day	Day 1: Monday	Day 2: Tuesday	Day 3: Wednesday	Day 4: Thursday	Day 5: Friday	Day 6: Saturday	
0500 – 0600 H	Wake-Up • Wash-Up • Reveille • Morning Routine • Religious Services • Scouts' Own	Physical Fitness • Breakfast • Camp Inspection • Flag Ceremony					
0600 – 0700 H							
0700 – 0800 H	Arrival						
0800 – 0900 H	Registration						
0900 – 1000 H	Settle-In						
1000 – 1100 H	Camp Development	6th ASEAN Scout Jamboree Modules 1. ASEAN Faith & Belief 2. ASEAN Crossroads of Culture 3. Global Development Village 4. Aquatics and Water Fun 5. Campcraft & Woodcraft • Special Workshop and Module for Adults •	6th ASEAN Scout Jamboree Modules 6. ASEAN Better World Village 7. Sports Festival & Native Games 8. Challenge Valley & Obstacle Course 9. Community Service Projects 10. Disaster Risk Reduction Management • Special Workshop and Module for Adults •				
1100 – 1200 H		BROTHERHOOD LUNCH					
1200 – 1300 H	Camp Development						
1300 – 1400 H	General Staff Meeting	6th ASEAN Scout Jamboree Modules 1. ASEAN Faith & Belief 2. ASEAN Crossroads of Culture 3. Global Development Village 4. Aquatics and Water Fun 5. Campcraft & Woodcraft • Special Workshop and Module for Adults •	6. ASEAN Better World Village 7. Sports Festival & Native Games 8. Challenge Valley & Obstacle Course 9. Community Service Projects 10. Disaster Risk Reduction Management • Special Workshop and Module for Adults •				
1400 – 1500 H	Grand Parade						
1500 – 1600 H							
1600 – 1700 H	GRAND OPENING CEREMONIES						
1700 – 1800 H							
1800 – 1900 H	Camp Chief's Welcome Reception						
1900 – 2000 H							
2000 – 2100 H	Sub-Camp Campfire	ASEAN Scout's Cultural Night	Gracias' Choir Concert International Youth Fellowship	ASEAN SCOUT'S GOT TALENT (Talent's Unlimited)	Film Showing: BP's Life ASEAN Scout's Youth Jam Concert	GRAND CAMPFIRE AND CLOSING CEREMONIES	
2100 – 2200 H	Wood Badge Reunion						
2200 H		TAPS / LIGHTS OUT / SILENCE					